

Annex No. 1 to Masaryk University Faculty of Economics and Administration Directive No. 2/2023

Characteristics of positions in the field of education, science and research

| | Assistant | Assistant Professor | Associate Professor | Professor |
|---|---|--|---|---|
| Education | <p>conducts lectures in Bachelor's degree programmes conducts lectures in Master's degree programmes conducts tutorials in Bachelor's degree programmes conducts tutorials in Master's degree programmes conducts teaching in CŽV degree programmes conducts lectures in U3V prepares teaching materials provides consultations with students provides feedback on seminar papers and assignments verifies students' knowledge conducts final theses or projects prescribed for Bachelor's studies conducts master's thesis supervision provides reader reports on bachelor's theses provides reader reports on master's theses provides feedback on theses and assignments in CŽV studies creates examination tests</p> | <p>conducts lectures in Bachelor's degree programmes conducts lectures in Master's degree programmes conducts tutorials in Bachelor's degree programmes conducts tutorials in Master's degree programmes conducts tutorials in CŽV study programmes conducts lectures in U3V expresses oneself prepares teaching materials provides consultations with students provides feedback on seminar papers and assignments verifies students' knowledge conducts final theses or projects prescribed for bachelor studies conducts master's thesis supervision provides reader reports on bachelor's theses provides reader reports on master's theses provides feedback on theses and assignments in CŽV studies creates examination tests coordinates and organises tutorials in degree programmes supervises a course in Bachelor's degree programmes supervises a course in Master's degree programmes is a member of examination committees of individual programmes is a member of boards and committees is a member of the board of supervisors of individual study programmes initiates and implements innovations in teaching participates in the definition of teaching quality criteria creates comprehensive teaching texts is a supervisor in Doctoral study programmes</p> | <p>conducts lectures in Bachelor's degree programmes conducts lectures in Master's degree programmes conducts tutorials in Bachelor's degree programmes conducts tutorials in Master's degree programmes conducts tutorials in CŽV study programmes conducts lectures in U3V study programmes prepares teaching materials provides consultations with students provides feedback on seminar papers and assignments verifies students' knowledge conducts final theses or projects prescribed for Bachelor's studies conducts master's thesis supervision provides reader reports on bachelor's theses provides reader reports on master's theses provides feedback on theses and assignments in CŽV studies creates examination tests coordinates and organises tutorials in study programmes supervises a course in a Bachelor's degree programme supervises a course in a Master's degree programme is a member of examination boards in individual programmes is a member of boards and committees is a member of the board of supervisors of individual degree programmes initiates and implements innovations in teaching participates in the definition of teaching quality criteria creates comprehensive teaching texts is a supervisor in doctoral degree programmes is a mentor of junior colleagues conducts doctoral theses supervision provides reader reports on doctoral and habilitation thesis</p> | <p>conducts lectures in Bachelor's degree programmes conducts lectures in Master's degree programmes conducts tutorials in Bachelor's degree programmes conducts tutorials in Master's degree programmes conducts teaching in CŽV degree programmes conducts lectures within U3V prepares teaching materials provides consultations with students provides feedback on seminar papers and assignments verifies students' knowledge conducts final theses or projects prescribed for Bachelor's studies conducts master's thesis supervision provides reader reports on bachelor's theses provides reader reports on master's theses provides feedback on theses and assignments in CŽV studies creates examination tests coordinates and organises tutorials in study programmes supervises a course in Bachelor's degree programme guarantees a course in a Master's degree programme is a member of the examination boards of individual programmes is a member of boards and committees is a member of the board of guarantors of individual degree programmes initiates and implements innovations in teaching participates in the definition of teaching quality criteria creates comprehensive teaching texts is a supervisor in doctoral study programmes is a mentor of junior colleagues conducts doctoral theses supervision provides reader reports on doctoral and habilitation thesis is a member of the doctoral study programme board is a member of the committees for state doctoral examinations and doctoral dissertation defences</p> |
