

**Academic Senate of the Faculty of Social Studies
Masaryk University**

Minutes of the 214th meeting, March 1, 2021

The meeting was held online on the Zoom platform.

Present (in alphabetical order):

- Bc. Barbora Adamková
- Ing. Rudolf Burgr, Ph.D.
- Mgr. Mikuláš Černík
- Sonya Darrow
- Mgr. Otto Eibl, Ph.D.
- Mgr. and Mgr. Vratislav Havlík, Ph.D.
- Bc. Daniel Jirků
- Katarína Kováčová
- doc. Mgr. and Mgr. Peter Spáč, Ph.D.
- doc. Mgr. and Mgr. Jan Šerek, Ph.D.

Guests:

- prof. PhDr. Stanislav Balík, Ph.D.
- doc. PhDr. Roman Chytilek, Ph.D.
- Ing. Pavlína Kadlčková, DiS.
- Mgr. et Mgr. Adéla Souralová, Ph.D.
- PhDr. Petr Suchý, Ph.D.
- doc. PhDr. Martin Vaculík, Ph.D.
- Bc. Veronika Dombrovská (interpreter)

Absent:

- doc. Mgr. and Mgr. Oldřich Krpec, Ph.D.

Agenda:

- 1) FSS Directive No. X/2021 Rules for compiling the budget of the Faculty of Social Studies, Masaryk University for the calendar year 2021
- 2) Miscellaneous

The program was approved (10 in favor, 0 against, 0 abstained from voting).

1) FSS Directive No. X/2021 Rules for compiling the budget of the Faculty of Social Studies, Masaryk University for the calendar year 2021

Dean: He briefly introduced an issue of the Rules of Budget Compilation of the FSS MU. He informed that the rules have changed significantly compared to last year. It is a proposal that combines changes

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which were briefly valid last year before the shift to the crisis budget. He also said that changes in the approach of evaluation of scientific activity are also incorporated. The rules have been compiled in such a way that the faculty can follow them in the upcoming years, unless a new regulation from the Ministry or another unexpected event happens.

Secretary: She summarized the most important changes compared to previous years, then she informed that the adjustments connected to the demise and establishment of a new workplace also follow the university rules for compiling budgets.

MU's budget for 2021 sets the limits of decline. The performance part is calculated according to eight indicators. Subsidies for science and research will be divided according to the faculties' share of results of the evaluation of MU. The share in centrally arranged investment projects and major repairs for the year 2021 may not exceed CZK 44 million.

She stated that considering the distribution of subsidies for educational activities the university maintains a fixed ratio and performance parts. The faculty will proceed in the same way - the ratio of fixed and performance part is 76:24. Share of credit performance is calculated for spring and autumn semesters for the years 2020, 2019 and 2018 with the weight 50:30:20. The contribution of the departments in the performance part is calculated in the ratio of the values of the eight indicators, with the same weights as in the rules for compiling the university budget. The indicator of the number of graduates was replaced by the indicator of the degree of study success, in the same amount.

She suggested that in the case of a decline in the benefit of the operating contribution for 2021 in a comparison with the amount of the contribution of the operating contribution in 2020 by more than 10% the departments shall be provided with single-time compensation from centralized FSS funds so that the maximum decrease is 10%. If there is an increase in the benefit from the operating contribution in 2021 compared to the benefit in 2020, this increase will be granted to the department in a maximum increase of 25%.

She further informed that 90% of the volume of "DKRVO" will be distributed according to the results for the years 2017-2019, the remaining part will be redistributed according to the results for the period 2016-2017. The amount of centralized and FSS operating costs for 2021 was set at a maximum of 43% of the subsidy received. Of this, a maximum of 72% was set aside to cover centralized and joint operational personnel costs. Share in financing centralized and common operating costs in 2021 shall be calculated according to the number of students, employees and the size of the used office areas.

The investment budget in 2021 is based on the plan of investment expenditures. The source of funding is in particular a fund for the reproduction of fixed assets, institutional support or investment funds provided by the Ministry of Education, Youth and Sports on the basis of an application for the exchange of a non-investment operating contribution.

