

**Measure of the Dean of the Faculty of Economics and Administration of MU No. 1/2024****Scope of teaching by academic staff**

*(as amended with effect as of 1 February 2024)*

*Pursuant to Section 28(1) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (the "Higher Education Act"), as amended by subsequent provisions (hereinafter referred to as the "Higher Education Act"), I am issuing the following Measure:*

**Article 1****Initial provisions**

- (1) This Measure regulates the recommended workload of academic staff in the area of teaching and is a follow-up to Article 5, point 7 of Directive No. 2/2023 Careers System of the Faculty of Economics and Administration of MU.

**Article 2****Scope of teaching**

- (1) The share of teaching in the total work activity is regulated for individual academic positions by Annexes 1–3 to the Careers System of the Faculty of Economics and Administration (Directive of the Faculty of Economics and Administration of Masaryk University No. 2/2023).
- (2) The recommended scope of teaching for each academic position is as follows:

<b>Position</b>	<b>Number of hours of teaching per week</b>
Professor	8–12 hours
Associate Professor	8–12 hours
Assistant Professor	8–12 hours
Assistant	10–14 hours
Lecturer I	16–20 hours
Lecturer II	16–20 hours

- (3) The recommended number of teaching hours is defined for full-time employment; the number of hours shall be reduced proportionally for part-time employment.
- (4) The range of recommended teaching hours corresponds to the upper limit for each position indicated for the percentage of teaching activity in Annexes 1–3 to the Careers System.
- (5) The number of teaching hours per academic year for each academic staff member is set as one of the annual targets within the framework of the regular annual evaluation of the EVAK.

**Article 3****Final Provisions**

- (1) I am entrusting the interpretation of this of the individual provisions of this Measure to the Head of the Personnel Office.
- (2) Compliance with this Measure shall be monitored by the Vice-Dean for Full-Time Studies.
- (3) This Measure belongs to the area of methodological management: HR Policy – Academic Staff
- (4) This Measure shall enter into force on the date of its signing.
- (5) This Measure shall take effect on 1 February 2024.

prof. Mgr. Jiří Špalek, Ph.D.  
Dean  
*electronic signature*