

## Personal data form

Please fill in the form by typing or writing in BLOCK CAPITAL LETTERS. Where applicable, check the box with the right answer.

I am applying for the **Bachelor's degree programme in:**  Business Management and Finance  
 Economics and Public Policy

### PERSONAL DATA

Surname/Family name:  First/Given name:   
Other name(s):  Title (Ms/Mr/Mrs/Dr etc.):   
Date of birth (DD/MM/YYYY):  Native language:   
Country of birth:  Country of citizenship:

**Permanent address:** Street name, street number   
Second line (if any)   
Third line (if any)   
City  Zip Code   
Country

**Correspondence address (if different):**  
Street name, street number   
Second line (if any)   
Third line (if any)   
City  Zip Code   
Country

Your phone number:  Passport number:   
Email address:

**Contact person:**   
His/her relationship to you:   
His/her email:   
His/her phone number:

## PRIOR EDUCATION

1. Please list in reverse chronological order all secondary and post-secondary education (*Secondary school, Bachelor's and Master's studies if you have any*) already completed, or to be completed in the present academic year:

Institution, city, country	Specialization (if any)	Dates of attendance from (dd/mm/yyyy) to (dd/mm/yyyy)	Final grade average (in percent or in CGPA on the scale 1 to 4)

## WHAT WERE THE THREE TOP REASONS FOR CHOOSING THE FACULTY, UNIVERSITY, BRNO OR THE CZECH REPUBLIC

Your answer is relevant for promotion purposes only

1.	
2.	
3.	

## PLEASE INDICATE HOW YOU LEARNED ABOUT THE FACULTY OF ECONOMICS AND ADMINISTRATION, MU:

<input type="checkbox"/> StudyPortals.com	<input type="checkbox"/> StudyIn.cz	<input type="checkbox"/> Study fair	Please specify:	
<input type="checkbox"/> Friends	<input type="checkbox"/> Czech Embassy	<input type="checkbox"/> Education Agent	Please specify:	
<input type="checkbox"/> Family	<input type="checkbox"/> Masaryk University student/graduate	<input type="checkbox"/> Erasmus	Please specify:	
<input type="checkbox"/> Social network	Please specify:			
<input type="checkbox"/> Other	Please specify:			

## DECLARATION:

I confirm that the information given on this form is correct and complete. I understand that it is an offence to submit inaccurate information, or plagiarized or fraudulent documentation in support of an application for the purpose of gaining admission to Masaryk University. I understand that the University may refuse admission, terminate registration, or decline an application if the information I have supplied is found to be incorrect, incomplete, fraudulent, or plagiarized.

By checking this box and typing my name below, I am electronically signing my application.

Type in your name:

Date:

## Application Checklist

Please ensure that you upload the following with your Faculty Application Form:

### 1. Personal Data Form

### 2. Academic Records

a. A copy of your **Secondary School-Leaving Certificate**, or documentation indicating that you will receive such a document by the time of enrolling in the programme, in the original language, stamped and signed by the authorized university office or by a notary public official. Documents whose original language is not English or Czech should be accompanied by an official English language translation, stamped and signed by a translating company or an authorized university office.

b. A copy of your **final transcript** (the record of **all** courses and grades from your **Secondary school education**) in the original language, stamped and signed by the authorized university office or by a notary public official. Transcripts whose original language is not English or Czech should be accompanied by an official English language translation, stamped and signed by a translating company or an authorized university office.

3. **English proficiency certificate** (one of the acknowledged forms as stated in [the Entry requirements](#).)

4. **Statement of Purpose** (approximately 500 words outlining the applicant's intellectual history, his/her personal motivation to study this programme, career plans or goals)

5. **Essay on a chosen topic** (The essay should not be longer than 1500 words and should focus on one of the stated topics)

**IMPORTANT NOTE:** Do not forget to fill in the **Masaryk University Application form online** in the MU Information System. This Faculty Application form does not substitute for it! Do not forget to pay your application fee.