

Curriculum Vitae

Personal Information

First name, Surname **Jan Ostřížek, Ing., Ph.D.**
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Nationality Czech
Date of birth 10. 8. 1982
Marital status Married, 2 children



Work experience

MUNI | RECETOX

6/2017 – Head of the Director's Office

Masaryk University – RECETOX

- Project coordinator – ERA Chair – R-Exposome Chair
- Project manager – TEAMING Project – CETOCOEN Excellence
- Strategic projects development (ESFRI, ERC etc.)
- Study affairs – implementation of new study programmes
- Communication and public relations
- International relations (international partners and strategic partnerships, acquiring new partners – focus on grants and scientific cooperation)
- R&D management, career development – scientific excellence evaluation support, support of the study office

Masaryk University

- Member of the Open Science Advisory Committee

1/2014 – 5/2017

Head of Science Support Office

CEITEC - Central European Institute of Technology, Brno University of Technology (BUT)

Science Support Office responsibilities:

- Project management – pre and post award – major or demanding national and international grants (gained 2 ERC grants, 2 H2020 TEAMING projects Phase I etc.);
- Business development, technology transfer, IPR management – maintaining long-term relationships with the industry;
- International relations, networking;
- R&D management, career development – development courses and workshops for researchers (incl. transferable skills), study office – CEITEC PhD School (defining the curricula and management of school), scientific excellence evaluation support;

Responsibilities:

- Management of the office (core team of 10 employees), responsible to the director
- International Office (maintaining the portfolio of international partners and strategic partnerships, acquiring new partners – focus on grants and scientific cooperation)
- Pre-award Grant Management (identification of relevant sources, consultation and coaching, assistance with international and major national grant applications etc.),
- Maintaining the governmental and stakeholder relationships (incl. European Commission, Embassies – especially USA, Ministry of Education, Youth and Sport, and VP for Research – Mr. Belobradek),
- Member of TOP management of CEITEC BUT (>200 employees) – long-term plan of the CEITEC BUT, career plan, internal grant schemes, talent/agility management scheme design and implementation etc.
- CEITEC BUT representative in selected advisory groups at Brno University of Technology: the Rector's Advisory Group to strategy (member), Expert group to H2020 (Chair), Expert group to OP VVV and Structural funds (member), Advisory Group to vice-rector for Research (member), Vice-deans for international relationships nad marketing group (member)
- Member of the Core group of the Scientific Director of CEITEC (scientific strategy of the center, research excellence – performance indicators, benchmarking, interdisciplinarity, CEITEC PhD School)



5/2011 –12/2013



Head of International Office and Study Office, Grant Office Manager

CEITEC - Central European Institute of Technology, Brno University of Technology

- Pre-award grant office management, identification of funding opportunities, assistance and consultations – grant applications (national, FP7/H2020 etc.), coaching the researchers.
- International partners identification, international marketing (strategic partnerships, maintaining the portfolio of international partners, acquiring new partners, representing the institute at various conferences, workshops and events – incl. governmental)
- Graduate School establishment and development
- Institutional relations – internal rules, long term plan of the CEITEC BUT etc.

2004 – till now



Partner EURION

- Project manager – selected project management (both national and international)
- Lecturer – specialized courses: EU, PPP, negotiation in EU Institutions – taught e.g. for the Ministries and high officials before the Czech presidency in EU: How negotiate in EU
- Co-author of publications and texts: Guidelines for Ministers

2003 – 2013

2010-13 lecturer, 2007-2010 university teacher, 2003-2007 technical worker - assistant,



Mendel University, Faculty of Business and Economics, Department of Finance, Brno

- Teaching – Public finance I and II, Public Private Partnership, Principles of European Integration, Supervision of bachelor and diploma theses (c. 40)
- Research activities (PI of 4 projects – 2 national and 2 international)
- Publication activities (c. 40 publications – books, chapters, papers, studies)
- Member of Academic Senate of the Faculty (4 years as Deputy Head)
- Organization committee member: Annual conference “Public procurements and PPP”

