

Measure of the bursar No. 1/2020

**Personal data processing regarding the spread of
COVID-19**

(effective as of 3 July 2020)

Pursuant to § 28 Section 10(1) of Act No. 111/1998 Coll., On Higher Education Institutions and on Modification and Amendment of Other Acts (Higher Education Act), as later amended (hereinafter referred to as the "Act"), I hereby issue this Measure:

Pursuant to Article 5, par. 2 f) of the Rules of Organisation of the Faculty of Education, Masaryk University, I hereby issue the following Measure:

Section 1

General provisions

This Measure, regarding the protection of health of employees and students of Masaryk university (hereinafter referred to as "MU") as well as the fulfilment of preventative obligations and obligations ensuing from current legal regulations, in compliance with the public interest pursuant to Art. 6, par. 1 d), e), f) and Art. 9, par. 2 g) of the Regulation (EU) 2016/679 of 27 April 2016 of the European Parliament and the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), sets forth obligations of MU employees and processes of personal data processing of a special category of MU employees.

Section 2

Obligations of MU employees

- (1) All employees are obliged to inform MU without any undue delay:
- a) of being tested for SARS-CoV-2,
 - b) of being ordered or recommended to stay in a quarantine or isolation,
 - c) of the fact that they share a household with a person who has been positively tested for SARS-CoV-2,
 - d) of the fact that they share a household with a person who has been ordered to stay in a quarantine or isolation,
 - e) of the fact that they have been in contact with a person who has been positively tested for SARS-CoV-2,
 - f) of the fact that they have been in contact with a person who has been ordered to stay in a quarantine or isolation,

- g) of the fact that they have been in touch with a person who is likely to be infected (same as a) to f)).
- (2) Furthermore, all employees are obliged to inform MU without undue delay on any changes in the facts mentioned in paragraph 1 (e.g. new testing, end of quarantine or isolation).
- (3) Employees fulfil their obligation pursuant to paragraph 1 and 2 reporting the above-mentioned facts to their immediate superior who announces these facts to the head of the HR Department of the Faculty of Education, MU.
- (4) The head of the HR Department informs the bursar and the dean of the Faculty of Education on the results of the notification requirement in compliance with section 2 hereof.

Section 3

Concluding provisions

- (1) I authorise the head of the HR Department to interpret the individual provisions hereof.
- (2) The compliance with this Measure shall be inspected by the faculty bursar.
- (3) This Measure shall enter in force on the date of its signature.
- (4) This Measure shall enter into force on the day of its publication.

At Brno on 3 July 2020

Mgr. Ing. Daniela Němcová
faculty bursar