

Dear colleagues,

It my pleasure to announce you the registration for a **staff training Research Funding Support** in Utrecht is open now.

Utrecht University will host the staff training week with the support of the Utrecht Network. Please forward this invitation to relevant colleagues.

**Date:** June 21-25, 2015

**Location:** Utrecht, the Netherlands

**Registration deadline:** March 15, 2015

**Target group:**

The main target group for this staff training is (administrative) staff involved in research funding support (e.g. Research Support Offices, Grant Offices, Research Offices), especially from Utrecht Network partners and LERU partners.

**Number of participants:**

The maximum number of participants is 30. If the number of registrations exceed 30, participants will be selected based on expertise, interest and number of applications from the same university.

You will be informed about your participation before April 1.

**Costs:**

Free of charge. Costs for travel and accommodation at own expenses. Please note participants might able to use Erasmus+ staff training budget to partly cover the costs for travel and accommodation.

Lunches and refreshments during the seminar are included.

**Accommodation:**

Utrecht University can arrange your hotel booking ([www.mitland.nl](http://www.mitland.nl)) at an Utrecht University rate. Please indicate if you are interested in this offer (at own expenses) or you will make your own arrangement.

Inquiries: [iss.oo@uu.nl](mailto:iss.oo@uu.nl)

**REGISTRATION:** <https://fd8.formdesk.com/universiteitutrecht/UUStaffTrainingWeek>

We're looking forward to meeting many of you or your colleagues at the staff training in Utrecht.

Best regards,  
Caspar de Bok & Maria-José Rojo Martinez

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