

(In force as of 1 February 2012)

Part One Principal Provisions

Section 1

Introductory Provisions

- (1) The Masaryk University Study and Examination Regulations (hereinafter referred to as "Regulations") set forth the procedures for studies in degree programmes (hereinafter referred to as "programmes") accredited at Masaryk University and implemented at its faculties as well as the regulations governing Advanced Master's state examinations not associated with the completion of such a programme. These Regulations are likewise applicable to studies in programmes implemented at Masaryk University (hereinafter referred to as "MU").
- (2) The Regulations are founded on principles set out in Act No. 111/1998 Coll. on Higher Education Institutions and on the Modification and Amendment of Other Acts (i.e. the Higher Education Act), as amended, (hereinafter referred to as "Act") and the MU Statutes (hereinafter referred to as "Statutes").
- (3) The Regulations are binding for and apply to the entire MU, its constituent parts, students and employees as well as other persons as set out herein.

Section 2

Basic Principles of Study Organization

- (1) The deans and the Rector are responsible for the organization, administration and management of studies as implemented in individual programmes at particular faculties or at the MU level, respectively. The deans or the Rector may delegate their authority or some of their responsibilities to the relevant vice-deans or vice-rectors, respectively. Authority over the organization of studies (or part of it) may also be delegated to relevant academic employees.
- (2) Unless otherwise specified, information scheduled for release as stipulated by these Regulations will be made available to the public via the MU Information System (hereinafter referred to as "IS MU").
- (3) If so specified by relevant provisions, information may also be made available to the public via the following channels:
- (4) Official MU notice board and/or the official notice boards of individual MU faculties (hereinafter referred to as "notice board");
- (5) Electronic faculty course catalogues (hereinafter referred to as "course catalogues");
- (6) Masaryk University website and/or faculty websites.
- (7) As stipulated in section 58, subsection 5 of the Act, students enrolled in a programme taught in a foreign language are entitled to instruction, course completion procedures and studies completion procedures as well as to study matters administration in the same language used in the implementation of such a programme.

Section 3

Academic Year Scheduling

- (1) The academic year has a duration of twelve months divided into an autumn and a spring semester, beginning on 1 September and 1 February respectively. Each semester includes at least one week designated for enrolment in the semester, no less than three weeks for course enrolment, no less than twelve and no more than

fifteen weeks of instruction and at least six weeks of examination period, arranged so that:

- a) The examination period does not overlap with instruction while ending at least one day prior to the last day of the period designated for enrolment in the next semester,
- b) The period designated for enrolment in the semester ends no later than on the fifth workday following the first day of instruction in that semester,
- c) The course enrolment period ends on the thirteenth calendar day following the first day of instruction in that semester with the exception of intensive and/or specially scheduled courses; enrolment regulations in the case of such courses are specified by the dean.

The remaining parts of the semester consist of vacation periods. In accordance with academic year scheduling, state examination periods (section 22) are scheduled in such a way so as not to overlap with other periods specified for the individual semesters.

- (2) Academic year scheduling is determined by the academic year chart and timetable supplied by the MU and the individual faculties. The academic year chart and timetable is set by the Rector following a consultation with the deans in order to ensure that all faculties begin instruction on the same date and that the examination period takes place simultaneously at all faculties for a duration of no less than three weeks. The academic year chart and timetable must specify course enrolment periods for each semester (section 11).

Section 4

Degree Programmes and Study Modes

- (1) Programmes consist of fields of study which may be further subdivided into specialisations. The programmes are generally implemented at individual faculties. Under the provisions of section 79, subsection 1, letter c) of the Act, each programme is assigned a programme supervisor responsible for the programme's implementation in accordance with accreditation decisions as well as for ensuring its academic quality. A programme supervisor may assign other programme supervisors to individual fields of study within that programme.
- (2) The full list of programmes accredited at MU including all fields of study as well as type, study mode, standard length of studies and name of the relevant programme supervisor is posted on the official MU notice board. The full list of programmes implemented by individual faculties – including the above information in corresponding scope – is posted on the official faculty notice boards.
- (3) Documentation which forms the basis for decisions on programme accreditation, including the contents of individual programmes according to section 44, subsection 2 of the Act (hereinafter referred to as "programme content"), must be posted in full on the MU website as well as on the website of the faculty responsible for implementing that programme (hereinafter referred to as "relevant faculty").
- (4) With respect to an upcoming academic year, MU and each of its faculties are responsible for making the following course catalogue-related information available via the IS MU no later than on 31 May:
 - a) Academic year chart and timetable for the MU or individual faculty,
 - b) Complete list of courses available for enrolment in an upcoming academic year, including the number of hours of class time, credit value (section 6, subsection 2), prescribed completion options and names of lecturers,
 - c) Descriptions of all courses including annotations specifying the knowledge and skills (competences) students may expect to learn and/or develop in the course, a

course syllabus and both the content-related and formal requirements necessary for successful course completion,

- d) Conditions restricting course enrolment, especially any requirements arising from the sequence of courses within a programme (prerequisites stipulating the completion of certain course(s) prior to enrolment) as well as clearly differentiating between required and selective courses (section 11, subsection 5),
- e) Regulations governing the coordination of study plans for each programme, field of study or specialisation with students enrolled or registered in an upcoming academic year, including course enrolment conditions as specified under letter b),
- f) Recommended study plans for each programme, field of study or specialisation with students enrolled or registered in an upcoming academic year, presented in the form of a content-based course sequence schedule corresponding to the standard length of studies,
- g) Complete wording of the Regulations as well as all relevant faculty directives and/or provisions issued by the dean or a reference to their posting,
- h) List of programme supervisors responsible for the correct content and formal implementation of each programme or field of study and for the settlement of any study-related issues.

Data specified under letters b), c) and d) shall be entered in the IS MU via the Course Catalogue application.

- (5) No changes to the printed course catalogue are permitted following the commencement of the course enrolment period.
- (6) Studies in individual programmes are implemented either as full-time, combined or distance studies.

Section 5

Interfaculty and Interuniversity Studies

- (1) For the purpose of these Regulations, interuniversity studies constitute studies implemented:
 - a) As a programme accredited at MU with the participation of other legal entities in the Czech Republic or abroad,
 - b) As a programme accredited at another university or institution with the participation of MU,
 - c) In cooperation with a foreign university implementing a programme of similar content which allows students to meet a part of their study requirements.
- (2) For the purpose of these Regulations, interfaculty studies constitute studies implemented as:
 - a) Single-subject studies which include the substantial participation of other MU faculties in accordance with programme content,
 - b) Multiple-subject studies composed of fields of study belonging to programmes implemented by several MU faculties as specified in the accreditation decision.
- (3) The regulations for the implementation of interuniversity studies are defined in an agreement between MU and other entities involved in the implementation of such studies in accordance with section 47a of the Act. For interuniversity studies held in accordance with the provisions of subsection 1, letter c), the agreement is concluded by the dean of the faculty on behalf of MU; the consent of the relevant doctoral board is required in case of doctoral programmes. Guidelines specifying the implementation of interfaculty studies are set out in an agreement between the faculties involved.

- (4) In the case of single-subject interfaculty studies, a student will be enrolled at the faculty specified in the accreditation decision. In case of multiple-subject interfaculty studies, a student will be enrolled at one of the faculties responsible for implementing the programmes which make up the multiple-subject studies. The designated faculty shall be specified in an agreement set out in accordance with subsection 3 and the student enrolled in a corresponding programme at this faculty.
- (5) An agreement set out in accordance with subsection 3 specifies primarily the following:
- a) Admission procedure requirements,
 - b) Manner and dates relevant to the communication of academic records between the parties involved,
 - c) Regulations governing weekly scheduling procedures,
 - d) An agreement specifying the correct procedure for final state examinations (or Advanced Master's state examinations in the case of medical fields of study) and guidelines detailing the procedure for setting up examination boards,
 - e) Draft university diploma,
 - f) Agreement on mutual payments associated with the implementation of interuniversity studies,
 - g) Specification of the designated faculty listing students of multiple-subject studies as enrolled,
 - h) List of academic workers or employees responsible for the administration of studies and for the settlement of any study-related issues.
 - i) In case of studies implemented in accordance with subsection 1, letter c), the following are also required:
 - j) Description of study conditions and rules governing the recognizing of its component parts,
 - k) Specification of a doctoral board including representatives of the relevant foreign university in the case of doctoral studies.
- (6) If so stipulated by the agreement made in accordance with subsection 3, a graduate according to subsection 1, letter c) will receive a double academic degree in accordance with section 45, subsection 4, section 46, subsection 4, or section 47, subsection 5 of the Act and in compliance with the relevant legal regulations in force in the countries involved. The university diploma will list both cooperating universities.

Part Two

General Provisions for the Course of Studies

Chapter I

Study Organisation and Administration

Section 6

Credit System

- (1) The fulfilment of study requirements in a degree programme (hereinafter referred to as "studies") is recorded by means of a credit system based on the European Credit Transfer System (ECTS).
- (2) The basic unit of studies is a course; each course is identified by a unique course code. The amount of study activities required in order to complete a course is

expressed by the number of credits assigned to that course (hereinafter referred to as "credit value").

