

CEITEC MU Management Meeting

Date, venue	2. 1. 2024, E35/166
Participants (internal)	P. Plevka, E. Handlířová, N. Kostlánová, M. Marcolla, K. Hošková, M. Pokorná, E. Jarour, H. Jílková
Guests	-
Excused	J. Nováček, K. Říha
Minutes prepared by	E. Handlířová
Approved by	P. Plevka
Comments by	H. Jílková, M. Pokorná, M. Marcolla

Agenda

- 1) Evaluation interview with the MU management / P. Plevka
- 2) Any other business

Minutes

1) Evaluation interview with the MU management / P. Plevka

Refer to Annex 1 (available in MS TEAMS for management members)

On January 15th, the regular annual evaluation interview with university management is scheduled. The management members deliberated on the initial draft of the background report, with a particular emphasis on financial sustainability. This aspect will be prominently featured in the final report and on-site presentation.

Decision(s):

- a) P. Plevka will provide comments on the initial draft of the background report by Friday, January 5th.
- b) M. Marcolla will prepare a presentation on financial sustainability by Tuesday, January 9th.
- c) The report will be finalized and submitted to the rectorate by Tuesday, January 9th.

2) Any other business

a. Opening group leader position 2024 / N. Kostlánová

Based on the previous assignment, N. Kostlánová drafted the advertisement for the position of group leader in life sciences. The recruitment procedure will be launched in January with the acceptance of applications by mid-April. Interviews are scheduled for May/June, and the negotiation phase will take place during the summer. This timeline aligns with the deadlines for ERC applications in September. The start-up grant will be negotiated, with the expected commencement of the group in 2025.

Decision(s):

The advertisement for the group leader in life sciences will be launched according to the presented timeline.

b. Honorary doctorates update / N. Kostlánová

N. Kostlánová provided an update on the preparation of honorary doctorates. Contact has been established with both candidates who expressed their consent to the nomination. Anticipating ceremonies in 2024 and 2025, CEITEC will cover travel and accommodation costs. E. Jarour informed about a grant scheme from the Ministry of Foreign Affairs expected to cover such costs.

Decision(s):

- a. The proposal for the honorary doctorate of the first nominee will be discussed with the Scientific Board in spring 2024.
 - b. P. Plevka will contact Š. Pospíšilová, who proposes the second candidate, regarding financial sources to cover related costs.
- c. Returnable financial assistance to Irena Rektorová Research Group / M. Marcolla

Irena Rektorová applied for total budget 2 365 th. CZK instead of the 1 887 th. CZK allocated on 2024 according to the novel budget rules.

Decision(s):

The Director approved refundable financial assistance to Irena Rektorová Research Group in the amount approx. of 478 000 CZK, depending on unspent leftover of 2023 budget to guarantee total budget 2 830 K CZK for 2024. The reimbursement of the financial assistance will be defined starting from 2025 according to the total budget of the group for 2025.

- d. Velvet Innovation Meet-up / H. Jílková

H. Jílková provided additional information regarding hosting the Velvet Innovation Meet-up event at CEITEC in March 2024. The event is open to anyone in the innovation ecosystem. H. Jílková will internally promote the event at CEITEC.

Decision(s):

The Director approved the organization of the Velvet Innovation Meet-up at the premises of CEITEC. CEITEC's contribution will be limited to providing the premises. H. Jílková will hand over communication to Š. Fajtllová (Events department), who will be responsible for communication with the organizer and organizational aspects at the CEITEC level.

Item/ Decision	TASK	Management responsibility	Deadline	MM
1a)	P. Plevka will provide comments on the initial draft of the background report by Friday, January 5th.	P. Plevka	5. 1. 2024	Y
1b)	M. Marcolla will prepare a presentation on financial sustainability by Tuesday, January 9th.	M. Marcolla	9. 1. 2024	Y
1c)	The report will be finalized and submitted to the rectorate by Tuesday, January 9th.	E. Handlířová	9. 1. 2024	-
2a	The advertisement for the group leader in life sciences will be launched according to the presented timeline.	N. Kostlánová	9. 1. 2024	Y
2b-a	The proposal for the honorary doctorate of the first nominee will be discussed with the Scientific Board in spring 2024.	N. Kostlánová, E. Handlířová, E. Jarour	14. 3. 2024	-
2b-b	P. Plevka will contact Š. Pospíšilová, who proposes the second candidate, regarding financial sources to cover related costs.	P. Plevka	9. 1. 2024	Y
2c	The Director approved refundable financial assistance to Irena	M. Marcolla	30. 11. 2024	Y

	<p>Rektorová Research Group in the amount approx. of 478 000 CZK, depending on unspent leftover of 2023 budget to guarantee total budget 2 830 K CZK for 2024.</p> <p>The reimbursement of the financial assistance will be defined starting from 2025 according to the total budget of the group for 2025.</p>			
2d	<p>The Director approved the organization of the Velvet Innovation Meet-up at the premises of CEITEC. CEITEC's contribution will be limited to providing the premises. H. Jílková will hand over communication to Š. Fajtlová (Events department), who will be responsible for communication with the organizer and organizational aspects at the CEITEC level.</p>	H. Jílková => Š. Fajtlová	5. 1. 2024	-

Annexes

https://is.muni.cz/auth/do/ceitec/porady_vedeni/2024/

(Document server, folder "Porady vedení "/"Management Meeting ")