

# Get real work experience!

# **IBM Internship Program 2013**

The IBM Delivery Centre team in Brno makes it possible for you to take part in interesting IT projects within The Internship Program. This program is available from March – June 2013.

**IBM Delivery Center Czech Republic Brno is one of the biggest and most diverse IBM centers of its kind worldwide.** Brno centre core activities focus on providing strategic outsourcing services, remote server and application support, networking services and end customer support.

## **Project Management Assistant**

You will have the opportunity to become part of Project Management team and work on a given project and support the project manager. Specific project will be described at the interview.

#### Work activities:

- define project scope
- develop project plans
- ensure that all necessary approvals have been obtained during the project life cycle
- liaise with the project customer representative regarding project objectives, deliverables and timescales including regular status reporting
- identify, quantify and manage project risks and issues
- coordinate project changes

### **Skills required:**

- project management (junior)
- proactive approach
- skills: communication, organization, teamwork, time management
- advanced knowledge of MS office
- good level of English

### You will have the opportunity to:

- get hands-on experience in an IT leading global company
- meet the TOP IT experts in the world
- have individual support from your own mentor
- improve your English skills
- attend internal IBM trainings
- meet people from all over the world
- network
- have further cooperation with IBM

Working hours are flexible, ideally 20 - 30 hrs per week. Detailed description of internship will be given at the interview.

Those interested should send us a CV and motivation letter in English to **lenka.dadova@cz.ibm.com** by Friday **February 8, 2013**. Should you have any questions, feel free to write to us.

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