- (3) The credit value of each course, group of courses or stage of studies is determined in accordance with ECTS principles independently of the programme or field of study which includes the course and independently of the study mode. The credit value of a course is associated with the course code, regardless of the type or mode of studies which may offer the course for enrolment. The credit value of a course must be set in a way which reflects the standard weekly average student workload as well as the type of course completion. The guidelines for determining course credit values may be field-specific and form an inseparable part of these Regulations at individual faculties.
- (4) A condition for the completion of studies in a programme, field of study or specialisation is the acquisition of credits awarded for completing the courses prescribed, reaching at least the minimum credit value, i.e. thirty times the standard length of studies in a programme as expressed in the number of semesters. For programmes comprising multiple fields of study, the minimum credit value is set as a weighted average calculated for each field of study. The weight of the credit value calculated for a field of study is defined as the recommended number of credits representing that field of study in the multiple field combination or is determined by the programme itself. For programmes accredited in combined or distance study mode, the minimum credit value is calculated according to the standard length of studies in an equivalent programme accredited in full-time mode – in case such a programme exists – or according to the minimum standard length of studies as stipulated for that programme type in accordance with sections 44 to 47 of the Act.
- (5) In order to determine whether minimum credit value has been reached, the following credits are taken into account:
 - a) Credits gained for courses completed in studies,
 - b) Credits recognized for such studies in accordance with Section 14,
 - c) Credits recognized for such studies in accordance with section 60, subsection 2 of the Act, i.e. credits gained for courses completed within the framework of lifelong learning.

Section 7

Academic Records

- (1) The progress of studies of each MU student is registered in academic records administered via the IS MU. For the purposes of these academic records, studies are considered to constitute the following:
 - a) Studies undertaken by a student in a programme including the associated records indicating field of study and/or specialisation,
 - b) Studies undertaken by a student in a programme including the associated records indicating field of study in multiple-subject studies.

The academic records of every instance of studies undertaken by a student are kept individually. In case a student is enrolled in multiple studies simultaneously, these are considered to constitute concurrent programmes of studies. A template designed for the assessment of programme requirements fulfilment – which enters into action on enrolment – forms an inherent part of all academic records.

- (2) MU will – on request – provide a student or former student with a transcript of his/her academic records in accordance with section 57, subsection 1, letter b) and subsection 3 of the Act, in the form of a printout of his/her academic records as specified in subsection 1. If necessary, the transcript may also be issued on the authority of the Office for Studies of a given faculty. Should the correctness of data

filed under academic records be disputed, the dean shall launch an investigation and subsequently issue a decision regarding the outcome.

- (3) The examiner (section 16, subsection 3), chairperson of an examination board (section 23, subsection 1) or other authorised person is responsible for entering the result of the completion of a course for each student in the IS MU no later than seven workdays after the date of completion in case the completion of that course constitutes a written part which is the last part of the required completion of that course, or in case instruction takes the form of a specialized course (section 9, subsection 1); in case this does not apply, the result of the completion of a course must be entered in the IS MU no later than on the first workday following the date of completion of that course.
- (4) A student is not responsible for providing MU, its officers and official bodies, constituent parts or employees with information regarding his/her course of studies in case this information is to be found in his/her academic records.

Section 8

Courses and Groups of Courses

- (1) For the purpose of these Regulations, courses and groups of courses included in programmes implemented either at MU and its faculties or at other higher education institutions are classified as required, selective or elective. This classification is always associated with specific studies (section 7, subsection 1). Courses offered at faculties or university institutes above and beyond the framework of degree programmes are always considered elective.
- (2) Required courses are courses whose completion – including the prescribed course completion mode – is a mandatory requirement for the associated studies. Selective courses are courses included in a compulsory group of courses. Compulsory groups of courses are sets of courses of which a student is required to complete a certain number – including the prescribed course completion mode – or is required to gain a given number of credits. All other courses are considered elective with respect to the studies in question.
- (3) The preparation of a thesis whose defence constitutes part of the state examination, Advanced Master's state examination or doctoral state examination prescribed for a programme or is part of the closure of studies in a programme (hereinafter referred to as "final thesis") is always a required course with respect to that programme. The preparation of one final thesis and its defence may not be listed in more than one concurrent programme of studies.
- (4) Credits gained for courses identical or substantially overlapping with courses which a student has already gained credits for in the same studies will not be recognized and cannot contribute to the credit value. The dean or Rector may limit the right of students to register for, enrol in or apply for the recognition of credits gained in overlapping courses.
- (5) In the case of certain elective courses – with course content substantially different each time the course is offered – the dean of the faculty implementing the programme may permit repeated enrolment in that course as well as the consequent accumulation of credits thus gained. Enrolment in and the subsequent completion of a course repeated in this manner does not constitute a repeated course as specified in section 21.

Section 9

Instruction

- (1) Instruction in courses implemented at MU faculties or at MU is carried out in the form of lectures, class exercises, seminars, practical classes, laboratory exercises, practical training, field trips, internships, fieldwork, special courses, consultations

and final thesis preparation. Lectures are to be taught by professors and associate professors, occasionally also by assistant professors and lecturers. Final theses are to be supervised by academic employees. Lecture teaching and/or the supervision of final theses may also be entrusted to other persons following the ruling of the faculty Scientific Board or persons who meet requirements set out by the faculty Scientific Board.

- (2) Full-time students are required to participate in instruction with the exception of lectures and consultations. Participation in other forms of instruction – as specified in subsection 1 – may be substituted by other requirements if so determined in the relevant course description (section 4, subsection 4, letter c)). Combined studies and distance studies students are not required to participate in instruction unless otherwise specified by the programme content or course description in the IS MU.
- (3) Instruction during the semester is organized according to weekly schedules, with the exception of courses which require intensive or specially scheduled instruction as specified by programme content. Weekly schedules are implemented by the faculty in such a way as to best accommodate the recommended study plans of individual programmes, fields of study and specialisations, restricting overlaps between instruction in courses individual students have registered in simultaneously.
- (4) The faculty is responsible for making the weekly schedule public prior to the beginning of instruction in a given semester. Timetables for courses with intensive or specially scheduled instruction are made public by the faculty at least one week prior to the beginning of such courses.
- (5) Information regarding the organization of instruction in a course must be made available to students by the teacher of that course via the relevant application in the IS MU.

Chapter II

Course of Studies

Section 10

Enrolment in Studies and Re-enrolment in Studies

- (1) For the purposes of this section, enrolment in studies and re-enrolment in studies constitute enrolment as specified in section 51, subsection 1 and section 54, subsection 2 of the Act. An applicant admitted to studies in a programme implemented at an MU faculty gains the right to enrolment in studies and enrolment in the first semester following his/her receiving the relevant admission notification. The applicant has the right to be enrolled in studies in all of the programmes he/she has been admitted to. The applicant becomes an MU student enrolled at the relevant faculty on the day of enrolment in studies.
- (2) A person whose studies have been interrupted (section 13) is entitled to re-enrolment in these studies and may enrol in a semester (section 12) once the interruption period has expired. That person becomes an MU student enrolled at the relevant faculty on the day of re-enrolment in studies.
- (3) The period for enrolment in studies and enrolment in a semester (section 12) is determined by the academic year chart and timetable. Enrolment in studies must be carried out in person at the faculty responsible for implementing the programme in question or at a different faculty as specified in section 5, subsection 4. Re-enrolment in studies is to be communicated to the relevant faculty by e-mail via the designated IS MU application. Persons unable to enrol in studies in the prescribed period may apply for an alternate date. They must do so no later than on the last day of the period prescribed for enrolment in studies. The dean may set enrolment exceptions associated with administrative restrictions at institutions outside of MU. Should an applicant fail to enrol in studies in the prescribed period or at an alternate

date and subsequently fail to provide compelling reasons which prevented them from doing so in a period of five workdays, their right to enrolment in studies shall expire and their studies shall be terminated in accordance with section 56, subsection 1, letter b) of the Act. The relevance of the above reasons will be assessed by the dean.

- (4) In case of doubt, a decision regarding the expiry of an applicant's right to enrolment or re-enrolment in studies will be made by the dean. In case a student fails to earn the right to enrolment in an upcoming semester by the last day of the period for enrolment in a semester, his/her studies will be terminated in accordance with section 56, subsection 1, letter b) of the Act. The procedure associated with decision-making in such cases follows the provisions of section 68 of the Act.

Section 11

Course Registration and Enrolment

- (1) For each of his/her studies, a student shall carry out a selection of courses to be completed in the upcoming semester, using the relevant application in the IS MU and adhering to the period designated for course enrolment as specified in section 3, subsection 1, letter c) (hereinafter referred to as "course enrolment").
- (2) A student shall apply for course enrolment in a given semester by registering via the IS MU (hereinafter referred to as "registration") during the period designated for registration as specified in the academic year chart and timetable or during the course enrolment period.
- (3) The period designated for registration is set by the dean in such a way as to ensure that its beginning precedes the first day of the period designated for course enrolment.
- (4) In the case of certain courses, the dean of the relevant faculty has the right to set registration deadlines in advance of course enrolment in order to ensure that registration information will be available for use in schedule planning or to determine which courses will be offered for enrolment. This obligation does not apply to course registration in a semester immediately following enrolment or re-enrolment in studies.
- (5) In certain cases, the number of students to be enrolled in a course may be restricted by the dean. In such a case, the dean must set specific guidelines for student prioritisation, prioritizing students who registered for such a course during the registration period, students for whom the course is either required or selective, and students who are repeating the course in accordance with section 21, subsection 1. Additional guidelines for student prioritisation in course enrolment applicable to all students may be set by the Rector prior to the beginning of course registration.
- (6) Students are required to follow study plan guidelines when enrolling in courses in a programme (field of study, specialisation). Enrolment in registered courses may be conditioned by the previous successful completion of other courses as specified by guidelines governing programme content.
- (7) Additional conditions for enrolment in elective courses may be set by the dean if so required.
- (8) Following enrolment in a course, students gain the right to participate in all of the instruction in that course and/or other study activities necessary for its completion.
- (9) Changes in course enrolment are only possible during the period designated for course enrolment with the exception of intensive or specially scheduled courses; guidelines applicable to such courses are set by the dean of the faculty responsible for their implementation.