| % | 30-50% of total activity | 20-50% of total activity | 20-50% of total activity | 20-50% of total activity |
| Science and research | <p>participates in the solution of scientific and research tasks works in a research team cooperates in grant projects cooperates in publishing activities cooperates in peer review and review activities</p> | <p>independently solves scientific or research tasks works in a research team, including cooperation with foreign researchers participates in the coordination of more demanding international or key national research projects cooperates on grant projects publishes the results of own scientific activities publishes the results of the work of the research team presents the results of scientific and research projects at scientific conferences carries out review and opposition activities</p> | <p>independently solves complex scientific or research tasks manages a research team coordinates international or key national research projects collaborates on grant projects publishes results of own scientific activities publishes results of research team's work presents results of scientific and research projects at scientific conferences conducts review and opposition activities creatively applies results of scientific and research activities to teaching activities</p> | <p>independently solves complex scientific or research tasks manages a research team and determines its research direction coordinates international or key national research projects collaborates on grant projects publishes results of own scientific activities publishes results of research team's work presents results of scientific and research projects at scientific conferences conducts review and opposition activities creatively applies results of scientific and research activities to teaching activities</p> |
| % | 20-50% of total activity | 30-50% of total activity | 30-50% of total activity | 30-50% of total activity |
| Popularization External and internal cooperation | <p>cooperates in the organizational support of research or teaching activities of the department participates in events serving to popularize the subject and the University initiates, coordinates and speaks at events contributing to the popularization of the subject and the University cooperates with partners from the commercial sphere</p> | <p>cooperates in the organizational support of research or teaching activities of the department participates in events serving to popularize the subject and the University initiates, coordinates and speaks at events contributing to the popularization of the subject and the University cooperates with partners from the commercial sphere</p> | <p>cooperates in the organizational support of research or teaching activities of the department participates in events serving to popularize the subject and the University initiates, coordinates and speaks at events contributing to the popularization of the subject and the University cooperates with partners from the commercial sphere</p> | <p>cooperates in the organizational support of research or teaching activities of the department prepares and coordinates the preparation of popularization texts initiates, coordinates and speaks at events contributing to the popularization of the subject and the university expresses itself on current social topics expresses itself on professional topics cooperates in the creation of teaching materials for secondary school students and the public cooperates with partners from the commercial sphere presents the results of scientific and research projects at scientific conferences engages in editorial activities in professional journals</p> |
| % | 10-20% of total activity | 20-30% of total activity | 20-30% of total activity | 20-30% of total activity |

