



Forum Train Europe, the European platform for Railway Undertakings for Capacity Management and Timetabling, is looking for a

Trainee

Who we are?

Organising the European Timetable Conferences for nearly 150 years, Forum Train Europe is the European platform for Railway Undertakings and service companies for Capacity Management and Timetabling. FTE's mission is to serve as the think tank and network service provider in these areas. The association promotes the European-wide standardisation of processes and tools, develop the future management of capacity on the whole continent and by this help to increase the competitiveness of rail. At present, the association has 90 members in 30 European countries, doing business in both passenger and freight markets.

Traineeship offer

We invite a university student/graduate to become part of our experienced and committed team for several months and by this boost her/his career. You will participate in real projects and contribute to the daily work of our organisation. You will test your soft skills, but principally also develop a good basis of hard skills in the railway business. Therefore, the traineeship is very suitable for a person with a passion for railways and with the high motivation to continue the career within the railway sector. Our office is located in Bern within the welcoming and stimulating work environment of Swiss Federal Railways (SBB). You should also expect several business trips over Europe.

You will support as in

- the change management of the TTR programme (<http://ttr.rne.eu/>), currently one of the most important railway projects in Europe, which will totally change the planning and allocation of capacity
- drafting future business processes (e.g. for temporary capacity restrictions, allocation priority criteria, complete business chain integration)
- organisation of timetabling conferences to harmonise European trains for next timetable period
- organisation of international working groups of RUs and other railway stakeholders

Tasks might change based on your capabilities and changes in the FTE working programme.

Your profile:

Forum Train Europe
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- High motivation and passion for railways
- Fluency in English (B2+)
- Outstanding language skills in another language of the EU (e.g. PL, HU, SL) is considered a plus
- Proficiency in MS Office

We are waiting for your application. Please submit your **CV** accompanied with a short **motivation** up to 1000 characters (with spaces) to the **International Office at the Faculty of Economics and Administration** (dana.stankova@econ.muni.cz).

The deadline for the application is 12 December 2021. The best candidates will be called for a short interview in English.

The selected candidate(s) will join FTE for several months. The proposed periods are: February 2022 – June 2022 (strongly preferred) and September 2022 – January 2023. Exact dates are upon mutual agreement.

The financial support will be provided from the Freemover program. FTE/SBB will supply IT, office stationeries and cover the business travels.