- (10) The dean is authorized to cancel a course if the number of students enrolled or registered in the course in a given semester is lower than the prescribed number, set by the dean prior to the beginning of the registration period. Students whose course enrolment has thus been cancelled are entitled to supplementary enrolment in courses with equivalent credit value.

Section 12

Enrolment in a Semester

- (1) A student has the right to enrol in the following semester of his/her studies (section 7, subsection 1) if he/she has
- Successfully completed all repeated courses (section 21, subsection 1) enrolled in the immediately preceding semester and
 - Met the conditions of enrolment in the following semester as specified in subsection 2.
- (2) The conditions of enrolment in the following semester as mentioned in subsection 1, letter b) are considered met in case a student meets at least one of the following:
- Gaining a minimum of 20 credits aggregated in all of his/her studies in courses enrolled in the immediately preceding semester (credits gained for one course enrolled in more than one of his/her studies are only counted once for the purpose of meeting this condition),
 - Gaining a minimum of 45 credits aggregated in all of his/her studies in courses enrolled in two immediately preceding semesters (credits gained for one course enrolled in more than one of his/her studies are only counted once for the purpose of meeting this condition),
 - Achieving the minimum credit value of one of his/her studies while not exceeding the standard length of studies in any of his/her studies (the overall number of credits gained in such studies includes credits gained for all courses completed or recognized in these studies).
 - Gaining a number of credits in one of his/her studies which is at least thirty times the number of semesters completed in these studies while not exceeding the standard length of studies in any of his/her studies (the overall number of credits gained in such studies includes credits gained for all courses completed in these studies).
- (3) Enrolment in the following semester is carried out via the appropriate IS MU application. Additional conditions for enrolment in subsequent parts of studies – associated primarily with a student’s academic record status in a given field of study or specialisation within a programme – may be specified in accordance with programme content.
- (4) Students who did not enrol for the following semester in the period designated in the academic year chart and timetable are subject to the provisions of section 10, subsection 3 and 4.
- (5) Students who did not earn the right to enrolment in the following semester by the last day of the period designated for enrolment in a semester as specified in subsections 1 to 3 are subject to the provisions of section 10, subsection 4.

Section 13

Interruption of Studies

- (1) A student’s studies may be interrupted on his/her request. The dean will comply with the request in case the student meets the conditions of enrolment in the following semester and has successfully completed at least one semester of studies (sections 12, subsections 1 and 2). If this is not the case, the dean will make a

ruling based on the substantiation provided by the student. Should the dean decide to comply with the request, he/she will simultaneously set the beginning and end dates of the interruption period as well as additional conditions of enrolment in the semester immediately following re-enrolment in studies.

- (2) The dean may interrupt a student's studies in accordance with section 22, subsection 8, section 31, subsection 7 or section 32, subsection 9.
- (3) Studies are interrupted for a period of several semesters including the remainder of the semester when the request seeking interruption of studies was filed. The sum total duration of studies (i.e. the duration of studies which a student is enrolled in) and the duration of the interruption period must not exceed double the number of semesters of the standard length of studies in the relevant programme; failing this condition, these studies will be terminated in accordance with section 15, subsection 1, letter b). The sum total duration does not include interruption periods specified in section 22, subsection 8, section 31, subsection 7 and section 32, subsection 9. Interruption periods taking place due to serious health-related reasons and/or maternal or parental leave are likewise exempt from this clause.
- (4) With respect to applying for a final state examination, Advanced Master's state examination (in the case of medical fields of study) or doctoral state examination or their final parts and a student's obligations which must be met prior to applying, the end of the interruption of studies period may be set to the beginning of the examination period of the last semester of the period of interruption of studies.
- (5) A person whose studies have been interrupted according to subsection 1 may re-enrol in studies in accordance with the provisions of section 10 while meeting the conditions specified in the second sentence of subsection 3.
- (6) A person ceases to be a student of MU on the day of interruption of studies or on the last day of his/her concurrent studies.

Section 14

Recognition of Previous Studies

- (1) A student's courses may be recognized by the dean following his/her request in case such courses have been completed
 - a) In previous studies at MU,
 - b) In previous or concurrent studies at a university in the Czech Republic or abroad, or during studies at a university in the Czech Republic or abroad,
 - c) In previous or concurrent studies in an accredited educational programme at a tertiary professional school in the Czech Republic or abroad,
 - d) In previous or concurrent studies in a lifelong learning programme,
 - e) A group of courses completed in accordance with letters a) to d) may be recognised instead of a course indicated for the studies in question in case their content covers the requirements of the prescribed course. Courses eligible for recognition include courses which are either required or selective with respect to the studies in question or other courses designated by the dean with the exception of courses specified in section 8, subsection 3. Previous studies refer to studies terminated in accordance with sections 55 or 56 of the Act.
- (2) The following documents shall be enclosed in a formal request – with the exception of courses completed in accordance with subsection 1, letter a), which are available in the IS MU:
 - a) Full transcript of academic records, i.e. an official transcript of the completion of each course including a transcript of grades, credits and number of failed course completion attempts, if applicable, and

- b) Official transcript of the course syllabus including a description of the course's place in the programme, field of study or specialisation (for each course).
- (3) Course recognition may require the student to pass an equivalency examination or meet other equivalency requirements. The examiner or alternate method of equivalency requirements fulfilment will be assigned by the dean. The original course grade is replaced with the grade obtained following the successful completion of the equivalency examination or fulfilment of the relevant equivalency requirements.
 - (4) The grade and a record of the number of failed course completion attempts are recognized along with the course; the course credit value may be recognized as well. In case the recognized course is not credited, the credit value is determined according to guidelines used in the programme the course is being recognized in. Credits assigned for courses recognized in accordance with subsection 1, letter d) may form no more than 60 % of the minimum credit value of the studies they are being recognized in.
 - (5) Credits assigned for courses or groups of courses from previous completed studies (section 55 of the Act) may be recognized up to a credit value gained in such studies not exceeding thirty times the duration of completed studies in a programme as expressed in the number of semesters. In case the number of credits gained is not known, the courses are recognized with zero credit value.
 - (6) The credit value of courses recognised in accordance with section 14, subsection 1 is excluded from the number of credits used for assessing the fulfilment of requirements for enrolment in the following semester according to section 12, subsection 2, letters a), b) and d); however, it is included in the number of credits used for assessing whether minimum credit value was reached as well as for assessing the fulfilment of requirements for enrolment in the following semester according to section 12, subsection 2, letter c).
 - (7) No part of the final state examination or Advanced Master's state examination (in the case of medical fields of study) from previous or concurrent studies may be recognized in accordance with section 22, subsection 2.

Section 15

Closure of Studies

- (1) Closure of studies may take place in the following ways:
 - a) Successful completion of a final state examination in accordance with section 45, subsection 3 of the Act, final state examination or Advanced Master's state examination in accordance with section 46, subsection 3 of the Act or doctoral state examination and doctoral thesis defence in accordance with section 47, subsection 4 of the Act (hereinafter referred to as "completion of studies"),
 - b) Loss of the right to enrolment in studies in accordance with section 10 or 12, or due to failure to meet conditions specified in sections 22, 22a, 22b, 31 or 32 (section 56, subsection 1, letter b) of the Act),
 - c) Abandoning studies (section 56, subsection 1, letter a) of the Act)
 - d) Expulsion in accordance with section 65, subsection 1, letter c), or section 67 of the Act (section 56, subsection 1, letter e)),
 - e) Revocation of accreditation or expiry of programme accreditation in accordance with section 80, subsection 4 of the Act (section 56, subsection 1, letters c) or d) of the Act).
- (2) The date for closure of studies is defined
 - a) In accordance with subsection 1, letter a), as the day of passing of the final part of a final state examination, Advanced Master's state examination (in the case of

medical fields of study), or doctoral thesis defence (for doctoral degree programmes).

- b) In accordance with subsection 1, letters b) and d), as the day when the relevant decision comes into effect,
 - c) In accordance with subsection 1, letter c), as the day when the written notification of abandoning studies is delivered to the faculty,
 - d) In accordance with subsection 1, letter e), as the day specified by section 56, subsection 2 of the Act.
- (3) A person ceases to be a student of MU on the day of closure of his/her studies or on the day of closure of his/her last concurrent studies.
 - (4) The dean is responsible for providing students whose studies were closed in accordance with subsection 1, letter e) with the opportunity to enrol in studies in a programme of similar content implemented either by an MU faculty or other university.
 - (5) Students whose studies were completed in accordance with subsection 1, letter a) are issued a university diploma and diploma supplement as proof of completion of studies. Graduates of studies implemented in Czech are issued diplomas in Czech; graduates of studies implemented in a foreign language are issued diplomas in that language. On request, the faculty will provide a graduate with a translation of his/her diploma into English, including a faculty stamp and authorized person's signature. The bilingual diploma supplement is issued in Czech and English.

