

**Measure of the Director  
of the Central European Institute of Technology of Masaryk University  
No. 2/2020**

**PROCESSING OF PERSONAL DATA IN THE CONTEXT OF  
THE COVID-19 OUTBREAK**

*(effective as of 19 June 2020)*

*Pursuant to Article 7(2)(f) of the Rules of Organisation of the Central European Institute of Technology of Masaryk University (hereinafter "Rules of Organisation"), I hereby issue this Measure:*

Article 1

**Introductory Provisions**

With the aim to protect the health of all Masaryk University (hereinafter MU) employees and students, and with the aim to fulfil preventive duties and obligations arising from the current legislation, in accordance with the public interest pursuant to Article 6(1)(d)(e)(f) and Article 9(2)(g) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/ES (General Data Protection Regulation), this Measure stipulates the obligations of MU employees and procedures for processing the personal data of Special Category Employees.

Article 2

**MU Employees' Duties and Obligations**

- (1) All employees are obliged to inform MU without undue delay:
- a) if they have been ordered or recommended to self-isolate,
  - b) about the fact that they share the household with a person who has been tested positive for SARS-CoV-2,
  - c) about the fact that they share the household with a person who has been ordered to self-isolate,
  - d) about the fact that they have been in a close contact with a person who has been tested positive for SARS-CoV-2,
  - e) about the fact that they have been in a close contact with a person who has been ordered to self-isolate,
  - f) about the fact that they have been in a close contact with a person who is likely to be infected (points a) through f))
  - g) if they have been tested for SARS-CoV-2 in relation to point a) to f) and result of the test.

- (2) All employees are also obliged to inform MU without undue delay about the change of situation specified in paragraph 1 (e.g., new testing, the end of quarantine or self-isolation).
- (3) Employees shall fulfil their obligation pursuant to Paragraphs 1 to 2 by reporting the abovementioned facts to their line manager in the form of an email and, in copy, to [emergency@ceitec.muni.cz](mailto:emergency@ceitec.muni.cz).

#### Article 3

##### **Final Provisions**

- (1) The Head of the Operations Department shall be responsible for the interpretation of this Measure.
- (2) The Deputy Director for Administration is appointed to supervise the observance of this Measure.
- (3) This Measure shall become valid as of the execution date hereof.
- (4) This Measure shall become effective as of 19 June 2020.

In Brno, 17 June 2020

Signed electronically

Jiří Nantl  
*Director*