

Masaryk University Faculty of Law Instruction No. 4/2023

To unify the values reported for teaching in doctoral programmes in the workload system

(as amended with effect from 7 February 2023)

Pursuant to Section 28(1) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (the Higher Education Act), as amended (hereinafter referred to as the "Higher Education Act"), I issue this instruction (hereinafter referred to as "this instruction"):

Article 1

This instruction is issued to determine the procedure and to unify the conditions for the application of Masaryk University Faculty of Law Measure No.5/2020 Determination of Criteria for the Evaluation of Academic Staff Performance (Workload) in the Field of Teaching in Doctoral Programmes in the Spring and Autumn Semesters of the Academic Year, as significant inconsistencies have been found in the workload system in the past regarding the reporting of lectures and seminars in individual courses in doctoral study programmes.

Article 2

- (1) Accordingly, I hereby specify that the maximum creditable value of lectures for each reported course is 10. The maximum creditable value of seminars for each reported course is 10.
- (2) The limitation of the number of hours reported is based on the average number of lectures/seminars held in doctoral study programmes, taking into account the distribution of the working time pool, taking into account the difference between a consultation and a lecture/seminar, and finally taking into account the fact that the hours reported are to be in the workload system without preparation (preparation is counted separately).

Article 3

- (1) I hereby authorize the Secretary of the Faculty to take into account the above limitation while determining the distribution of funds to the departments/institutes for the purpose of determining the personal evaluation.
- (2) I also instruct the Faculty Secretary to ensure that the values reported in the workload system are limited.

Article 4

This instruction becomes effective on the date of its publication in the Masaryk University Information System (IS MUNI).

In Brno, 6 February 2023

Martin Škop
Dean

Translated by DeepL machine translation service.