Dean: He thanked the Secretary and Vice-Dean Chytilék for their help in preparing the Rules for compiling the budget.

Eibl: He opened the discussion about this point.

Spáček: He asked a question about the form of reporting foreign publications that arose in collaboration of multiple authors.

Vice-Dean of Chytilék: In the case where more authors participated from workplaces outside the FSS, chapters, not the publication as a whole, are considered.

Burgr: He asked about Article 4 (2), which concerns the distribution of DKRVO.

Vice-Dean Chytilék: This is an expression of the situation that arises in connection with the fact that there are workplaces, which DKRVO accepts and workplaces which DKRVO does not accept. The distribution then does not apply to the workplaces that DKRVO does not accept and automatically transfers their shares to another accepted workplace. With KMSŽ this is a specific situation where the results of employees are divided according to whether they are or are not connected to IRTIS. The results of employees not connected to IRTIS remain with KMSŽ, if they are associated with IRTIS, the result belongs automatically to IRTIS.

Černík: He asked about the co-financing of grants.

Dean: The simplest situation is with the TAČR and other commitments, where co-financing can be fulfilled as a full-time employment. If it is necessary to finance in other way than full-time employment, it must get back to overheads. These funds are allocated retrospectively and can be used in the next year. It is a responsibility of a specific workplace, it is not handled centrally.

Šerek: He pointed out the module of excellence, taking into account cited publications and related penalties for publications without citations. He suggested that the calculations should consider the citations at the same workplace.

Chytilék: He stated that the method of including citations in DKRVO was the subject of discussions and the final solution was chosen with regard to university metrics. The proposed solution is difficult to implement, there is no automated tool to capture these citations.

Dean: He evaluated the comment of doc. Šerek positively, it is a topic for the development of this mechanism.

Resolution:

AS FSS MU discussed and approved the Rules for compiling the budget of FSS MU for calendar year 2021.

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(10 in favor, 0 against, 0 abstained from voting)

Dean: He announced that at the next meeting of the AS FSS MU, a budget created according to newly approved rules will be introduced.

2) Miscellaneous

a. Current information from the meeting of the MU Crisis Staff

Dean: Informed about the conclusions from the meeting of the Crisis Staff. MU has taken stricter measures for use of home office; in the following weeks, work from home is ordered as much as possible. Confirmation for traveling to work from another district can be issued at INET MU. Teaching will continue to be online. The faculty is ready for a possible transition to hybrid teaching. The form of the final examination and entrance examinations into Master studies will be discussed at the next meeting of the Dean's Board of the FSS. MU is preparing its own strategy for vaccinating academic staff.

b. Schedule of the academic year

Adamková: She asked a question about the beginning of the autumn semester and possible extension of the spring semester.

Dean: He informed that the extension of the examination period in the spring semester or postponement the beginning of the autumn semester is not planned. Last year it was a single-time matter, the autumn semester begins by default in mid-September (September 13, 2021). The faculty does not count with proper final examination dates in September. Graduations will take place when the epidemiological situation and governmental measures allow.

c. Strategic Plan of FSS MU for the years 2021-2028

Černík: He raised a question regarding the procedure for approving the Strategic Plan of the FSS MU.

Dean: He announced that the Strategic Plan of FSS MU was accepted by the university management, it will be submitted VR FSS MU at the meeting on March 8, 2021, then it will be possible to discuss its final form. Once the final version of the Strategic Plan is approved, an update will be developed for 2021.

Eibl: In conclusion, he thanked all present for their participation and stated that the next regular meeting of the AS FSS is scheduled for Monday, March 29, 2021 from 4PM, online using the Zoom platform.

Resolutions adopted:

2021-03-01 / 1 AS FSS MU discussed and approved the Rules for compiling the budget of FSS MU for calendar year 2021.

(10 in favor, 0 against, 0 abstained from voting)

Mgr. Otto Eibl, Ph.D.
President of the Senate

doc. Mgr. and Mgr. Jan Šerek, Ph.D.
Vice-President of the Senate

Bc. Daniel Jirků
Vice-President of the Senate

Minutes taken by: Kateřina Majdanová
Translated by Bc. Veronika Dombrovská