

Masaryk University Directive No. 6/2013

RESEARCH DATA

(in the version effective from 15 June 2020)

In accordance with Section 10(1) of Act No. 111/1998 Coll., On Higher Education Institutions and on Modification and Amendment of Other Acts (Higher Education Act), as later amended, (hereinafter referred to as the "Act"), I issue this Directive:

Section 1

Subject of Regulation

This Directive regulates certain obligations of employees and students of Masaryk University (hereinafter referred to as "MU") in acquisition, storage and utilization of research data.

Section 2

Definitions

For the purposes hereof:

- a) "research task" means research activities that include acquisition, storage and utilization of research data. A research task is always an activity in which data are acquired, stored and utilised for research purposes, regardless of the manner of their designation or of the origin of money from which the research task is funded;
- b) "research data" mean data knowingly obtained or processed for research purposes in connection with a research task except for data concerning the research task organization;
- c) "utilization of research data" the processing of research data for the purpose of interpretation, publication or archiving. Utilization of research data also means shredding, making copies and transferring the research data to third parties for processing;
- d) "researcher" means an MU employee or student participating in the resolution of a research task;
- e) "head of a research task" means an MU employee or student who was entrusted with leading a research task. The head of a research task is always a responsible investigator of a project which is considered a research task under clause a).

Section 3

Obligations Related to Acquisition, Storage and Utilization of Research Data

- (1) When acquiring and storing research data, the researcher is obliged to act in such a way that the research data are authentic and verifiable and that the interests of MU are not endangered through the acquisition and storage of the research data.
- (2) The researcher shall comply with [MU Academic and Professional Employee Code of Ethics](#) as well as the applicable rules of the industry.
- (3) The head of a research task shall create conditions for the researchers to be able to fulfil obligations under subsections 1 and 2.
- (4) The head of a research task shall ensure that the research data are processed solely through MU IT (within the meaning of [MU Directive No. 9/2017 – Administration of Information Technology](#)) except for cases where there is a legal reason or a reason worthy of special consideration for another procedure. The unit

Data Security and Management (Institute of Computer Science) shall perform an assessment where required.

- (5) The head of a research task shall ensure that the research task within MU is not resolved by other persons than the researchers¹ unless such persons are bound to fulfil obligations toward MU under subsections 1, 2 and 6.²
- (6) If the researcher is unable to fulfil obligations under subsections 1 and 2, he/she is obliged to promptly notify the head of the research task thereof.
- (7) MU constituent parts may regulate the processes ensuring authenticity, veracity and verifiability of the research data through a regulation.

Section 4

Obligations Related to the Utilization of Research Data

- (1) The head of the research task decides on the utilization of research data.
- (2) The head of the research task is obliged to act in such a way and to adopt such organizational and technical measures that the interests of MU, the Academic and Professional Employee Code of Ethics, applicable rules of the industry, or state aid rules are not endangered through the utilization of the research data. The obligations under Section 3 shall not be affected thereby.
- (3) If the head of the research task is unable to fulfil obligations under the preceding subsection, he/she is obliged to promptly notify his/her superior.
- (4) MU constituent parts may regulate the processes of research data utilization through a regulation.

Section 5

Final Provisions

- (1) This Directive repeals MU Directive No. 6/2013 – On Research Data of 16 March 2013 effective from 16 March 2013.
- (2) I authorize the head of the Research Office at the MU Rector's Office to interpret the individual provisions hereof.
- (3) This Directive is part of the methodology procedure "Coordination and Planning of Research/Creative Activities".
- (4) The compliance with this Directive shall be inspected by the head of the Research Office at the Rector's Office.
- (5) This Directive shall enter into force on the day of its execution.
- (6) This Directive shall enter into effect on 15 June 2020.

electronic signature

Martin Bareš
Rector

¹ Applies to researchers under Section 2 and to natural persons or legal entities governed by private or public law, which cooperate with MU on the basis of legal grounds (e.g. other universities, public authorities, entrepreneurs, traders etc.).

² For instance, in the form of partnerships or consortium agreements as the case is with public grant agencies or similar organizations, concluded with such entities, persons or their employers.