Chapter III

Course of Studies Assessment

Section 16

Completion of Courses

- (1) Completion of a course constitutes meeting the course requirements in one of the following ways:
 - a) Credit,
 - b) Colloquium,
 - c) Examination,
 - d) Graded credit.
- (2) Meeting the aggregated requirements of a group of courses explicitly specified as such in the programme content is verified by means of a comprehensive examination before an examination board. In accordance with programme content, a comprehensive examination may be designated differently.
- (3) The assessment associated with completing a course as specified in subsection 1 is carried out by a person authorized to make such decisions in accordance with faculty rules and regulations or provisions made by the dean (hereinafter referred to as "examiner"). The comprehensive examination board is appointed by the dean.
- (4) The deadlines for the completion of courses as specified in subsection 1, or groups of courses as specified in subsection 2, are announced by the examiner, chairperson of the examination board or other academic employee appointed by the dean via the IS MU no less than two weeks prior to the beginning of examination period. The number of deadlines and alternate dates for course completion must correspond to the type and form of course completion, number of enrolled students and course characteristics associated with the requirements for course completion. Deadlines and alternate dates for course completion must be set in accordance with the

provisions of section 18, subsection 2, section 19, subsection 2 and section 20, subsection 4.

- (5) Deadlines for course completion are scheduled during the examination period or take place during the last two weeks of instruction in a semester, with the exception of intensive and/or specially scheduled courses in which case deadlines for course completion may be set during the instruction period of the semester. A credit or graded credit deadline may be set at any time during the instruction period of the semester following a request on the part of a student, provided that student has fulfilled the requirements necessary for the completion of that course. Alternate dates are scheduled during the examination period. In case of a colloquium or examination, the examiner may also schedule alternate dates
 - a) During the instruction period of the subsequent semester, but not later than on the thirteenth calendar day following the beginning of instruction,
 - b) During the examination period of the subsequent semester in case this period precedes the beginning of repeated course instruction; this option is only available to students enrolled in that course for the first time.
- (6) In the case of combined or distance studies in Bachelor's or Master's degree programmes and in all doctoral degree programme modes, the dean may set the period for completion of courses outside of the examination period. In such cases, the dean is not bound by the provisions of subsection 5.
- (7) Students are responsible for applying for deadlines for course completion implemented in the form of a colloquium or examination as well as for a comprehensive examination via the IS MU. Should a student fail to meet this responsibility, the subsequent procedure shall be determined by the dean (a specific deadline will generally be assigned).
- (8) In case a student is absent from the deadline for course completion he/she has applied for or been assigned to (subsection 7) and subsequently fails to provide an acceptable reason for his/her absence within five workdays following the deadline, he/she is assigned a failing grade.
- (9) In case the completion of a course comprises in-term assessment with results included in the final assessment, no alternate dates for the fulfilment of such assessment are required.
- (10) Students have the right to view the assessment of their written examinations and/or electronic tests required for the completion of a course 30 days following the date of such an examination or test.

Section 17

Grading Scheme

- (1) The grading scheme adheres to ECTS principles and is subdivided into the following grades:

Grade	Letter Grade	Value
Excellent	A	1
Very good	B	1.5
Good	C	2
Satisfactory	D	2.5
Sufficient	E	3
Failed	F	4

Grades are recorded in the IS MU as letter grades. Grade values are only used for grade-point average calculation. In accordance with the provisions set out in section 16,

subsection 8, the examiner must enter a grade of “–” (dash) in the IS MU. The dash has a value of 4 for grade-point average calculation purposes.

- (2) A student’s grade-point average is calculated separately for each of his/her studies as the weighted average of all grade values accumulated in all graded course completion deadlines or alternate dates associated with his/her studies, including “unacceptable” and “–” grades. The weight of the grade value of a course is determined by its credit value.

Section 18

Credit and Graded Credit

- (1) Courses whose requirements are generally fulfilled during the course of instruction, as specified by their weekly or intensive course schedules, are completed by a credit or graded credit. The examiner is obliged to announce the requirements for completing a course prior to the beginning of weekly instruction or prior to the beginning of an intensive course.
- (2) Should a student fail to fulfil the requirements of a credit or graded credit by the designated deadline, he/she is entitled to fulfil them by an alternate date set during the examination period of the same semester; a student enrolled in a course for the first time may make use of two alternate dates while a student repeating a course may only make use of one alternate date.
- (3) A credit is assessed as either “credited” or “not credited” (recorded in the IS MU as Z for credited (“započteno”) and N for not credited (“nezapočteno”). In the case of a graded credit, assessment is carried out according to the grading scheme (section 17, subsection 1).

Section 19

Colloquium and Examination

- (1) Courses with a majority of the required workload concentrated in a period following instruction, as specified by their weekly or intensive course schedules, are completed by a colloquium or examination. The examiner is obliged to announce the requirements for completing a course prior to the beginning of weekly instruction or prior to the beginning of an intensive course.
- (2) Should a student fail to pass the colloquium or examination, he/she is entitled to an alternate date set in accordance with the provisions of section 16, subsection 5; a student enrolled in a course for the first time may make use of two alternate dates while a student repeating a course may only make use of one alternate date.
- (3) The fulfilment of requirements set out in the course of the semester may be specified as a prerequisite for attempting a colloquium or examination; their assessment may influence colloquium or examination grading. The conditions set out in subsection 1 apply to the announcement of such requirements.
- (4) A colloquium refers to the completion of a course by means of a discussion of the course content and/or a submission of an essay on a topic within the course. (3) A colloquium is assessed as either “passed” or “not passed” (recorded in the IS MU as P for passed (“prospěl(a)”) and N for not passed (“neprospěl(a)”).
- (5) An examination may be written and/or oral. All parts of an examination are generally held on the same day; should this is not be the case, the dates of all parts of the examination must be announced in advance. An examination is assessed according to the grading scheme (section 17, subsection 1).

Section 20

Comprehensive Examination

- (1) The rules for applying for a comprehensive examination are determined by programme content.

- (2) A comprehensive examination consists of one or more parts, one of which may be a discussion of a semester paper or minor paper, if applicable. Each of the remaining parts may be either written or oral. The individual parts of a comprehensive examination may take place on different dates. Admission to one part of the comprehensive examination may not be conditioned by the successful passing of preceding parts of the examination. The comprehensive examination is assessed according to the state examination grading scheme (section 24, subsection 1). The comprehensive examination is not a course as specified in section 8 and holds no credit value.
- (3) The comprehensive examination board is appointed by the dean and its sessions accordingly governed by the provisions of section 23, subsection 2.
- (4) Should a student fail to pass a comprehensive examination, he/she is entitled to repeat it at an alternate date set during the same semester; such a student is entitled to no more than two repetitions. A student may make use of a second alternate date for the comprehensive examination during the examination period of the following semester. This right must be claimed no later than on the last day of the course enrolment period for the following semester.
- (5) Guidelines governing the offer of comprehensive examination dates are specified by the dean.

Section 21

Course Repetition

- (1) In case a student did not complete an enrolled course successfully, he/she is obliged to re-enrol in the first semester when the course is offered again (hereinafter referred to as "repeated course"). A student who failed to complete a repeated course, exhausting all possibilities specified in section 18, subsection 2 and/or section 19, subsection 2, thus loses the right to enrolment in the following semester (section 12, subsection 1, letter a)).
- (2) A student may decide not to fulfil the obligation to repeat a course as specified in subsection 1 if such a course is elective for the studies in question; the amount of courses thus not repeated must not exceed one tenth of the minimum credit value of such studies. Following the completion of the requirements imposed by a compulsory group of courses, all other enrolled courses in that group are considered elective.
- (3) The provisions of subsection 1 also apply to comprehensive examinations.

Chapter IV

Completion of Studies in Bachelor's and Master's Degree Programmes

Section 22

State Examinations in Bachelor's and Master's Programmes

- (1) Studies (section 7, subsection 1) are completed by a final state examination (section 45, subsection 3 and section 46, subsection 3 of the Act) or – in the case of medical fields of study – an Advanced Master's state examination (section 46, subsection 3 of the Act), carried out before an examination board (hereinafter referred to as "state examination"). The progress and announcement of the results of a state examination are open to the public.
- (2) The state examination consists of separately assessed parts.
 - a) The Bachelor's state examination includes a Bachelor's thesis defence, if so required by the Bachelor's programme. The Master's state examination includes a Master's thesis defence. A Bachelor's or Master's thesis is written in the language

a given programme is implemented in or in the language specified in programme content. Following a ruling made by the dean, a programme implemented in Czech may allow the submission of a Bachelor's or Master's thesis written in Slovak or other languages.

- b) The remaining component parts of the state examination are explicitly defined by the programme content (hereinafter referred to as "state examination subjects").

The Advanced Master's state examination applicable to medical fields of study only comprises parts listed under letter b).

The individual parts of a state examination may take place on different dates. State examination subjects are not considered courses according to section 8.

