

Measure of the Faculty of Economics and Administration, MU, No. 6/2019 PhD Student Internship
Abroad Scholarship Programme (in the version effective from 1st September 2023)

Appendix No. 3

Record on a Student's Admission to an Internship Abroad¹

Regulated by Measure No. 6/2019

On the basis of a Contract for Cooperation on Internship from (date)
entered into between the Faculty of Economics and Administration, Masaryk University
Registered office at Lipová 41 a, 602 00 Brno

and

Name of organization
Registered office at
(hereafter referred to as the "Provider" or "Internship Provider")

accepts the following student for an internship:

First name, surname:

Date of birth:

Place of residence:

Study programme:

The internship will take place from: to:

Venue of the internship:

Supervisor of the Provider:

The student undertakes to make every effort to achieve the goals of the internship. They are aware of their duty to respect the orders of the person authorized by the Internship Provider, as well as senior employees of the Provider. The student will abstain from any activity that could harm the goodwill of the Provider. Should the student have access to any confidential information in the course of their internship, they are bound to maintain its confidentiality. By breaching this duty, the student exposes themselves to the risk of being expelled from their studies.

The Internship Provider undertakes to provide the cooperation necessary to meet the goals of the internship. Considering their circumstances and the internal rules for governing their organization, in particular the Provider will ensure the following: cooperation between the student and selected specialized sectors of the Internship Provider, consultations with employees of the Internship Provider, and acquainting the student with the activities in which the Provider engages.

In Brno, date

In....., date

student

supervisor

on behalf of the Internship Provider

¹ This is a template for a Record on an FEA MU Student's Admission to an Internship Abroad; a provider can use their own template provided it contains all the requirements.