Other professional experience

- 2019 - Member of the Board of Internal Evaluation – Mendel University
- 2018 - Evaluator of research projects for the European Commission – EACEA
- 2016-2017 Member of the short-term expert group to the High Level Group of EU Member States and Horizon 2020 Associated Countries to the European Commission on Nanosciences, Nanotechnologies and Advanced Materials – “Task Force for Safety”
- 2014 Member of the Governmental delegation to USA – retinue (external expert) to Deputy Prime Minister for the Science, Research and Innovation during his visits of selected US universities and funding bodies (University of Maryland, Johns Hopkins University, NSF, NIH, ONR etc.)
- 2014 - Substitute delegate to the H2020 NMPB Program Committee to the European Commission
- 2014 - Member of official Advisory groups to Czech members of the Program Committees of the European Commission to the H2020 (NMBP, Health, Security, Europe in Changing world)
- 2009 – 2013 Member of editorial board – Public Procurements and PPP projects (in Czech language)
- 2008 - External lecturer – Brno International Business School

Education / Training 2007 – 2010

Ph.D., Thesis: “Value for Money as PPP project evaluation tool – international comparison and proposal of evaluation methodology adaption for Czech PPP projects”, supervisor: Ass. prof. Petr Dvořák, Vice-President, University of Economics, Prague
Study Program: Economic policy and administration, Finance
Mendel University in Brno, Faculty of Business and Economics, Department of Finance

2003 – 2007

Bc. and Ing. (Master degree) in Economics and Management
Economics, Finance, Management – awarded of the Prize of the Dean for the Diploma Thesis, Mendel University in Brno, Faculty of Business and Economics

2010 (July-August)
2009 (Nov.) and
2008 (Nov.-Dec.)

Internship at “Austrian Institute of Economic Research (WIFO), Wien, Austria
Visiting scholar at **The Trachtenberg School of Public Policy and Public Administration**
The George Washington University, Washington, D.C., USA

Topics covered: PPP, Public finance

2006 (March-July)

The University of Natural Resources and Life Sciences, Vienna, Austria
ERASMUS mobility, Courses: Econometrics, Managerial Economics, Environmental economy (languages used: English and German)

Personal skills and competences

Mother Tongue Other language(s) European level	Czech		Speaking				Writing	
	Understanding		Spoken interaction		Spoken production		Writing	
English	Listening	Reading	Spoken interaction	Spoken production	Spoken interaction	Spoken production	Writing	Writing
	C2 Proficient user	C2 Proficient user	C1 Proficient user	C1 Proficient user	C1 Proficient user	C1 Proficient user	C1 Proficient user	C1 Proficient user
German*	B2 Independent user	B2 Independent user	B1 Independent user	A2 Basic user	A2 Basic user	A2 Basic user	A2 Basic user	A2 Basic user
Social skills and competences	Presentation and communication skills, experienced at giving presentations/lectures to large groups, reliability, teamwork, negotiation skills, ability to negotiate with high-level and top managers (both governmental, university and private), analytical skills, conceptual thinking, open-minded. Excellent understanding of university environment (both at the level of research and administration / management)							
Organizational / managerial skills	Managing and leading the team – incl. international, preparation and co-ordination of both mono-beneficiary and large-scale research and other projects, problem solving, conflict resolution skills, Organizational skills, Flexibility, Readiness to travel							
Computer skills and competences	Proficient with OS X, Competent with Windows and Microsoft Office™ programs Competent with html							
Driving license	A, B							
Additional information	<p>Fields of Specialization: International relationships, Project/Grant Writing, Innovation policy, R&D financing and policy (EU, Czech), technology transfer, public finance, PPP, EU, EU Institutions</p> <p>Short Term Internships / Workshops / Conferences – selected: 2014 Washington, DC, USA; Stockholm, Sweden – Karolinska Institutet; NanoTokio – Tokio, Japan 2013 Washington, DC, UMD, GWU, NCURA conference; Vienna, Austria – EARMA Conference; Istanbul, Turkey – MSCA conference 2012 New York, USA – Columbia University; Zurich, Switzerland – EU Grant Office; Tokio, Japan, Nanofibres, RIKEN, Tokio Institute of Technology 2011 Washington, DC, USA – GWU; London, UK – Imperial College</p> <p>Personal Interests: Karate, cycling, free-diving, skiing, cooking, history</p>							