- (3) In order to gain admittance to the defence, a Bachelor's or Master's thesis must be submitted and made available to the public as set out in section 38 in accordance with section 47b of the Act. A Bachelor's thesis or Master's thesis is considered submitted once it has been entered in the IS MU as designated. An alternate manner of submitting Bachelor's or Master's theses in a given programme may be set by the dean.
- (4) A Bachelor's or Master's thesis defence is oral. The examination of the state examination subjects may be written and/or oral. A Bachelor's or Master's thesis defence does not constitute a prerequisite for admission to the remaining parts of the state examination.
- (5) Deadlines and alternate state examination dates for each programme and field of studies are set by the dean in accordance with the academic year chart and timetable (section 3, subsection 1). The dates for applying for state examinations – including alternate state examination dates – in a given semester are likewise set by the dean. State examination dates and the names of examination board members are posted in the IS MU and on the faculty notice board at least two weeks prior to the beginning of state examinations in a given semester. State examination application deadlines are included in the academic year chart and timetable.
- (6) In case a student admitted to the state examination or assigned to a component part of the state examination is absent on the designated date and subsequently fails to provide an acceptable reason for his/her absence within five workdays following that date, he/she is assigned a failing grade for that part of the state examination.
- (7) A student may repeat a component part of the state examination he/she has failed to pass
 - a) On one alternate date in case of a final state examination,
 - b) On two alternate dates in case of an Advanced Master's state examination (medical fields of study); such alternate dates are set during the state examination period in the immediately ensuing semester. Alternatively, a student may be given the opportunity to repeat an unsuccessfully attempted part of the state examination in the same semester following a ruling made by the dean.
- (8) A student's studies may be interrupted by the dean until the alternate state examination date. Additional conditions for alternate date application and arrangement may also be stipulated by the dean.
- (9) A student must pass the final part of the state examination in his/her studies no later than during the last semester of a period which comprises twice the standard length of studies in a given programme elapsing since the student's enrolment, exempting interruption periods as specified in subsection 8 and interruption periods due to serious health-related reasons and/or maternal or parental leave. Should a student fail to pass the state examination within the period specified above, his/her studies will be closed in accordance with section 56, subsection 1, letter b) of the

Act. The procedure associated with decision-making in such cases follows the provisions of section 68 of the Act.

- (10) Should several state examination subjects (subsection 2, letter b)) be identical and/or substitutable due to concurrent programmes of studies, with this fact explicitly stated in the relevant programme content, a student who has met the state examination application requirements for both concurrent programmes of studies and applied for both state examinations in the examination period of the same semester, will only be required to take one of these subjects.

Section 22a

Final State Examinations in Single-Subject Studies

- (1) Requirements for admittance to a final state examination in a given single-subject studies (hereinafter referred to as "admittance requirements") include the following:
 - a) Fulfilment of all requirements of the given studies as defined in programme content,
 - b) Accomplishment of the minimum credit value of the given studies.

Additional conditions for admittance to a final state examination or its individual parts including all requirements and succession are specified by programme content. A student is required to apply for a state examination set in the period designated for state examinations in the semester in which he/she managed to fulfil all admittance requirements or in the period designated for state examinations in the immediately ensuing semester. Should a student fail to do so, the subsequent procedure shall be determined by the dean (a specific deadline will generally be assigned).

- (2) Unless participating in the state examination at an alternate date, a student is required to take all parts of a state examination in the period designated for state examinations in the semester in which he/she applied for the state examination. Alternate dates for component parts of the state examination are governed by the provisions of section 22, subsection 7.
- (3) A Bachelor's or Master's thesis is to be submitted simultaneously with the state examination application at the very latest. If a student fails to fulfil the requirements for admittance to the state examination prior to the date set for its first part, his/her application becomes void.

Section 22b

Final State Examination in Multiple-Subject Studies and Advanced Master's State Examination in Medical Fields of Study

- (1) Requirements for admittance to a final state examination in a given multiple-subject studies or an Advanced Master's state examination (in the case of medical fields of study) include the following:
 - a) Fulfilment of all requirements of the given multiple-subject studies or complete section of a medical degree programme as defined in programme content,
 - b) Accomplishment of no less than two thirds of the minimum credit value of the given studies.

Additional conditions may be set by the dean.

- (2) The application of the provisions of subsection 1 is only relevant to component parts of the final state examination associated with the requirements specified in subsection 1, letters a) and b).
- (3) Requirements for admittance to the remaining parts of the final state examination include the following:

- a) Fulfilment of all requirements of the given studies as defined in programme content
- b) Accomplishment of the minimum credit value of the given studies

A student who has met the requirements specified in subsection 3 is required to apply for the remaining parts of the state examination in the period designated for state examinations in the semester in which he/she met such requirements or in the period designated for state examinations in the immediately ensuing semester.

- (4) Alternate dates for component parts of the final state examination are governed by the provisions of section 22, subsection 7.
- (5) A Bachelor's or Master's thesis is to be submitted simultaneously with the application for the last part of the final state examination as specified in section 22, subsection 2, letter b), i.e. the last state examination subject, at the very latest.

Section 23

Examination Board

- (1) All parts of the state examination take place before an examination board (hereinafter referred to as "board"). Examination board members always include:
 - a) Professors and associate professors appointed by the dean in accordance with section 53, subsection 2 of the Act and, if applicable
 - b) Other experts appointed by the dean and approved by the faculty Scientific Board in accordance with section 53, subsection 2 of the Act.

The Ministry of Education, Youth and Sports (hereinafter referred to as "Ministry") may appoint other leading experts in a given field to the examination board (section 53, subsection 3 of the Act).

The examination board chairperson is appointed by the Rector following a recommendation made by the dean. The examination board chairperson is responsible for the board's actions and conduct. The board and its members are appointed for an indefinite period of time.

The examination board chairperson and members of the board appointed in accordance with letters a) or b) may be dismissed by the academic body responsible for their appointment.

- (2) The examination board forms a quorum if at least three of its members are present, including the chairperson. The board's decisions are based on a simple majority of the members present.
- (3) Should more than one examination board be appointed for a field of study which is not subdivided into specialisations or a programme consisting of only one field of study, the dean is responsible for allocating students to the individual boards. Information regarding this allocation must be announced prior to the date of the state examination (section 22, subsection 5).
- (4) A thesis reader must be selected from among academic employees or other university-educated experts in a given field by the dean prior to a Bachelor's or Master's thesis defence. Should a Bachelor's or Master's thesis supervisor or thesis reader not be a member of the examination board, he/she may attend both public and closed board sessions; however, their opinion is merely advisory. The thesis reader and supervisor are responsible for providing written evaluations of the thesis including grading recommendations in accordance with section 24, subsection 1. A student has the right to be informed of the evaluations no less than a minimum of three days prior to the defence.

Section 24

Assessment of State Examinations and Completed Studies

- (1) The examination board makes a decision regarding the outcome of each part of the state examination. The outcome of each part of the state examination is assessed verbally in accordance with the grading scheme specified in section 17, subsection 1.
- (2) The overall outcome of the state examination is assessed by the examination board following the completion of all parts and a grade assigned in accordance with the provisions of section 17, subsection 1. If one or more of its parts have been assessed as "unacceptable", the overall state examination grade shall also be "unacceptable".
- (3) The overall outcome of completed studies is assessed verbally as follows:
 - a) "Passed with distinction" or
 - b) "Passed".
- (4) Requirements for being awarded a "passed with distinction" assessment for completed studies comprise the following:
 - a) All parts of the state examination must be successfully completed by the assigned deadline and assessed as either "excellent" or "outstanding",
 - b) The state examination must be assessed as "excellent",
 - c) The grade-point average – as specified in section 17, subsection 2 – must not exceed the value of 1.5,
 - d) None of the graded courses completed throughout the duration of studies may be assessed as "unacceptable",
 - e) No more than two courses completed throughout the duration of studies may be assessed as either "satisfactory" or "acceptable".
- (5) The overall assessment of completed studies is listed in the university diploma.

Chapter V

Special Provisions for Studies in Doctoral Degree Programmes

Section 25

Doctoral Boards

- (1) In accordance with the provisions of section 47, subsection 6 of the Act, a doctoral board responsible for monitoring and evaluating studies as well as providing a guarantee of its continuously high standards is established for each programme. Doctoral board members include MU academic employees – generally professors and associate professors – or other notable figures in a given field. The doctoral board members are structured in accordance with programme content (section 4, subsection 3).
- (2) Doctoral board members are appointed and dismissed by the dean following approval of the faculty Scientific Board, based on suggestions stipulated by programme content and recommendations made by employees with the appropriate authority. Employee categories with such authority are determined by the dean. Recommendations for alterations to an established doctoral board are submitted to the dean by the chairperson following the board's approval. The dean may submit recommendations for alterations to the faculty Scientific Board on his/her own behalf following a consideration of the matter with the doctoral board chairperson.
- (3) The doctoral board consists of no less than seven members, of whom no less than three are MU employees and no less than two are not MU employees. The doctoral

board chairperson is elected from amongst its members by a simple majority of all members' votes. The chairperson is subsequently appointed by the dean on the basis of the outcome of the vote. The dean is also responsible for dismissing the chairperson. In the event of his/her absence, the chairperson will appoint a substitute from among doctoral board members and delegate his/her responsibilities to that person as necessary.

- (4) The doctoral board forms a quorum if a majority of its members are present. In the following cases – the election of a chairperson, recommendations regarding alterations to the doctoral board's members and recommendations regarding doctoral committee members and chairpersons (subsection 5) – the quorum required is a simple majority of all doctoral board members. The quorum required for all other matters is a minimum of two thirds of the present doctoral board members. Doctoral board members may vote by post or using an electronic interface. In such cases, a simple majority of all members' votes is required.
- (5) Following a recommendation made by the doctoral board, the dean may establish doctoral committees for individual field of study in a given programme. Doctoral committee members and chairpersons are appointed by the dean following recommendations made by the doctoral board. The doctoral committee chairperson must be a member of the doctoral board.
- (6) The doctoral committee board consists of no less than five members, of whom no less than three are MU employees and no less than two are not MU employees. The principles specified in subsection 4 apply to all voting carried out by a doctoral committee.
- (7) A doctoral board or doctoral committee is established for the duration of accreditation of the relevant programme or field of study. Doctoral board or doctoral committee members may be appointed repeatedly.
- (8) The responsibilities of a doctoral board include primarily the following:
 - a) Approving doctoral thesis topics,
 - b) Assessing individual students' study plans in terms of compliance with programme content,
 - c) Providing the dean with recommendations regarding admission committee members and chairpersons and specifying entrance examination requirements,
 - d) Providing the dean with recommendations regarding the appointment or dismissal of supervisors,
 - e) Assigning supervisors to students while observing the student's right to choose both a supervisor and doctoral thesis topic in accordance with section 62, subsection 1, letters c) and f) of the Act,
 - f) Initiating, discussing and coordinating the programming of lectures, seminars and other study-related matters,
 - g) Discussing and assessing – at least once a year – each student's course of studies along with the supervisor, providing a transcript of the matter and filing the transcript among the required documentation in the IS MU; if so requested by the doctoral board, the supervisor shall presents a student's progress report in written form,
 - h) Providing the Rector or dean with recommendations regarding the appointment or dismissal of state examination committee members and chairperson,
 - i) Providing the Rector or dean with recommendations regarding the appointment or dismissal of a thesis reader, chairperson and committee members for a doctoral thesis defence.

