



Higher Education Learning Agreement for Studies



[Student's name] [UČO] Academic Year 20.../20...

Student	Last name(s)		Date of birth		UČO		Study cycle ¹	
	First name(s)		Nationality ²		Field of education ³		Sex [M/F]	
Sending Institution	Name	Masaryk University	Erasmus code	CZ BRNO05	Address	Komenského nám. 2, 602 00 Brno		
	Faculty / Department		Country	Czech Republic	Contact person name ⁴ ; email; phone			
Receiving Institution	Name		Erasmus code ⁵		Address			
	Faculty / Department		Country		Contact person name; email; phone			

Before the mobility

Table A Before the mobility					
<i>Study Programme at the Receiving Institution</i>					
Planned period of the mobility: from [month/year] to [month/year]					
Component code (if any) ⁶	Component title at the Receiving Institution (as indicated in the course catalogue ⁷)	Semester [autumn / spring]	ECTS credits to be awarded	MU form of recognition*	Recognized course code at MU**
			Total: ...		
Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant information]					

- * To be discussed with the MU responsible person (from **MU faculty**). Indicate by entering the letter (A, B, C or D) the form of recognition at Masaryk University: Choose from "A" for compulsory course recognition as equivalent to MU course / *uznání jako povinný předmět způsobem předmět za předmět*, "B" for selective course recognition as equivalent to MU course / *uznání jako povinně-volitelný předmět způsobem předmět za předmět*, or "D" for selective course recognition / *uznání jako povinně-volitelný předmět ostatním způsobem*, or "C" for elective course recognition / *uznání jako volitelný předmět ostatním způsobem*. Nelze vkládat "-". cannot be entered. If "A" or "B" is chosen, student may need to submit additional document for final course recognition.
- ** To be discussed with the MU responsible person (from **MU faculty**). Enter MU course code only for "A" and "B" form of recognition. For "C" and "D" enter "-".

The level of language competence ⁸ in _____ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input type="checkbox"/>

Table B Before the mobility				
<i>Recognition at the Sending Institution</i>				
MU form of recognition*	Component code (if any) **	Component title from MU course catalogue or newly recognized course title**	Semester [autumn / spring]	ECTS credits to be recognised by MU
				Total: ...
Provisions applying if the student does not complete successfully some educational components: [web link to the relevant information]				



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** If the form of recognition is A and B, enter MU course code/title. If form of recognition is C and D, enter the course code/title of the course taken at host institution that will be recognized and entered to MU course catalogue afterwards.

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Date	Signature
Student				
Departmental coordinator / Responsible person at MU ⁹				
Coordinator at the Centre for International Cooperation at MU				
Responsible person at the Receiving Institution ¹⁰				
Responsible person at the Receiving Institution (if applicable)				



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During the Mobility

Table A2 During the mobility Exceptional changes to Table A (to be approved by signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)						
Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Reason for change ¹¹	Explanation of the reason for change [if applicable]	ECTS credits (or equivalent)	MU form of recognition *	Recognized course code at MU**
Deleted components - Insert all components which are deleted from Table A.						
		Choose an item.				
Added components - Insert new components and their form of recognition at Masaryk University.						
		Choose an item.				
		Choose an item.				

*To be discussed with the MU responsible person (from **MU faculty**). Indicate by entering the letter (A, B, C or D) the form of recognition at Masaryk University: Choose from "A" for compulsory course recognition as equivalent to MU course /uznání jako povinný předmět způsobem předmět za předmět, "B" for selective course recognition as equivalent to MU course/ uznání jako povinně-volitelný předmět způsobem předmět za předmět, or "D" for selective course recognition/ uznání jako povinně-volitelný předmět ostatním způsobem, or "C" for elective course recognition/ uznání jako volitelný předmět ostatním způsobem. Nelze vkládat "-" cannot be entered. If "A" or "B" is chosen, student may need to submit additional document for final course recognition.

** To be discussed with the MU responsible person (from **MU faculty**). Enter MU course code only for "A" and "B" form of recognition. For "C" and "D" enter "-".

Table B2 During the mobility Exceptional changes to Table B and list of unchanged components from Table B (list of all courses) (to be approved by signature by the student and the responsible person in the Sending Institution)				
MU form of recognition *	Component code (if any) **	Component title from MU course catalogue or newly recognized course title**	Semester [autumn / spring]	ECTS credits to be recognised by MU
Deleted components - Insert all components which are deleted from Table B.				
Unchanged components - Insert all components which are unchanged from Table B.				
Added components - Insert new components (from Table A2) as they will be recognised at Masaryk University.				

*To be discussed with the MU responsible person (from **MU faculty**). Indicate by entering the letter (A, B, C or D) the form of recognition at Masaryk University: Choose from "A" for compulsory course recognition as equivalent to MU course /uznání jako povinný předmět způsobem předmět za předmět, "B" for selective course recognition as equivalent to MU course/ uznání jako povinně-volitelný předmět způsobem předmět za předmět, or "D" for selective course recognition/ uznání jako povinně-volitelný předmět ostatním způsobem, or "C" for elective course recognition/ uznání jako volitelný předmět ostatním způsobem. Nelze vkládat "-" cannot be entered.

** If the form of recognition is A and B, enter MU course code/title. If form of recognition is C and D, enter the course code/title of the course taken at host institution that will be recognized and entered to MU course catalogue afterwards.



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Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Date	Signature
Student				
Departmental coordinator / Responsible person at MU				
Coordinator at the Centre for International Cooperation at MU				
Responsible person at the Receiving Institution				
Responsible person at the Receiving Institution (if applicable)				

¹ **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

² **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

³ **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

⁴ **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

⁵ **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

⁶ An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

⁷ **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

⁸ **Level of language competence:** a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁹ **Responsible person at the Sending Institution:** the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

¹⁰ **Responsible person at the Receiving Institution:** the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.



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¹¹ Reasons for exceptional changes to study programme abroad (choose an item number from the table below):

<i>Reasons for deleting a component</i>	<i>Reason for adding a component</i>
1. Previously selected educational component is not available at the Receiving Institution 2. Component is in a different language than previously specified in the course catalogue 3. Timetable conflict 4. Other (please specify)	5. Substituting a deleted component 6. Extending the mobility period 7. Other (please specify)