#### **AUTUMN SEMESTER**

# 8<sup>th</sup> IRO VALENCIA: TRAINING & COACHING FOR INTERNATIONAL OFFICERS

Human-based International Relations Target group: international officers and international coordinators Monday, 22<sup>nd</sup> October – Friday, 26<sup>th</sup> October 2018 http://staffmobility.eu/staffweek/8th-iro-valencia-coaching-job-shadowing

#### 17<sup>th</sup> STP VALENCIA: LANGUAGES & IT TRAINING FOR UNIVERSITY STAFF

**Target group: teaching and non-teaching University Staff** Monday, 19<sup>th</sup> November – Friday, 23<sup>rd</sup> November 2018 <u>http://staffmobility.eu/staffweek/17th-stp-valencia-languages-it-training</u>

### 6<sup>th</sup> ADM VALENCIA: TRAINING & JOB SHADOWING FOR ADMINISTRATION STAFF

Target group: staff dealing with student and/or teaching staff administration, academic issues, human resources, finances and accountancy, administrative support to research, technology transfer, and/or institutional communication.

Monday, 10<sup>th</sup> December – Friday, 14<sup>th</sup> December 2018 <u>http://staffmobility.eu/staffweek/6th-adm-valencia-training-job-shadowing</u>

#### **SPRING SEMESTER**

### 9<sup>th</sup> IRO VALENCIA: TRAINING & COACHING FOR INTERNATIONAL OFFICERS

**Human-based International Relations Target group: international officers and international coordinators** Monday, 04<sup>th</sup> March – Friday, 08<sup>th</sup> March 2019 <u>http://staffmobility.eu/staffweek/9th-iro-valencia-coaching-job-shadowing</u>

### 7<sup>th</sup> SSS VALENCIA: TRAINING & JOB SHADOWING FOR SUPPORT SERVICES STAFF

**Target group: housekeepers, facility managers, front desk officers, receptionists, info box officers, welcome officers...** Monday, 08<sup>th</sup> April – Friday, 12<sup>th</sup> April 2019 http://staffmobility.eu/staffweek/7th-sss-valencia-training-job-shadowing

#### 2<sup>nd</sup> UFM VALENCIA: THREE-DAY INTENSIVE TRAINING, JOB SHADOWING & TEAM BUILDING FOR FINANCIAL OFFICERS Target group: teams of financial officers

Tuesday, 07<sup>th</sup> May – Thursday, 09<sup>th</sup> May 2019 http://staffmobility.eu/staffweek/2nd-ufm-valencia-three-day-intensive

## 7<sup>th</sup> ADM VALENCIA: TRAINING & JOB SHADOWING FOR ADMINISTRATION STAFF

Target group: staff dealing with student and/or teaching staff administration, academic issues, human resources, finances and accountancy, administrative support to research, technology transfer, and/or institutional communication.

Monday, 14<sup>th</sup> May – Friday, 18<sup>th</sup> May 2018 <u>http://staffmobility.eu/staffweek/7th-adm-valencia-training-job-shadowing</u>

#### 18<sup>th</sup> STP VALENCIA: LANGUAGES & IT TRAINING FOR UNIVERSITY STAFF Target group: teaching and non-teaching University Staff Monday, 10<sup>th</sup> June – Friday, 14<sup>th</sup> June 2019

http://staffmobility.eu/staffweek/18th-stp-valencia-languages-it-training

Claudio Benavent International Officer ETSIAMN <u>cbenavent@upvnet.upv.es</u> Phone: +34-96-3879132

Surface mail address: Universitat Politecnica de Valencia ETSIAMN - Relaciones Internacionales Camino de Vera s/n 46022 Valencia Spain