- j) Providing the dean with recommendations regarding dates and deadlines for doctoral state examinations and doctoral thesis defences.
- k) Providing recommendations regarding doctoral committee establishment and membership.

In case doctoral committees have been established, the authority to execute some or all of the responsibilities specified under letters b), c) and e) to j) with respect to a given field may be delegated to the doctoral committee by the dean following a recommendation made by the doctoral board.

- (9) The names of doctoral board and doctoral committee members are announced publicly.
- (10) Doctoral board or doctoral committee meetings are called by the chairperson as required, but no less than once per year. The outcome of the meeting is recorded and the resulting meeting minutes are filed among the required documentation in the IS MU.
- (11) For programmes implemented at MU outside of any faculty, the stipulations of this section applicable to the dean and faculty scientific board apply instead to the Rector and MU scientific board.

Section 26

Supervisor

- (1) Studies in a programme or field of study adhere to individual study plans under the guidance of a supervisor. The supervisor is appointed as well as dismissed by the dean following recommendations made by the faculty scientific board. The dean may submit recommendations for a supervisor's appointment or dismissal to the scientific board on his/her own behalf following a consideration of the matter with the doctoral board chairperson. Recommended persons generally include either professors and associate professors or independent researchers and leading scientists. In exceptional cases, the dean may – with the approval of the scientific board – appoint an academic employee who falls short of the requirements set out in the previous sentence; however, such a person may only act as supervisor for a particular student and thesis topic and must hold a degree of Ph.D., CSc. or Dr. or equivalent degree.
- (2) The list of supervisors, students assigned to each supervisor and their doctoral thesis topics is made public.
- (3) A supervisor's responsibilities include primarily the following:
 - a) Presenting a student's proposed doctoral thesis topic to the doctoral board,
 - b) Collaborating with the student on drafting a study plan,
 - c) Providing the student with guidance associated with his/her field of research and doctoral thesis topic,
 - d) Providing an evaluation of the student's progress on dates set by the doctoral board.
- (4) Once a student files an application for a doctoral thesis defence, the supervisor provides the doctoral board with a thesis report. The student has the right to be informed of the contents of the report no less than a minimum of seven days prior to the defence.
- (5) The supervisor may withdraw in case circumstances preventing him/her from fulfilling his/her responsibilities to the student arise during the course of studies. A supervisor's written resignation must be communicated to the dean, the doctoral board chairperson and the student. The doctoral board shall subsequently appoint a new supervisor. The doctoral board may also make a decision to replace a student's

supervisor in case circumstances preventing the supervisor from proper guidance have been established. The doctoral board's decision to replace a supervisor is made in such a way as to affect the student as little as possible.

Section 27

Duration of Studies

- (1) The standard length of studies in a doctoral degree programme is specified by programme content.
- (2) The duration of full-time doctoral studies in a doctoral degree programme is equal to the standard length of studies. Following a proposal made by the student and approved by the supervisor and the chairperson of the doctoral board, the dean may make a decision regarding the prolongation – up to one academic year – of a student's full-time studies after the expiry of the standard length of studies. In case a full-time student does not manage to complete his/her studies in the standard length of studies or in the standard length of studies prolonged by one academic year following a decision made by the dean in accordance with the provisions of the second sentence of this subsection, he/she shall be transferred to combined study mode.
- (3) The maximum length of time between enrolment in a doctoral degree programme and the completion of studies is equal to twice the standard length of studies (section 13, subsection 3). Interruption periods due to serious health-related reasons and/or maternal or parental leave are exempt from this clause, as are interruption periods specified in section 31, subsection 7 and section 32, subsection 9.

Section 28

Special Provisions for the Course of Studies

- (1) The course of studies follows an individual study plan drafted by the student, presented by the supervisor and approved by the doctoral board. An individual study plan has priority over the academic year chart and timetable.
- (2) In accordance with section 8, subsection 3, the credit value of a doctoral thesis ranges from one half to generally two thirds of the minimum credit value of the studies in question. The exact credit value is specified by the doctoral board in view of programme content. The fulfilment of requirements associated with such a course is assessed by the supervisor by means of a colloquium held in each semester the student has enrolled for the course in.
- (3) During the course of studies, a student is required to demonstrate his/her proficiency in academic and technical English or other foreign language typical of the given programme or field of study. A student's proficiency may be demonstrated by means of:
 - a) Completing two designated courses,
 - b) Gaining a credit for a publication in a foreign language submitted to a journal or proceedings and gaining a credit for giving a lecture in a foreign language and moderating the subsequent discussion at a conference or forum; such credits are awarded by the supervisor or other evaluator appointed by the doctoral board.
- (4) In addition to the preparation of a doctoral thesis (section 8, subsection 3), studies in a doctoral degree programme comprise primarily the following:
 - a) Courses designed to broaden and enhance the students' knowledge in the field beyond the scope of Master's studies,
 - b) Courses designed to refine specialized knowledge,
 - c) Specialized technical seminars,

- d) Preparation and assistance with instruction in Bachelor's and Master's degree programmes.

If so stipulated by a decision made by the doctoral board, doctoral studies also include preparatory work on a doctoral thesis topic.

Section 29

Special Provisions for Studies Held in Partnership with Foreign Institutions

- (1) Interuniversity studies held in accordance with the provisions of section 5, subsection 1, letter c) may be implemented as a double doctoral degree programme following an agreement between MU and a foreign university or research institution.
- (2) If so stipulated by the agreement specified in subsection 1, the dean – with the approval of the doctoral board – shall appoint a second supervisor from among specialists operating at the foreign university or research institution in question. Unless otherwise stipulated by the agreement as set out in the first sentence of this subsection, the second supervisor's rights and responsibilities comply with the extent specified by these Regulations.
- (3) A student of interuniversity studies implemented in accordance with section 5, subsection 1, letter c) may submit an application seeking conditions leading to a European Doctorate. Documentation detailing the closure of studies in a doctoral programme shall state studies have been completed in compliance with the requirements necessary for the awarding of a European Doctorate in case the following conditions are met:
 - a) The student meets part of the requirements associated with the preparation of a doctoral thesis as specified by a programme held at a university located in another European country,
 - b) The student submits a doctoral thesis either all of which – or at least the introduction, abstract and conclusion – is written in a foreign language, either in English or in an official language of a European country approved by the doctoral board,
 - c) Doctoral thesis reports compiled by at least two thesis readers from another European country are presented at the doctoral thesis defence; the supervisor and thesis readers must not operate at universities located in the same country,
 - d) At least one member of the doctoral defence board must operate at a university located in another European country.

The provisions of subsection 1 are not binding for the purposes of submitting an application. The application is processed by the dean; his/her decision is based on a recommendation made by the doctoral board.

Section 30

Doctoral Thesis

- (1) A doctoral thesis presents the results achieved by a student in the course of his/her studies. The supervisor and the head of the relevant unit are responsible for providing the student with the conditions necessary for meeting programme requirements.
- (2) The doctoral thesis must contain original results which have been either published or accepted for publication. Detailed publication requirements and requirements regarding the extent of a doctoral thesis are set by the doctoral board. These requirements must be made public. A body of work previously published or accepted for publication in printed or other form may be recognized as a doctoral thesis in case a comprehensive introduction and commentary are provided by the student.

- (3) A doctoral thesis is written in the language a given programme is implemented in or in the language specified in programme content. The doctoral thesis may be submitted in a foreign language following the approval of the doctoral board. The doctoral thesis may always be submitted in English without the approval of the doctoral board.
- (4) The thesis must be submitted in electronic form via the IS MU and in hard copy; the number of hard copies required is set by the doctoral board. The thesis must fulfil the additional requirements:
 - a) The cover and title page must be of the same design, the thesis format must comply with standard usage at the faculty and all hard copies must be hard-bound.
 - b) In case the work submitted for a thesis defence constitutes a joint project a student has participated in, the parts he/she has written must be clearly indicated as such.
 - c) The thesis must include a statement of co-authorship attesting to a student's authorship of the indicated parts of the thesis and evaluating his/her contribution.
 - d) Additional requirements, specifying e.g. extent, form or layout of a doctoral thesis, may be specified by the dean or by the doctoral board if so authorised by the dean.

