Introduction to MS Dynamics ERP NAV 5.0 SP1 in concise clauses = part five

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Reason	:	Concise instrument helping in tuition and study
Accompanying mat.	:	no

- 1. Go to Customer 10000 and Ctrl-F5 see entries. Put cursor to Document type column and by F7 and then F6 enter filter for Invoice. Then go to the column Open and by F6 and F6 make a choice for Yes =Open and you will get only open (not paid) entries which were generated by posting orders or invoices by F11.
- 2. Our client decided to pay us ,so we have got from bank a statement of customer payment and we have to enter manually this payment an apply this payment to appropriate invoice specified by variable symbol (number of the posted invoice)
- 3. Go to the menu :



and open general Journal and by use of show column function add field Applies-to Doc.No. (right click on the upper part of the window and check the appropriate filed and OK.)

D D	EFAULT De	fault Journ	al Batch -	Genera	ıl Journal					
Batch	h Name	DEFA	NULT (t						
	Posting Date	Document Type	Document No.		Account No.	Description	Amount	Bal. Account Type	Bal. Account No.	Applies-to Doc. No.
*•	10.11.10		G00015	G/L			0,00	G/L Account		
\vdash										

4. We will start to enter payment parameters :

- 1. Document type=Payment
- 2. Account Type = Customer tutor will show you how you can find on customer card appropriate G/L Account related to the customer number
- 3. Make a choice for our model customer 10000
- 4. Go to the other (right part of the General Journal)

- 2
- 5. Enter Account Type=bank and make a choice for bank

	Bal. Account	Bal. Account	Applies-to	
	Туре	No.	Doc. No.	
С	Bank Account	WWB-EUR	•	

6. By use of the key F6 from the field Applies-to Doc.No. you will enter window with the list of all open invoices :

ocum	sting Date 10.11.10 cument Type Payment cument No				Currency Code EUR Amount 0,00 Remaining Amount 0,00							
			 The C	1000 annon Group		Show Only Sele	ected E 🔲					
Po	osting	D	Docume	Custome	Description	Curr.	. Remaining A	Appln. Remai	Amount to A	Appln. Amou	Due Date	
 I 	30.09.08	P	G00010	10000	The Cannon Group PLC		-831,635,59	-1,205,618,43	-100,00	-144,97	30.09.08	
	30.09.08	P	G00011	10000	The Cannon Group PLC	EUR	-100,00	-100,00	0,00	0,00	30.09.08	
	30.09.08	P	G00012	10000	The Cannon Group PLC	EUR	-200,00	-200,00	0,00	0,00	30.09.08	
	08.11.10	с	104008	10000	Return Order 1006		-442,84	-641,98	0,00	0,00	08.11.10	
	08.11.10	с	104009	10000	Return Order 1007		-157,25	-227,96	0,00	0,00	08.11.10	
	10.09.08	I	103024	10000	Order 1004		1,100,00	1,594,67	0,00	0,00	08.10.08	
	20.11.08	I	103027	10000	Order 1012		154,13	223,44	0,00	0,00	20.12.08	
	20.11.08	I	103028	10000	Order 1013		1,133,38	1,643,06	0,00	0,00	20.12.08	
	14.01.09	I	103041	10000	Order 1033		1,567,50	2,272,40	0,00	0,00	14.02.09	
<											>	
					A					4-64- A	Delese	
					Appln. C Amou	unt to Ap Pm	t. Disc. Am	Rounding Appli	ed Amount Ava	ilable Amo	Balance	

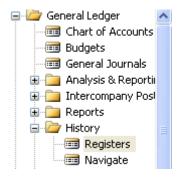
6. Make a choice of one of them and confirm by OK :

You will get the following window:

Posting Date	Document Type	Document No.	Account Type	Account No.	Description	Amount	Bal. Account Type	Bal. Account No.	Applies-to Doc. No.
10.11.10	Payment	G00015	Customer	10000	The Cannon Group PLC	-1,133,38	Bank Account	GIRO	103028 🛨

Post it by F11 and go to the Customer 10000 and see the entries by Ctrl-F5 and you will see closed invoice by entered payment.

7. Go to the menu Financial Management –Registers:



and go by cursor to the last line of this window and by button Register show General ledger entries

No.		Creation	User ID	Source C	Journal	From Ent	To Entry	From VA	To VAT E	
	348	08.11.10	1	INVTPCOST		3638	3639	981	980	
	349	08.11.10	1	SALES		3640	3643	981	981	
	350	08.11.10	1	INVTPCOST		3644	3645	982	981	
	351	08.11.10	1	SALES		3646	3650	982	983	
	352	08.11.10	1	INVTPCOST		3651	3652	984	983	
	353	08.11.10	1	SALES		3653	3658	984	985	
	354	08.11.10	1	INVTPCOST		3659	3660	986	985	
	355	08.11.10	1	SALES		3661	3664	986	986	
	356	08.11.10	1	SALES		3665	3669	987	988	
	357	10.11.10	1	GENJNL (1	DEFAULT	3670	3671	989	988	
<			_						>	

General ledger Entries looks like :

2	29	40 Giro	Account - Ge	eneral Led	ger Entrie:	;							
		sting te	Document Type	Document No.	G/L Account	Debit Amount	Credit Amount	Description	G P		Amount	Bal. Account	Bal. Account No.
۲		10.11.10	Payment	G00015	2940	1,133,38		The Cannon Group PLC			1,133,38	Customer	10000 🔶 -
_	1	10.11.10	Payment	G00015	2310		1,133,38	The Cannon Group PLC			-1,133,38	Bank Acc	GIRO

Go from the account by use of F6 to the chart of account to see the names of the accounts.

Do the same operation for chosen Vendor !!!

Try to find button on the entries window to find applied entries of close ones.