

**Directive of the Dean of the Faculty of Medicine of Masaryk University No.
1/2020**

**EXTRAORDINARY PREVENTIVE MEASURES DURING THE STATE RIGOROUS
EXAMINATIONS {SRZ) AND STATE FINAL EXAMINATIONS {SZZ) IN THE
FORM OF ATTENDANCE**

(as amended with effect from 1 April 2020)

Pursuant to Section 28(1) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Act on Higher Education Institutions), as amended (hereinafter referred to as the "Act on Higher Education Institutions"), I issue this Directive:

Article 1

**Selection of the room for the assembly of students and the theoretical
knowledge exam**

1. Rooms are chosen so that students are not in direct contact with patients while waiting and during the exam. For students of non-medical study fields and programmes, it is not assumed that the SZZ will take place in the clinical environment of a health care provider. The practical part of the SZZ will be modified so that it can take place at the premises of LF MU.
2. Rooms shall be large enough to allow a minimum spacing of 2 m between persons present.
3. The rooms must be ventilated, either naturally (through windows) or by functioning ventilation.
4. If the rooms are equipped with openable windows, it is recommended to ventilate by opening the windows at intervals of one hour for at least one minute.
5. Rooms should be furnished with furniture with smooth, disinfected surfaces (e.g. teachers' offices are unsuitable).

Article 2

Number of persons present

1. The number of people present in one room must be kept to the minimum necessary, e.g. no student escorts are allowed in the waiting room.
2. The maximum number of persons present in one room may be no more than 10, including the examiners. It is recommended that the number of committee members be reduced to the lowest possible number (i.e. 3), as well as the number of concurrently examining students (i.e. 1).

3. Larger numbers of students enrolled for a given term will be separated by time groups with sufficient spacing to meet the attendance requirement stated in the previous paragraph.

Article 3

Organisation of testing

1. Students are required to properly wash and disinfect their hands upon entering the testing room.
2. Alcoholic hand sanitizer must be used to disinfect hands and will be placed at the entrance to the room (see Article S(3) for further specification). For hand washing, the room shall be equipped with a sink with running water, liquid hand soap, disposable towels and a waste bin, preferably lockable.
3. Question cards with the number or wording of the question will be used to select the questions and will be retained by the student throughout the examination, not handed to the examiners and discarded in the waste bin on leaving.
4. Students will use their own writing utensils to take notes during the preparation, the paper with the notes will be thrown in the trash after use before leaving the room.
5. During preparation and testing, all persons present are required to keep a 2 m distance between persons.
6. The recording of the examination result is done only electronically (possibly in the IS MUNI Information System or via a prepared electronic document-protocol).

Article 4

General anti-epidemic recommendations

1. Only persons without symptoms of infectious diseases, especially respiratory diseases, may take part in the tests. In case of doubt or as part of the registration of students before the start of the examination, non-contact temperature measurement may be used.
2. Examiners and students are advised to use individual transport to get to the examination.
3. All persons taking part in the examinations must keep their mouths and noses covered at all times. The face shield shall not be touched by the person wearing it. The drape may be used (in the case of examinations held away from the clinical site and in view of the Government's arrangements and the obligation to use a mouth drape away from home), in the case of examinations in clinical practice, mouth drapes should also be available at the examination site.
4. Students are allowed to withdraw from the exam date for medical reasons even on the day of the exam without a medical certificate, without being counted as unsuccessful
5. All physical contact, including shaking hands, must be avoided throughout the test.
6. During the practical examination, students follow the instructions of the examiners. The use of mouthguards may be supplemented by other personal protective equipment as

appropriate to your activities.

Art.

S

Cleaning and disinfection

1. If the rooms used have natural window ventilation, the person in charge shall ensure that the room is properly ventilated after the end of the examination and the departure of the students.
2. Before the next use of the room, cleaning will be carried out in the normal scope (including waste removal), supplemented by disinfection of contact surfaces by wiping or spraying with a suitable disinfectant (see Article S, paragraph 3) - handles, used tables (in auditoriums it is advisable to limit the used places to the necessary extent and mark them for cleaning staff for the need of disinfection), contact surfaces in toilets (handles, taps, toilet seats). If the room is not immediately used for other purposes, cleaning should be postponed until the next day.
3. Requirements for disinfectants:
 - a. Hand disinfectant - alcohol-based solution or gel with manufacturer's declared efficacy - at least partially virucidal - label (B). Alcohol percentage by volume in the range 60 to 80 %. Dermatologically tested. The disinfectant is applied to the hands using a dispenser (pump).
 - b. Surface disinfectant - material compatibility with treated surfaces, manufacturer's declared partial virucidal efficacy (B).

Article 6**Final provisions**

1. The Vice Dean for Student Affairs is responsible for interpreting the individual provisions and updating this policy.
2. The chairman of the relevant examination board shall be responsible for compliance with the provisions of this Directive.
3. This Directive shall enter into force on the date of its publication.
4. This Directive shall enter into force on 1 April 2020

In Brno, 1 April 2020

prof. MUDr. Martin Repko, PhD.
dean of MU Faculty of
Medicine