Annex No. 2 to Masaryk University Faculty of Economics and Administration Directive No. 2/2023
Characteristics of positions in the field of education

| | Lecturer I | Lecturer II | Lecturer II (methodologist) |
|---|---|--|---|
| Education | <p>conducts lectures in Bachelor's degree programmes</p> <p>conducts lectures in Master's degree programmes</p> <p>conducts tutorials in Bachelor's degree programmes</p> <p>conducts tutorials in Master's degree programmes</p> <p>conducts teaching in CŽV degree programmes</p> <p>conducts lectures in U3V</p> <p>prepares teaching materials</p> <p>provides consultations with students</p> <p>provides feedback on seminar papers and assignments</p> <p>verifies students' knowledge</p> <p>conducts final theses or projects prescribed for bachelor studies</p> <p>conducts master's thesis supervision</p> <p>provides reader reports on bachelor's theses</p> <p>provides reader reports on master's theses</p> <p>provides feedback on theses and assignments in CŽV studies</p> <p>creates examination tests</p> | <p>conducts lectures in Bachelor's degree programmes</p> <p>conducts lectures in Master's degree programmes</p> <p>conducts tutorials in Bachelor's degree programmes</p> <p>conducts tutorials in Master's degree programmes</p> <p>conducts tutorials in CŽV degree programmes</p> <p>conducts lectures in U3V</p> <p>prepares teaching materials</p> <p>provides consultation with students</p> <p>provides feedback on seminar papers and assignments</p> <p>verifies students' knowledge</p> <p>conducts final theses or projects prescribed for bachelor studies</p> <p>conducts master's thesis supervision</p> <p>provides reader reports on bachelor's theses</p> <p>provides reader reports on master's theses</p> <p>provides feedback on theses and assignments in CŽV studies</p> <p>creates examination tests</p> <p>coordinates and organises tutorials in study programmes</p> <p>supervises a course in a Bachelor's study programme</p> <p>supervises a course in a Master's study programme</p> <p>is a member of examination committees</p> <p>is a member of boards and commissions</p> <p>is a member of the board of guarantors of individual study programmes</p> <p>initiates and implements innovations in teaching</p> <p>participates in the definition of teaching quality criteria</p> <p>creates comprehensive teaching texts</p> <p>cooperates in the organizational support of the pedagogical activities of the department</p> | <p>conducts lectures in Bachelor's degree programmes</p> <p>conducts lectures in Master's degree programmes</p> <p>conducts tutorials in Bachelor's degree programmes</p> <p>conducts tutorials in Master's degree programmes</p> <p>conducts teaching in CŽV degree programmes</p> <p>conducts lectures in U3V</p> <p>prepares teaching materials</p> <p>provides consultations with students</p> <p>provides feedback on seminar papers and assignments</p> <p>verifies students' knowledge</p> <p>conducts final theses or projects prescribed for bachelor studies</p> <p>conducts master's thesis supervision</p> <p>provides reader reports on bachelor's theses</p> <p>provides reader reports on master's theses</p> <p>provides feedback on theses and assignments in CŽV studies</p> <p>develops examination tests</p> <p>coordinates and organises tutorials in study programmes</p> <p>supervises a course in the Bachelor's study programme</p> <p>supervises a course in the Master's study programme</p> <p>is a member of the examination boards of individual programmes</p> <p>is a member of boards and committees</p> <p>is a member of the board of supervisors of individual study programmes</p> <p>initiates and implements innovations in teaching</p> <p>participates in the definition of teaching quality criteria</p> <p>creates comprehensive teaching texts</p> <p>guarantees study programmes</p> <p>cooperates in the organisational support of the pedagogical activities of the department</p> <p>provides pedagogical advice to aspiring teachers</p> <p>reviews publications for educational purposes</p> <p>publishes didactic methodological texts</p> <p>creatively applies the results of scientific research activities to pedagogical activities</p> |
| % | 60-100% of total activity | 50-90% of total activity | 50-80% of total activity |
| % Science and research | collaborates on research and innovation activities | collaborates on research and innovation activities publishes in collaboration with the research team | cooperates in research and innovation activities publishes in cooperation with the research team cooperates with foreign researchers cooperates in grant projects performs review and opposition activities in the assessment of projects and expert studies |
| % | 0-20% of total activity | 0-20% of total activity | 0-20% of total activity |
| Popularization External and internal cooperation | <p>cooperates in the organizational support of the department's activities</p> <p>cooperates on popularization texts</p> <p>participates in events serving to popularize the subject and the university</p> <p>expresses itself on current social topics</p> <p>expresses itself on professional topics</p> <p>cooperates in the creation of teaching materials for secondary school students and the public</p> <p>cooperates with partners from the commercial sphere</p> | <p>cooperates in the organizational support of the department's activities</p> <p>cooperates on popularization texts</p> <p>participates in events serving to popularize the subject and the university</p> <p>expresses oneself on current social topics</p> <p>expresses oneself on professional topics</p> <p>cooperates in the creation of teaching materials for secondary school students and the public</p> <p>cooperates with partners from the commercial sphere</p> | <p>cooperates in the organizational support of the department's activities</p> <p>prepares and coordinates the preparation of popularization texts</p> <p>initiates, coordinates and speaks at events contributing to the popularization of the subject and the university</p> <p>expresses oneself on current social topics</p> <p>expresses oneself on professional topics</p> <p>cooperates in the creation of teaching materials for secondary school students and the public</p> <p>cooperates with partners from the commercial sphere</p> <p>presents the results of scientific and research projects at scientific conferences</p> <p>engages in editorial activities in professional journals</p> |
| % | 0-20% of total activity | 10-30% of total activity | 20-30% of total activity |

Annex No. 3 to Masaryk University Faculty of Economics and Administration Directive No. 2/2023

