

FACULTY SCHOOL STATUTES OF THE FACULTY OF ARTS OF MASARYK UNIVERSITY

(as amended with effect from 30 January 2019)

Section 1

Introductory provisions

The faculty will confer the designation "faculty school of the Faculty of Arts of Masaryk University" (hereinafter referred to as the "faculty") to selected exceptionally high quality primary schools, secondary schools or educational institutions that guarantee comprehensive and quality teaching of subjects in the teaching specializations studied at the Faculty of Arts of Masaryk University (hereinafter referred to as the "faculty school"). The aim is close cooperation at all levels of education for the purpose of quality education of future teachers, support of exceptionally talented secondary school pupils and implementation of lifelong learning projects for practising teachers.

Section 2

Criteria for awarding the designation

"faculty school of the Faculty of Arts of Masaryk University"

A school seeking the designation "faculty school of the Faculty of Arts of Masaryk University" must meet the following criteria:

- a) The school provides quality teaching by qualified teachers and, at the same time, has the appropriate equipment, material and technical facilities for teaching subjects.
- b) The school regularly uses modern forms of teaching for most subjects, especially practical exercises and pupils' work in the field, and reflects innovative trends in teaching methods (or projects) with the use of cross-curricular relationships.
- c) The school has specialized lecture rooms and laboratories which are suitably equipped with teaching aids, audio-visual equipment and specialist literature, and uses them in its teaching.
- d) The school management and individual teachers are interested in high-quality mutual communication with faculty staff and, within the framework of teaching practice, also with the faculty's students, in order to increase the effectiveness of undergraduate training for future teachers and other educational specialists, and to participate in their own development.
- e) The school management and individual teachers are interested in active cooperation in the preparation of future teachers, and they facilitate the course and development of teaching practice (both sitting in on classes and teaching). The practice is based on intensive cooperation between the mentor, i.e. the guiding teacher, the student/group of students, and the teacher educator. Guiding teachers are involved in the evaluation of students and, according to their interest, in further cooperation with the faculty. School management and individual teachers cooperate with the faculty's units, where appropriate, in the preparation and implementation of

seminars for students of the faculty's teacher education degree programmes, in the provision of consultation, and in the development of teaching materials.

- f) The school is also interested in actively participating in the preparation of future experts in the field of education and training (including students of non-teaching degree programmes), and, therefore, enables the implementation of student research projects (e.g. as part of professional practice or in the preparation of students' final theses), student cooperation in the organization of the school's extracurricular activities, or in the preparation of various school projects.

Section 3

System of cooperation between the faculty school and the faculty

(1) The faculty undertakes to implement mutual cooperation as follows:

- a) The faculty school enables future teachers to carry out their teaching practice without hindrance on the basis of contractual relations between the school, individual teachers, and the faculty.
- b) The faculty school offers good conditions for the validation of new teaching methods and forms of work, methodological procedures, and aids prepared within the framework of research activities of the faculty's university teachers and degree candidates. The faculty school also sets up appropriate conditions for student research and other student activities as part of practice.
- c) The faculty school is ready to provide the faculty with the use of its premises or technical-material equipment. Further terms and conditions are subject to contractual arrangements between the faculty school and the faculty.
- d) Mutual cooperation is implemented in accordance with Act No.101/2000 Coll., on the Protection of Personal Data and on Amendments to Certain Acts, in particular when consulting pupil/student documentation and processing anonymized data on pupils/students within the framework of study tasks.

(2) In its implementation of the cooperation, the faculty proceeds in the following way:

- a) The faculty offers promotion of the faculty school, mainly in the form of a presentation on the faculty website and on the faculty's Facebook page.
- b) The faculty provides free consultations to teachers of the faculty school, which contribute to ensuring the high quality of teaching for faculty school students and future teachers studying the relevant fields of study at the faculty.
- c) The cooperating teachers and the faculty school management are informed about events organized by the faculty for the students and teachers of faculty schools, and are also introduced to new findings in individual fields of study.
- d) Faculty school teachers may, in agreement with the relevant faculty unit, participate in the implementation and assessment of theses and projects related to the improvement of education.
- e) Cooperation with the faculty enables the faculty school to recruit new, high-quality teachers.
- f) The faculty may provide the faculty school with its premises or technical-material equipment under the conditions specified in the contractual agreement of the parties.

Section 4

Process of awarding the designation “faculty school of the Faculty of Arts of Masaryk University ”

- (1) On the basis of a proposal from one or more units of the faculty, the faculty and school management shall approve the faculty's intention to designate the school as a faculty school, thereby expressing the willingness of both institutions to cooperate in the spirit of these Statutes. The rights and obligations of the parties will then be regulated by a written agreement on cooperation.
- (2) Subsequently, based on the consent of both parties, the school will be designated as a “faculty school of the Faculty of Arts of Masaryk University ”. The faculty will issue a certificate of designation, which will be presented to the school on this occasion.
- (3) Each year at the beginning of the school year, the two institutions specify the expected areas and forms of cooperation, or agree to continue the existing form of cooperation.
- (4) In the event that the faculty school fails to meet the conditions of the Statutes, the faculty may withdraw the designation or the school may return the designation, always by the start of the school year.
- (5) The designation “faculty school of the Faculty of Arts of Masaryk University ” is granted to schools for a definite period of time, which is specified in the certificate by which the faculty grants the school consent to use the designation. If the school meets the criteria set out in these Statutes over the long term, and the interest of both institutions in this form of cooperation continues, the school will be granted consent to use the designation, which will be confirmed in writing by the faculty.

Section 5

Economic support for cooperation

- (1) In order to ensure cooperation in the field of pedagogical practice, the faculty concludes a written contract with the faculty school for supervizing pedagogical practice, on the basis of which the practice supervisors (teachers or head-teachers) are remunerated for the students' practice on a one-off basis.
- (2) Events related to innovative trends in education and the teaching of individual subjects (field trips, lectures, seminars, etc.) are organized for practice supervisors and other cooperating teachers free of charge (in cases where the faculty unit can finance them from a specific grant) or at a discount.
- (3) In cases of the provision of space or technical-material equipment, the faculty concludes a written contract with the faculty school, whereas the mutual lending of aids for improving the quality of teaching is usually free of charge.

Brno, 5 February 2019

prof. PhDr. Milan Pol, CSc.

Dean