

Directive of the Faculty of Informatics of Masaryk University No. 2/2021**PROPER COMPLETION OF STUDIES IN BACHELOR'S AND
MASTER'S DEGREE PROGRAMMES**

(as amended with effect from 1 April 2021)

Pursuant to Section 28(1) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (Act on Higher Education Institutions), as amended, I issue this Directive:

Article 1**Subject of modification**

- (1) The subject of the regulation is the organisation of state final examinations (hereinafter referred to as "SFE") in bachelor's and continuing master's degree programmes in the context of the provisions of the Masaryk University Study and Examination Regulations (hereinafter referred to as "MES").

Article 2**Login to SZZ**

- (1) In the semester in which the student plans to take the SZZ and the defence of the final thesis, he/she is obliged to enrol in courses with the codes SZB and SOBHA in bachelor study programmes and in follow-up study programmes in courses with the codes SZMGR and SOBHA.
- (2) Enrolment in the above courses is considered an application for the SZZ.
- (3) Without submitting an application for the CSR, there is no entitlement to participate in the CSR in a given semester.
- (4) The student is automatically registered for the remedial CSR or a part thereof by the study department. Registration is always made for the period defined for the CAP at the earliest possible date.
- (5) In the event of failure to meet the conditions for access to the SZZ by the deadline set in the final study schedule, the study department will cancel the student's registration for the SZZ. This will terminate the right to participate in the CSR in the given term.
- (6) If the student is not obliged to take the final examination by the deadline, he/she may cancel the application for the final examination by notifying the study department.

Article 3**Dates**

- (1) Important dates regarding the proper completion of studies are published by the study department in the final study schedule.

- (2) In particular, the following dates are announced:
 - a) login to SZZ,
 - b) approval of the final form of the final thesis assignment,
 - c) submission of the final thesis,
 - d) meeting the conditions for access to the SZZ,
 - e) dates of the SZZ.

Article 4

Fulfillment of study obligations before the SZZ

- (1) Fulfillment of the requirements under paragraph (1) of Article 23 (or Article 24) of the CPR means the successful completion of all compulsory, compulsory elective and elective courses in the prescribed composition.
- (2) If a student does not successfully complete an elective course, then if the student has fulfilled all the requirements for access to the CBA and has registered for it, he or she may request not to repeat the course even if he or she has exceeded the credit limit set out in Article 20(3) of the CBA.
- (3) If a student is registered for the CSR, is required to take the CSR, and fails to properly submit the final thesis, the student is terminated for failure to meet the requirements.

Article 5

Language at SZZ

- (1) The state examination is conducted in the language of the study programme.
- (2) In Czech study programmes, participants can take the exam in Slovak.
- (3) With the consent of the student and all committee members, the examination may be conducted in English in Czech study programmes and in Czech in English study programmes.

Article 6

Interruption of studies between the dates of the ACE who failed the ACE

- (1) If students are unsuccessful in the SZZ and at the same time meet the conditions for advancement to the next semester and wish to be enrolled in this semester, they must apply for enrolment in the next semester within five days after the unsuccessful SZZ via the relevant application in the IS MU. Otherwise, their studies will be interrupted ex officio until the date of the next semester.

Article 10

Final provisions

- (1) On the effective date of this Directive, Directive No. 02/2018 Orderly Completion of Studies in Bachelor's and Continuing Master's Degree Programmes, as amended on 17 September 2018, is repealed.
- (2) I entrust the interpretation of individual provisions and the continuous updating of this Directive to the Vice-Dean for Bachelor's and Master's Studies.
- (3) Compliance with this Directive is monitored by the Head of the Study Department.
- (4) This Directive shall enter into force on the date of its publication.
- (5) This Directive shall enter into force on 1 April 2021.

*Jiri Zlatuska
Dean FI
signed electronically*