Section 31

Doctoral State Examination

- (1) Prerequisites for submitting a doctoral state examination application include the fulfilment of all requirements specified in section 28, subsections 3 and 4. The doctoral thesis topic must be presented no later than at application submission, unless otherwise prescribed by the doctoral board. The application shall be submitted to the dean via the IS MU by a date specified by the academic year chart and timetable.
- (2) The doctoral state examination date is set by the dean during the semester which the student applied for by the designated deadline following a recommendation by the doctoral board.
- (3) The general requirements of a doctoral state examination are specified in programme content. Additional requirements stipulated by the doctoral board must be communicated to the student in written form no later than four weeks prior to the examination date.
- (4) The doctoral state examination is held in the language a given programme is implemented in or in the language specified in programme content for such purposes. Following a decision by the doctoral board, a doctoral thesis defence may be held in a foreign language typical of a given field of study – either with the student's consent or following a request filed by the student.
- (5) A discussion of the doctoral thesis topic forms a part of the examination unless otherwise prescribed by the doctoral board.
- (6) The outcome of the doctoral state examination is assessed verbally in accordance with the grading scheme specified in section 17, subsection 1.
- (7) Should a student fail the doctoral state examination, he/she is entitled to repeat the examination no more than once; an alternate date shall be set by the dean following a recommendation by the doctoral board. The date must take place by the end of the following semester. A student's studies may be interrupted by the dean until the alternate doctoral state examination date.
- (8) In case a student is absent on the designated date of the doctoral state examination and subsequently fails to provide an acceptable reason for his/her absence within

five workdays following that date, his/her performance is assessed as "unacceptable".

The doctoral state examination and announcement of the final assessment are open to the public.

Section 32

Doctoral Thesis Defence

- (1) The requirements for submitting a doctoral thesis defence application (hereinafter referred to as "application") comprise the following:
 - a) Previously completed doctoral state examination, or
 - b) Concurrently filed application for a doctoral state examination; in such a case, the doctoral defence takes place on the same date as the doctoral state examination; and
 - c) Completed doctoral thesis reading (subsections 4 and 5).
- (2) The application shall be submitted to the dean via the IS MU by a date specified by the academic year chart and timetable. The application must include:
 - a) Designated number of hard copies of the doctoral thesis and an electronic version, previously submitted in the IS MU (section 30, subsection 4),
 - b) Doctoral thesis abstract,
 - c) List of the applicant's works published and/or accepted for publication, and
 - d) Applicant's academic curriculum vitae.

If so stipulated by a decision made by the doctoral board, the application also includes an abstract. The extent, form and number of hard copies of the abstract as well as all other requirements are specified and announced by the doctoral board.

- (3) The doctoral thesis defence date is set by the dean following a recommendation by the doctoral board; the defence takes place in the semester specified in the application.
- (4) No less than two doctoral thesis readers are appointed by the dean following a recommendation by the doctoral board; one of these must not be an MU employee. The supervisor cannot be a one of the thesis readers. The same condition applies to a former supervisor – in case of supervisor replacement – or to persons in similar positions.
- (5) Each of the thesis readers compiles a thesis report evaluating the quality of a doctoral thesis, a student's contribution and his/her capability to work and research independently and creatively. Thesis reports shall also assess the language and formal level of a thesis. The thesis report conclusion must clearly state whether or not the thesis reader found that the student has demonstrated creative abilities in a given research field and whether or not the thesis meets the standard requirements for doctoral theses in a given field of study. A report must include such a conclusion in order to be valid. Requesting additional reports in the event of differences between thesis readers is inadmissible. A student has the right to be informed of the evaluations no less than a minimum of seven days prior to the defence.
- (6) Should each of the thesis report conclusions prescribed by subsection 5 contain one or more negative statements, the student may choose not to participate in the thesis defence. This intention must be announced no later than five workdays prior to the defence date via the IS MU, otherwise the reading procedure application becomes a thesis defence application. The student may choose not to participate in the thesis defence no more than once.

- (7) The doctoral thesis defence is held in the language a given programme is implemented in or in the language specified in programme content for such purposes. Following a decision by the doctoral board, a doctoral thesis defence may be held in a foreign language typical of a given field of study – either with the student’s consent or following a request filed by the student.
- (8) The outcome of the doctoral thesis defence is assessed verbally in accordance with the grading scheme specified in section 17, subsection 1.
- (9) A doctoral thesis defence assessed with a grade of “unacceptable” may be repeated no more than once. An alternate date is set by the dean following a recommendation by the doctoral board and conditions for a repeated defence are determined by the doctoral defence board. The alternate date must take place within the next two semesters and the conditions for a repeated defence must be specified by the board no later than one month following the failed defence attempt. A student’s studies may be interrupted by the dean until the alternate defence date.
- (10) In case a student is absent on the designated date of the defence and subsequently fails to provide an acceptable reason for his/her absence within five workdays following that date, his/her performance is assessed as “unacceptable”.
- (11) Should the state examination and doctoral thesis defence take place on the same date, only one board is appointed; this board must meet the conditions applicable to members of both the doctoral state examination board and doctoral defence board.
- (12) The doctoral thesis defence and announcement of the final assessment are open to the public.

Section 33

Examination Board

- (1) The doctoral state examination takes place before the doctoral state examination board. Examination board members always include:
 - a) Professors and associate professors appointed by the dean following a recommendation by the doctoral board in accordance with section 53, subsection 2 of the Act and, if applicable
 - b) Other experts appointed by the dean following a recommendation by the doctoral board and approved by the faculty Scientific Board in accordance with section 53, subsection 2 of the Act.

The Ministry may appoint other leading experts in a given field to the examination board (section 53, subsection 3 of the Act).

The chairperson of the board is appointed by the Rector from among members appointed according to letters a) or b) following a recommendation by the doctoral board. The examination board chairperson is responsible for the board’s actions and conduct. The examination board chairperson and members appointed in accordance with letters a) or b) may be dismissed by the academic body responsible for their appointment, either of its own volition or following a recommendation made by the doctoral board.

- (2) The board must include no less than five and no more than seven members appointed in accordance with subsection 1, letters a) and b). A minimum of two board members appointed in accordance with subsection 1, letters a) and b) must not be MU employees. The supervisor is a board member but cannot be its chairperson.
- (3) The doctoral state examination board forms a quorum if at least half of its members appointed in accordance with subsection 1, letters a) and b) are present, including the chairperson, and in case at least one of the members present is not an MU employee. The state examination may take place only if the board forms a quorum.

- (4) The course of the examination is discussed at a closed session of the doctoral state examination board. The board first conducts a secret ballot in order to determine whether a student has passed the doctoral state examination or not. The outcome of the secret ballot – indicating that a student has passed the examination – is determined by a simple majority of the members present. Once the board reaches a conclusion regarding assessment, the doctoral state examination is assessed verbally in accordance with the grading scheme specified in section 17, subsection 1. In case a student has not passed the examination in accordance with the provisions specified in the second sentence of this subsection, a grade of “unacceptable” will be assigned to that student.
- (5) The doctoral thesis defence takes place before the doctoral defence board. The conduct of the doctoral defence board is governed by the provisions of subsections 1 to 4. Should the thesis readers not be members of the board, they may attend both public and closed board sessions; however, their opinions are merely advisory.
- (6) Permanent doctoral defence board and/or doctoral state examination board members may be appointed for particular programmes or fields of study, generally for the entire duration of programme accreditation.

Part Three

Advanced Master’s Procedure

Section 34

Advanced Master’s Procedure

- (1) Academic degrees awarded in the Advanced Master’s procedure following an Advanced Master’s state examination (section 35) are governed by the provisions of section 46, subsection 5 of the Act.
- (2) The Advanced Master’s procedure is launched with an application submitted in accordance with section 35, subsection 4.
- (3) The Advanced Master’s procedure may be closed in the following ways:
 - a) Successful completion of the Advanced Master’s state examination (grade of “passed” according to section 35, subsection 8) and subsequent awarding of the relevant title, or
 - b) Unsuccessful completion of the Advanced Master’s state examination (grade of “not passed” according to section 35, subsection 8, 9 or 10), or
 - c) following a written announcement made by the applicant.

The closing date of the Advanced Master’s procedure is the final date of the Advanced Master’s state examination (letters a) or b)) or the day of the announcement (letter c)).

Section 35

Advanced Master’s State Examination

- (1) The Advanced Master’s state examination (hereinafter referred to as “Advanced Master’s examination”) may be taken by graduates of a Master’s degree programme in the same area of studies who are already holders of the academic degree of “magistr”.
- (2) The Advanced Master’s examination includes an Advanced Master’s thesis defence.
- (3) The applicant has the right to make use of MU facilities and information technology in preparation for an Advanced Master’s examination in accordance with section 46, subsection 5 of the Act, as specified by the conditions at individual faculties.

- (4) The applicant must submit an application for the Advanced Master's examination to the dean via the IS MU by a date specified by the academic year chart and timetable. The application must include:
 - a) Specification of the Advanced Master's examination field of study,
 - b) Notarized copies of study documentation, excluding studies completed at MU after January 1, 1998,
 - c) Overview of an applicant's academic activities in the Advanced Master's examination field of study and list of works published or accepted for publication, if applicable,
 - d) Two hard copies of the Advanced Master's thesis and an electronic version, previously submitted in the IS MU.
 - e) Receipt of payment of any fees prescribed to the applicant in accordance with subsection 3.
- (5) The Advanced Master's examination date is set by the dean during the semester which the student applied for by a designated deadline.
- (6) The Advanced Master's examination takes place before the Advanced Master's state examination board (hereinafter referred to as "board") and is held in Czech. If so requested by the applicant, the examination may be held in a foreign language typical of a given field of study.
- (7) The Advanced Master's state examination consists of the following parts:
 - a) Advanced Master's thesis defence,
 - b) Oral examination in subjects defined for a given field of study by programme content. All parts of the examination take place on the same date. A successful defence forms a prerequisite for the applicant's admittance to the following part of the Advanced Master's examination.
- (8) The outcome of the Advanced Master's state examination is assessed verbally as either "passed" or "not passed".
- (9) Should a student fail the Advanced Master's examination, he/she is entitled to repeat the examination no more than once; an alternate date shall be set by the dean following a recommendation by the board. The date must take place by the end of the following semester. A successful Advanced Master's thesis defence does not have to be repeated.
- (10) In case a student is absent on the designated date of the Advanced Master's examination and subsequently fails to provide an acceptable reason for his/her absence within five workdays following that date, his/her performance is assessed as "not passed".

