

## **Recognition of courses in the Master's Degree Programme Pharmacy at the Faculty of Pharmacy of Masaryk University**

*(As amended with effect from 3 June 2024)*

### Article 1

#### **Introductory Provisions**

- 1) This Measure sets out procedures for courses recognition from previous studies for students enrolled into Master's Degree Programme Pharmacy at the Faculty of Pharmacy (hereinafter referred to as FaF) of Masaryk University (hereinafter referred to as MU).
- 2) The terms student, guarantor, vice-dean and dean also include their feminine noun gender. The generic masculine is used only for reasons of clarity and comprehensibility of the text and does not refer to the identity of specific persons.
- 3) This Measure is based on principles set out in Article 14 of MU Study and Examination Regulations.
- 4) Only courses which were completed in previous or concurrent studies and are either compulsory or compulsory-selective with respect to the studies in question are eligible for recognition. Selective courses are only eligible for recognition if they are part of the curriculum of the Master's degree programme Pharmacy at FaF MU and were completed within this study programme.
- 5) With the course recognition, the student receives the credit value and the type of completion assigned by the study curriculum of the degree programme at FaF MU.
- 6) The preparation of one Diploma thesis and its defence may not be included in more than one concurrent programme of studies.
- 7) The courses assigned to Diploma thesis preparation from previous studies may not be recognized.
- 8) No part of the Final State Examination from previous or concurrent studies may be recognized.

### Article 2

#### **Courses recognition from previous studies at FaF UVPS Brno**

- 1) Successfully completed courses within the studies of Master's Degree Programme Pharmacy at the Faculty of Pharmacy of University of Veterinary and Pharmaceutical Sciences Brno (hereinafter referred to as FaF UVPS Brno) and the related credits may be assigned to the student if they successfully completed the course not more than five years before, with classification (grades) from „Excellent A“ to „Satisfactory D“, and classification „Z“ for courses where the type of completion is credit.
- 2) Student submits application for courses recognition in Information System of Masaryk University (hereinafter referred to as IS MU) during the term enrolment period, nevertheless by fourth week of teaching in given semester the latest.

- 3) Student who unsuccessfully completed studies at FaF UVPS Brno before 30 June 2020 must include in the application for courses recognition: full transcript of academic records, i.e. an official transcript of the completion of each course including a transcript of grades, credits and number of failed course completion attempts, if applicable, verified by UVPS Brno.
- 4) Assessment of the request for course recognition by the course guarantor is not necessary. In case of uncertainty in conformity with the originally completed course with the course for which student is requesting recognition, the study office may request the assessment of the course guarantor via the IS MU.

#### Article 3

##### **Courses recognition from previous studies at FaF MU**

- 1) Successfully completed courses within previous studies of Master's Degree Programme Pharmacy at the FaF MU and the related credits may be assigned to the student if they successfully completed the course not more than five years before, with classification (grades) from „Excellent A” to „Satisfactory D”, classification „Z” for courses where the type of completion is credit, and classification „P” for courses where the type of completion is colloquium.
- 2) Student submits application for courses recognition in the IS MU during the term enrolment period, nevertheless by fourth week of teaching in given semester the latest.
- 3) Together with the request for course recognition, the student's academic records related to the completed courses in the IS MU will be assessed.
- 4) Assessment of the request for course recognition by the course guarantor is not necessary. In case of uncertainty in conformity with the originally completed course with the course for which student is requesting recognition, the study office may request the assessment of the course guarantor via the IS MU.

#### Article 4

##### **Courses recognition from previous studies at other Faculties of MU**

- 1) Successfully completed courses within the study in Bachelor's and Master's degree programmes at other Faculties of MU and the related credits may be assigned to the student if they successfully completed the course not more than five years before, with classification „Excellent A” to „Satisfactory D”, classification „Z” for courses where the type of completion is credit, and classification „P” for courses where the type of completion is colloquium.
- 2) Student submits application for courses recognition in the IS MU during the term enrolment period, nevertheless by fourth week of teaching in given semester the latest.
- 3) A request for the recognition of courses submitted by a student must include a full transcript of academic records, i.e. an official transcript of the completion of each course including a transcript of grades, credits and number of failed course completion attempts, if applicable, confirmed by the respective Faculty.
- 4) Assessment of the request for course recognition by the course guarantor from FaF MU is necessary. The study office requests the assessment via the IS MU.

#### Article 5

### **Courses recognition from previous studies at a different university, in a tertiary professional school in the Czech Republic or abroad, and in a lifelong learning programme**

- 1) Successfully completed courses within the study in Bachelor's and Master's Degree Programmes at a university, in an accredited educational programme at a tertiary professional school in the Czech Republic or abroad, or in a lifelong learning programme and the related credits may be assigned to the student if they successfully completed the course not more than five years before, with classification „Excellent A“ to „Satisfactory D“, classification „Z“ for courses where the type of completion is credit, and classification „P“ for courses where the type of completion is colloquium.
- 2) Student submits application for courses recognition in the IS MU during the term enrolment period, nevertheless by fourth week of teaching in given semester the latest.
- 3) A request for the recognition of courses submitted by a student must include a full transcript of academic records, i.e. an official transcript of the completion of each course including a transcript of grades, credits and number of failed course completion attempts, if applicable, confirmed by the respective faculty/ university/ tertiary professional school. The request for the recognition of courses must also include an official transcript of the course syllabus including a description of the course's place in the programme or field of study in which it was completed. Above mentioned documents must be provided in Czech, Slovak or English language.
- 4) Assessment of the request for course recognition by the course guarantor from FaF MU is necessary. The study office requests the assessment via the IS MU.

#### Article 6

### **Final Provisions**

- 1) This Measure repeals the Dean's Measure No. 6/2020 on recognition of courses in the Master's Degree Programme Pharmacy at the Faculty of Pharmacy of Masaryk University, effective from 7 October 2020.
- 2) I hereby delegate the interpretation of the individual provisions of this measure and the control of compliance with this measure to the Vice-Dean for International Relations and Internationalization.
- 3) This Measure shall enter into force and take effect on the date of its publication.

Brno, 3.6.2024

Prof. PharmDr. Mgr. David Vetchý, Ph.D.

Dean of FaF MU

*signed electronically*