

## QUALIFICATION CRITERIA FOR THE ERASMUS+: ERASMUS PROGRAMME FOR STUDY ABROAD

Funding designated for student mobility – for study abroad under the Erasmus+: Erasmus programme – is to be utilized in accordance with the following criteria:

### 1. OBJECTIVE OF THE MOBILITY

- 1.1 Financial support will be provided to students participating in study abroad in countries that are part of the Erasmus+: Erasmus programme (hereinafter Programme Countries)<sup>1</sup> based on an inter-institutional contract concluded between the sending and receiving universities whose goal is the fulfilment of relevant eligible activities.
- 1.2 Study abroad may be realized only at partner institutions of higher education located in one of the programme countries with which the sending institution has concluded an inter-institutional contract.
- 1.3 Both the sending and receiving institutions must possess the Erasmus Charter for Higher Education (ECHE) granted by the European Commission.

### 2. CONDITIONS FOR OUTBOUND STUDENTS

- 2.1 Students who wish to study abroad under the Erasmus programme:
  - a) must be registered in an accredited bachelor's, master's, or doctoral programme at the sending institution in full-time, combined or distance form;
  - b) may be citizens of any country, but must study in an accredited academic programme in the Czech Republic;
  - c) must choose an institution that has concluded an inter-institutional contract with the relevant department at MU and that possesses the Erasmus Charter for Higher Education (ECHE);
  - d) cannot be registered at MU as an exchange student at a study placement or a traineeship.
- 2.2 For the entire time abroad, students must remain registered at the sending institution **in the relevant field of study**. They may therefore not suspend or terminate their studies at the sending institution while they are studying abroad.
- 2.3 Students who study in an accredited programme in the Czech Republic who wish to study in their Country of Origin will have the lowest priority in the selection procedure and will have the status of a zero grant student, i.e. without a right to a grant.
- 2.4 Students who study in an accredited programme in the Czech Republic who wish to study cannot do so in their current country of residence.

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<sup>1</sup> Programme countries:

- a) EU Member Countries: Belgium, Bulgaria, Denmark, Estonia, Finland, France, Croatia, Ireland, Iceland, Italy, Cyprus, Lithuania, Latvia, Luxembourg, Hungary, Malta, Germany, Netherlands, Poland, Portugal, Austria, Romania, Greece, Slovakia, Slovenia, Spain, Sweden
- b) non-EU countries: Lichtenstein, Norway, Turkey, Macedonia, Serbia, Switzerland, United Kingdom

### 3. SELECTION OF STUDENTS

- 3.1 Students must be selected for study abroad under the Erasmus programme on the basis of a transparent selection procedure, the organization and conditions of which are within the competence of the sending institution.
- 3.2 The selection procedure must be duly and publicly announced and confirmed by a protocol.
- 3.3 A student who has already participated in the LLP/Erasmus or Erasmus+ program in the past may have a lower priority in the selection procedure.

### 4. ELIGIBLE ACTIVITIES DURING FOREIGN STUDY

Financial support is provided only for the following activities ("authorised activities"):

- a) Full-time undergraduate or postgraduate study, including the preparation of master's theses and dissertations (with the exception of research activities not expressly part of the study programme) leading to a recognized diploma or qualification from the sending institution;
- b) a combination of study and a working internship, if this has been approved in advance; the study period and the internship must directly follow upon one another; the length of the combined mobility and the internship must be between 2 and 12 months.

### 5. LENGTH OF STAY

- 5.1 Authorised activities may take place in the period from 1. 6. of the given calendar year to 30. 9. of the following calendar year.
- 5.2 The length of stay abroad must be between 2–12 months and within a single degree cycle (bachelor's, master's, or PhD). In the case of long study programmes (e.g. general medicine) the maximum length is increased to 24 months.
- 5.3 If the length of the stay abroad is not measured in full months,<sup>2</sup> financial support will be provided for the final month on a proportional basis depending upon the number of days of study undertaken in the month.

### 6. FINANCIAL SUPPORT

- 6.1 Financial support provided under the Erasmus+: Erasmus programme is intended to cover a portion of the costs associated with study abroad and represents a contribution toward the higher costs that may be anticipated. The student is expected to participate financially.
- 6.2 The amount of financial support is determined as follows:
- a) countries with a high cost of living – €600 per month<sup>3</sup>
  - b) countries with a low cost of living – €480 per month<sup>4</sup>
- 6.3. Funding is provided to a bank account held in EUR at Komerční Banka or to an account held in CZK at any bank. **The bank account number must be entered in the IS MU prior to signing the Grant Agreement.**

<sup>2</sup> For purposes of calculating the stipend: 1 month = 30 days.

<sup>3</sup> Austria, Belgium, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Lichtenstein, Luxemburg, Malta, Netherlands, Norway, Portugal, Spain, Sweden, Switzerland, United Kingdom

<sup>4</sup> Bulgaria, Croatia, Estonia, Hungary, Lithuania, Latvia, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey

6.4. Financial support cannot be used to pay costs that are already covered under other EU actions or programmes.

6.5. A student may undertake a maximum of one mobility with MU financial support per academic year. In the case of another study placements, the student will have the status of zero-grant student, i.e., is not entitled to receive financial support.

6.6. A student selected for a two-semester study placement will only be eligible for one semester with financial support, for the remaining duration, the student will be a zero-grant student.

## **7. STUDENTS WITHOUT FINANCIAL SUPPORT**

7.1 Students who have not been awarded a grant may also study abroad under the Erasmus programme. Such students receive the status of Erasmus students without financial support, which entitles them to all the benefits of the Erasmus programme.

7.2 All rules of the participation contract apply for such students except for the financial support provisions.

## **8. EXTENSION OF STAY**

8.1 Study abroad may be extended if permitted by the internal regulations of the sending institution, and if the following conditions are met:

- c) the sending and receiving institutions both consent to the extension in writing before the end of the stay abroad (i.e. Application for Extension of Placement);
- d) Application for Extension of Placement must be submitted to the CZS (ISOIS application) no later than 30 days before the original end date according to the Grant Agreement;
- e) an addendum is made to the Grant Agreement concluded between the student and the sending institution;
- f) the extension follows immediately upon the end of the original stay;
- g) the 12-month maximum length of study abroad in a single study cycle is not exceeded;
- h) the period of study abroad, including the extension, terminates by 30. 9. 201X at the latest.

8.2 The student is not automatically entitled to financial support for the period of the extension. It is up to the sending institution whether financial support should be provided.

## **9. REPEATED STAYS ABROAD UNDER THE ERASMUS+: ERASMUS PROGRAMME**

9.1 The following rules apply for students who wish to undertake repeated mobilities under the Erasmus+ Erasmus programme:

- a) every student may apply to study abroad or have a traineeship with a total length of 12 months at each level of study;
- b) prior mobilities are taken into account (both study placements and traineeships) at the given level of study, including mobilities under LLP Erasmus 2007–2013;

9.2 The previous provisions apply to stays both with and without financial support.

## **10. FEES**

- 10.1 The receiving institution is not permitted to charge students accepted under the Erasmus programme any fees (such as tuition, registration fees, examination fees, laboratory fees, library fees, etc.).
- 10.2 The receiving institution may, however, charge small fees to cover expenses for insurance, membership in the student union or other organizations, or for the use of materials (photocopying, laboratory products, etc.) under the same rules as apply to its home students.
- 10.3 In addition, the sending institution may require the student to continue paying tuition even while abroad.
- 10.4 The sending institution may not charge the student any fees for organizing or administering the stay abroad.