

Personal data form

for Master degree programme
Public Administration (Administration publique)

Please fill in the form by typing or writing in BLOCK CAPITAL LETTERS. Where applicable, check the box with the right answer.

PERSONAL DATA

Surname/Family name:	<input type="text"/>	First/Given name:	<input type="text"/>
Other name(s):	<input type="text"/>	Title (Ms/Mr/Mrs/Dr etc.):	<input type="text"/>
Date of birth (DD/MM/YYYY):	<input type="text"/>	Native language:	<input type="text"/>
Country of birth:	<input type="text"/>	Country of citizenship:	<input type="text"/>

Permanent address:

Street name, street number	<input type="text"/>	
Second line (if any)	<input type="text"/>	
Third line (if any)	<input type="text"/>	
City	<input type="text"/>	Zip Code <input type="text"/>
Country	<input type="text"/>	

Correspondence address (if different):

Street name, street number	<input type="text"/>	
Second line (if any)	<input type="text"/>	
Third line (if any)	<input type="text"/>	
City	<input type="text"/>	Zip Code <input type="text"/>
Country	<input type="text"/>	

Your phone number:	<input type="text"/>	Passport number:	<input type="text"/>
Email address:	<input type="text"/>		
Contact person (including his/her phone number):	<input type="text"/>		

PRIOR EDUCATION

1. Please list in reverse chronological order all post-secondary education (*Bachelor's, Master's, and Doctoral studies*) already completed, or to be completed in the present academic year:

Institution, city, country	Degree and specialization	Dates of attendance from (dd/mm/yyyy) to (dd/mm/yyyy)	Final grade average (in percent or in CGPA on the scale 1 to 4)

2. Title of thesis or dissertation completed. Please, indicate the degree it belongs to and a short abstract:

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EMPLOYMENT DATA

Please list all relevant work experience in reverse chronological order (internship and volunteer experience should be included):

Employer	Position	City, country	Dates

OTHER INFORMATION

If you would like to inform us about any relevant additional information not addressed in the application, please do so:

Please indicate how you learned about the Faculty of Economics and Administration, Masaryk University:

<input type="checkbox"/> Mastersportal.com	<input type="checkbox"/> StudyIn.cz	<input type="checkbox"/> Study fair	Please specify:	
<input type="checkbox"/> Friends	<input type="checkbox"/> Czech Embassy	<input type="checkbox"/> Education Agent	Please specify:	
<input type="checkbox"/> Family	<input type="checkbox"/> Masaryk University student/graduate	<input type="checkbox"/> Erasmus	Please specify:	
<input type="checkbox"/> Social network	Please specify:			
<input type="checkbox"/> Other	Please specify:			

DECLARATION:

I confirm that the information given on this form is correct and complete. I understand that it is an offence to submit inaccurate information, or plagiarized or fraudulent documentation in support of an application for the purpose of gaining admission to Masaryk University. I understand that the University may refuse admission, terminate registration, or decline an application if the information I have supplied is found to be incorrect, incomplete, fraudulent, or plagiarized.

By checking this box and typing my name below, I am electronically signing my application.

Type in your name:

Date:

Application Checklist

Please ensure that you upload the following with your Faculty Application Form:

1. Curriculum Vitae

2. Academic Records

a. A copy of **Bachelor's diploma**, or documentation indicating that the applicant will receive such a diploma by the time of enrolling in the programme, in the original language, stamped and signed by the authorized university office or by a notary public official. Diplomas whose original language is not English or Czech should be accompanied by an official English language translation, stamped and signed by a translating company or an authorized university office.

b. A copy of the **final transcript** (the record of courses and grades) in the original language, stamped and signed by the authorized university office or by a notary public official. Transcripts whose original language is not English or Czech should be accompanied by an official English language translation, stamped and signed by a translating company or an authorized university office.

3. **Essay** (The essay is written at home before the entry examination, the deadlines will be defined for each examination period individually. The expected size is between two and four standardized pages (3600 – 7200 letters). The essay should have standard academic structure (introduction, analysis, synthesis), should include appropriate set of references and the literature list (APA style)).

4. **Statement of Purpose** (approximately 500 words outlining the applicant's intellectual history, his/her personal motivation to study this programme, career plans or goals)

IMPORTANT NOTE: Do not forget to fill in the **Masaryk University Application form online** in the MU Information System. This Faculty Application form does not substitute for it! Do not forget to pay your application fee.