Masaryk University Measure No. 15/2018

Rector's Scholarship Programme to Support Student Activities

(in the version effective from 5 February 2021)

In accordance with Section 10(1) of Act No. 111/1998 Coll., on Higher Education Institutions and on Modification and Amendment of Other Acts (Higher Education Act), as later amended (hereinafter referred to as the “Act”), *I issue the following Measure:*

1. Section 1

Purpose of the Scholarship Programme

* 1. The aim of the scholarship programme is to ensure the awarding of scholarships to support the activities of Masaryk University students (hereinafter referred to as the “university” or “MU”), in cases worthy of special consideration under Section 91(2)(e) of the Act.
  2. The purpose of the scholarship programme is:

1. support for student activities that go beyond a single faculty, or go beyond the university, and are not confined to one narrow discipline. These activities relate in particular to the development of formal and non-formal education, the promotion of strategic objectives, the development of values and the representation of the university (in sporting, cultural, social, scientific and research fields);
2. support for university students who have decided to engage in socially significant humanitarian activities based on the principle of volunteering and sharing the values advocated by the university. In particular, it is possible to support such forms of activities that are carried out in cooperation with the university’s partners, through reputable humanitarian organisations (e.g. the Red Cross, People in Need, etc.) or charity organisations focused on assistance, legal and social services, counselling or other appropriate activities, focused on those in difficult circumstances, where the student, voluntarily and at his/her own responsibility, carries out these activities;
3. support for academic self-governance at a university-wide level.
   1. The granting of a scholarship under this scholarship programme does not affect the option of the dean of the faculty granting a scholarship on the basis of the faculty scholarship programme.
   2. If a student applies for a scholarship for the same thing more than once, i.e. in more scholarship programmes or outside the scholarship programmes at the university, he/she is obliged to state this fact in the application.
4. Section 2

Duration of the Scholarship Programme and Eligible Students

* 1. This scholarship programme is announced beginning with 1 January 2021 for an indefinite period.
  2. Scholarships under this scholarship programme may be awarded to students enrolled at MU for activities under Section 1(2).

1. Section 3

Scholarship Award

* 1. The scholarship under Section 1(2)(a) and (b) may be awarded on the basis of applications of students enrolled in studies at MU in the given semester, or upon a proposal of a member of MU senior management.
  2. The scholarship under Section 1(2)(c) may be awarded upon a proposal of the chair of the MU Academic Senate (hereinafter referred to as “MUAS”) or the chair of the MUAS Student Chamber.
  3. An application for the scholarship, including the justification and documentary evidence proving costs or stating the expected costs, is submitted by insertion into the specified part of the Documents application in the MU Information System (hereinafter referred to as “IS MU”). The minimum requisites of the application are:

1. first name and surname,
2. student’s university identification number (UIN),
3. faculty where the applicant is enrolled,
4. type of study (Bc., Mgr., Ph.D.),
5. field of study,
6. description of an activity for which the scholarship will be used,
7. period and place of project implementation,
8. description of the focus on academic life (benefit to MU),
9. financial plan of the project,
10. whether the student applies for free promotional items,
11. whether promotional activities for the project are planned and whether financial support for the project has been requested from other entities within or outside MU.

The sample application form is available on the IS MU document server. Links to the application form and application collection dates can be found on the MU website. In case more students participate in the project, the scholarship application is filed by the maximum of two students on behalf of all participants.

* 1. Proposals and applications for scholarships under Section 1(2)(a) and (b) are submitted by the deadlines set by the authorised vice-rector for the given academic year. Proposals and applications for scholarships under Section 1(2)(c) are submitted after the end of the semester.
  2. A student who has received a scholarship pursuant to Section 1(2)(a) and (b) is obliged to submit the final project report to the IS MU document server within 14 days of project implementation.

1. Section 4

Source of Scholarship Programme Funding

* 1. Scholarships under Section 1(2)(a) and (b) are financed from the MU scholarship fund. The amount earmarked for this scholarship programme, as well as the way the fund is created, is set out in the Budgeting Rules for the calendar year concerned.
  2. Unused funds from this scholarship fund for the accounting period of the calendar year shall always remain its balance and shall be used in the next period.
  3. Scholarships under Section 1(2)(a) and (b) are financed from the MUAS contract.

1. Section 5

The Amount of the Scholarship within the Scholarship Programme

* 1. The award of the scholarship under Section 1(2)(a) and (b) and its amount are decided by the vice-rector authorized under the MU Organizational Regulations. He/she shall take into account, in particular, the costs incurred by the student in connection with the performance of the activities supported by the programme, the participation in the representation of the university or the promotion of its strategic objectives. Scholarships shall not be awarded in the amount of refreshment costs and wage costs related to the activity. The amount of scholarship toward an activity should not exceed CZK 40,000. A higher amount may be awarded only in cases worthy of special consideration.
  2. The award of scholarships under Section 1(2)(a) and (b) is decided by the vice-rector authorized under the MU Organizational Regulations. The amounts of scholarships are listed in Table 1.

Table 1

|  |  |
| --- | --- |
| **Specification of the person** | **Amount in CZK per meeting** |
| Member of the MUAS who is not its chair | 1,000 |
| Member of the MUAS who is not the chair of an Academic Senate committee | 1,000 |
| Chair of an MUAS committee for the purposes of MUAS committee meetings | 3,000 |
| Chair of an MUAS chamber for the purpose of MUAS meetings | 3,000 |
| Chair of the MUAS for the purpose of MUAS meetings | 6,000 |

1. Section 6

Common Provisions

* 1. The authorised vice-rector for the administration of this scholarship programme is, in accordance with Article 4 of the MU Scholarship Regulations, the vice-rector authorized under the MU Organizational Regulations who decides on the award of the scholarship.
  2. Prior to the decision on awarding the scholarship under Section 1(2)(a) and (b), the vice-rector authorized under the MU Organizational Regulations shall submit an application/proposal for assessment to the MU Scholarship Board made up of:

1. the vice-rector holding the position of the chair of the Scholarship Board under the MU Organizational Regulations,
2. Vice-Rector for Education and Quality,
3. a representative of the MUAS Student Chamber who is not a member of any university association, union, etc.,
   1. The vice-rector authorized under the MU Organizational Regulations shall submit a report on the status and drawdown of the scholarship fund to the members of the MUAS.
   2. The administration of this scholarship programme is managed by the Office for Studies of the MU Rector’s Office.
4. Section 7

Final Provisions

* 1. This Measure repeals MU Measure No. 15/2018 – Rector's Scholarship Programme to Award Scholarships to Support Student Activities of 1 October 2019, effective from 1 October 2019.
  2. I authorize the vice-rector authorized under the MU Organizational Regulations to interpret the individual provisions of this Measure.
  3. This Measure is part of the methodological procedure “Social Support of Students”.
  4. The compliance with this Measure shall be inspected by the vice-rector authorized under the MU Organizational Regulations.
  5. This Measure shall enter into force on the day of its execution.
  6. This Measure shall enter into effect on 5 February 2021.

electronic signature

*Martin Bareš*

*Rector*