The Advanced Master's examination and announcement of the final assessment are open to the public.

Section 36

Advanced Master's Thesis and Thesis Defence

- (1) The Advanced Master's thesis must include original results or an original treatment of a comprehensive area in a given field of study at a level consistent with the publication standard of that field.
- (2) The Advanced Master's thesis may comprise a body of work previously published or accepted for publication in case a comprehensive introduction and commentary are provided by the student.

- (3) The provisions of section 30, subsections 3 and 4 applicable to a doctoral thesis also apply to an Advanced Master's thesis with the exception of enabling the student to choose a language other than one typically used in a given field.
- (4) A doctoral thesis topic may be presented in lieu of an Advanced Master's thesis, provided it fulfils the requirements specified in subsections 1 to 3. The application is assessed by the dean based on a recommendation made by the doctoral board of the programme which the thesis topics are being presented in.
- (5) The provisions of section 32, subsections 3 to 7 apply to an Advanced Master's thesis with the following exceptions:
 - a) Provisions regarding the supervisor are not used,
 - b) Tasks performed by a doctoral board are performed by an Advanced Master's examination board instead,
 - c) The conclusion of each thesis reader's report must include a statement indicating whether or not the thesis complies with requirements specified in subsection 1.
- (6) Should both of the readers' report conclusions include statements indicating that the Advanced Master's thesis fails to meet the requirements specified in subsection 1, the student may choose not to participate in the Advanced Master's state examination, but no more than once.

Section 37

Examination Board

- (1) Matters associated with the membership, quorum and appointment of an Advanced Master's examination board are governed by the provisions applicable to the doctoral state examination (section 33, subsections 1 to 4) with the exception of provisions regarding the supervisor.
- (2) Matters associated with Advanced Master's thesis readers are governed by the provisions of section 33, subsection 5, as above.

Part Four

Special Provisions

Section 38

Final Thesis Publication, Inspection and Archival

- (1) Bachelor's, Master's, doctoral and Advanced Master's theses (hereinafter referred to as "final theses") are made public on a non-profit basis, including thesis readers' reports, defence transcripts and assessment. Electronic copies of all final theses are stored in the public IS MU archive. This provision must be applied in such a way as to ensure that its implementation does not violate – in accordance with the provisions of section 47 of the Act – any of the following:
 - a) Information security as ensured by a special Act,
 - b) Trade secret security,
 - c) Professional interest security in the case of relevant third persons.

Parts of a final thesis containing such information shall not be made public in case the extent of non-publishable content was specified on assignment or determined by the supervisor during the course of writing or at thesis submission; the approval of the relevant vice-dean is necessary in all cases. A student is responsible for structuring his/her thesis in such a way as to ensure that the publishable parts of that thesis provide comprehensive information on both thesis objectives and results achieved. The thesis supervisor – with the vice-dean's approval – sets a date for the expiry of the reasons for

withholding designated parts of the thesis, i.e. a date when the thesis is to be made available in full.

- (2) In order to ensure that the correct version of a thesis is made public, the thesis supervisor is responsible for the following:
 - a) Monitoring the extent of the parts of a thesis to be withheld in accordance with the provisions of subsection 1, and setting a date when the thesis is to be made available in full,
 - b) Ensuring the legibility of the copy stored in the IS MU thesis archive by means of readily available software tools, and
 - c) Inspecting the thesis – stored in the thesis archive – for possible instances of plagiarism using the IS MU plagiarism detection application.
- (3) In case a student is required to submit both a hard and an electronic copy of his/her thesis, the electronic copy is perceived as decisive. The student shall confirm the congruity of the hard and electronic copies when submitting the thesis in the IS MU.
- (4) The thesis supervisor – or a person delegated by the thesis supervisor – is responsible for confirming the completion of steps listed in subsection 2, letters a), b) and c) in the relevant IS MU application no less than three days prior to the final thesis defence. In case the date for making a thesis public must be postponed due to the existence of a previous commitment ensuring its publication, the thesis supervisor is responsible for listing this information in the IS MU using the relevant application, including the verifiability and relevance of such a commitment and the date of publication, i.e. commitment fulfilment.
- (5) Final theses and reviews must be publicly available no less than five workdays prior to the defence. The defence transcript and assessment must be made publicly available no more than three weeks after the defence.
- (6) By applying for a final thesis defence, the author of such a thesis thereby agrees to its being made public in accordance with subsection 1, regardless of the defence assessment.

Section 39

Assessment Review Procedure

- (1) A student is entitled to request a review of the assessment of a completed course or of the assessment of a comprehensive examination (hereinafter referred to as "result") or a review of the assessment of a state examination or its part or a review of a doctoral thesis defence. A request for review may also be submitted by any academic employee.
- (2) Following a request made in accordance with subsection 1, the dean may cancel the result in question or the assessment of a state examination or its part or a doctoral thesis defence, in case the procedures leading up to that result, assessment of a state examination or its part or a doctoral thesis defence are in conflict with the law, internal MU regulations or internal regulations of an MU faculty or in case the result or assessment was set arbitrarily. In such a case, the dean takes the necessary steps in order to restore a student's rights.
- (3) Should a result be cancelled in accordance with the provisions of subsection 2, a new course completion or comprehensive examination is scheduled to take place before a board of three members appointed by the dean. Its sessions and quorum are governed by the provisions of section 23, subsection 2. Should the assessment of a state examination or its part be cancelled in accordance with the provisions of subsection 2, that state examination or its part is scheduled to take place before a different state examination board.

- (4) Following a request filed by the student, a confidant he/she has chosen from among the members of the MU academic community may attend the meetings of the board specified in subsection 3. The confidant may not be a member of the board.

Section 40

Decisions on Students' Rights and Responsibilities

- (1) Decisions relevant to students' rights and responsibilities are governed by the provisions of the Act, MU Statutes and these Regulations.
- (2) An appeal seeking the review of a decision must be lodged by the student with the authority responsible for issuing the decision within 30 days of being notified of the decision. Should the authority in question be the dean, he/she may comply with the request, amend or cancel the decision; in all other cases, the decision is referred to the Rector.
- (3) With respect to an appeal lodged in accordance with subsection 2, the Rector may amend or cancel a decision issued in conflict with the law, internal MU regulations or internal regulations of an MU faculty.

Section 41

Exceptions

The dean or the Rector (the latter in the case of programmes implemented at MU outside of a faculty) are entitled to make exceptions to these Regulations following a request filed by a student. The procedure associated with decision-making in such cases follows the provisions of section 68 of the Act.

Section 42

Special Provisions Concerning Students with Special Needs

A directive issued by the Rector specifies the conditions and procedures applicable to exceptions to these Regulations adjusting the rights and responsibilities arising from these Regulations for students with special needs, i.e. students with physical or sensory disabilities.

Part Four

Concluding and Interim Provisions

Section 43

Interim Provisions

- (1) These Regulations are subject to interpretation by vice-rectors responsible for study-related agendas in the types of studies relevant to their areas of expertise.
- (2) Exceptions to these Regulations for the 2011/2012 academic year may be set by the Rector.

Section 44

Application and Effect

- (1) The Study and Examination Regulations for students in Bachelor's and Master's degree programmes at Masaryk University, registered with the Ministry of Education, Youth and Sports on 23 July 2004 under Ref. No. 21 972/2004-30, are hereby abolished.
- (2) The Study and Examination Regulations for students in Doctoral degree programmes at Masaryk University, registered with the Ministry of Education, Youth and Sports on 23 July 2004 under Ref. No. 21 972/2004-30, are hereby abolished.
- (3) These Regulations have been duly approved in accordance with section 9, subsection 1, letter b) of the Act by the MU Academic Senate on 20 March 2006.

- (4) These Regulations enter into force in accordance with section 36, subsection 4 of the Act on the day of registration with the Ministry.
- (5) These Regulations enter into force on 1 September 2006.

Prof. PhDr. Petr Fiala, Ph.D.,
Rector

1. These modifications to the Masaryk University Study and Examination Regulations have been approved in accordance with section 9, subsection 1, letter b) of Act No. 111/1998 Coll. on Higher Education Institutions and on the Modification and Amendment of Other Acts (the Higher Education Act) and the Masaryk University Academic Senate on 7 November 2011.

2. These modifications to the Masaryk University Study and Examination Regulations enter into force in accordance with section 36, subsection 4 of the Higher Education Act on the day of registration with the Ministry of Education, Youth and Sports.

3. These modifications to the Masaryk University Study and Examination Regulations enter into force on 1 February 2012, with the exception of:

- a) The condition of gaining a minimum of 20 credits in courses enrolled in an immediately preceding semester (section 12, subsection 2, letter a)), which will only be used to determine the conditions for enrolment in a semester starting with the Spring 2013 semester,
- b) The provisions of section 13, subsection 3, sentence 2, which will only be used for studies starting in the Spring 2012 semester,
- c) The new wording of section 18, subsection 2, and section 19, subsection 2, which will only be used for courses starting in the Spring 2013 semester,
- d) The new wording of section 22 and completely new sections 22a and 22b, which will only be used for state examinations admitting students starting in the Spring 2013 semester.