Characteristics of Positions in Science and Research

| | Researcher I | Researcher II | Researcher III | Researcher IV |
|---|---|--|--|--|
| Education | <p>conducts lectures in Bachelor's degree programmes conducts lectures in Master's degree programmes conducts tutorials in Bachelor's degree programmes conducts tutorials in Master's degree programmes conducts tutorials in CŽV degree programmes conducts lectures in U3V opposes publications for educational purposes</p> | <p>conducts lectures in Bachelor's degree programmes conducts lectures in Master's degree programmes conducts tutorials in Bachelor's degree programmes conducts tutorials in Master's degree programmes conducts tutorials in CŽV degree programmes conducts lectures in U3V opposes publications for educational purposes</p> | <p>conducts lectures in Bachelor's degree programmes conducts lectures in Master's degree programmes conducts tutorials in Bachelor's degree programmes conducts tutorials in Master's degree programmes conducts tutorials in CŽV degree programmes conducts lectures in U3V opposes publications for educational purposes</p> | <p>conducts lectures in Bachelor's degree programmes conducts lectures in Master's degree programmes conducts tutorials in Bachelor's degree programmes conducts tutorials in Master's degree programmes conducts teaching in CŽV degree programmes conducts lectures in the framework of U3V opposes publications for educational purposes conducts lectures in Doctoral degree programmes creatively applies the results of scientific activities to teaching activities, especially to the guidance of students in Doctoral or Master's degree programmes</p> |
| % | 0-20% of total activity | 0-20% of total activity | 0-20% of total activity | 0-20% of total activity |
| Science and research | <p>participates in the solution of scientific and research tasks works in a research team cooperates on grant projects cooperates on publishing activities cooperates on review and opposition activities in project assessment</p> | <p>independently solves scientific or research tasks works in a research team, including cooperation with foreign researchers participates in the coordination of more demanding international or key national research projects cooperates on grant projects publishes the results of own scientific activities publishes the results of the work of the research team carries out review and opposition activities in the assessment of projects</p> | <p>independently solves complex scientific or research tasks manages a research team participates in the coordination of more demanding international or key national research projects collaborates on grant projects publishes the results of own scientific activities publishes the results of the work of the research team presents the results of scientific and research projects at scientific conferences carries out review and opposition activities when assessing projects in a creative way, applies the results of scientific and research activities to teaching activities</p> | <p>independently solves complex scientific or research tasks manages a research team coordinates international or key national research projects collaborates on grant projects publishes results of own scientific activities publishes results of research team's work presents results of scientific and research projects at scientific conferences performs review and opposition activities in assessing projects in a creative way, applies results of scientific and research activities to teaching activities</p> |
| % | 20-100% of total activity i | 20-100% of total activity | 20-100% of total activity | 20-100% of total activity |
| Popularization External and internal cooperation | <p>participates in ensuring the operational and administrative activities of the department cooperates in the organizational support of the research or teaching activities of the department prepares popularization texts initiates, coordinates and speaks at events contributing to the popularization of the results of science and research cooperates with partners from the commercial sphere</p> | <p>participates in ensuring the operational and administrative activities of the department cooperates in the organizational support of the research or teaching activities of the department prepares popularization texts coordinates the preparation of popularization texts initiates, coordinates and speaks at events contributing to the popularization of the results of science and research cooperates with partners from the commercial sphere</p> | <p>participates in ensuring the operational and administrative activities of the department cooperates in the organizational support of the research or teaching activities of the department prepares popularization texts coordinates the preparation of popularization texts initiates, coordinates and speaks at events contributing to the popularization of the results of science and research cooperates with partners from the commercial sphere</p> | <p>participates in ensuring the operational and administrative activities of the department cooperates in the organizational support of the research or teaching activities of the department prepares popularization texts coordinates the preparation of popularization texts initiates, coordinates and speaks at events contributing to the popularization of the results of science and research cooperates with partners from the commercial sphere</p> |
| % | 0-30% of total activity | 0-30% of total activity | 0-30% of total activity | 0-30% of total activity |