

Admission procedure terms for Doctoral Study Programmes

at the Faculty of Pharmacy, Masaryk University

for the autumn and spring semester of the academic year 2024/2025

(as approved by the Academic Senate of the Faculty of Pharmacy on November, 2023)

The Faculty of Pharmacy of the Masaryk University (hereinafter "MUNI PHARM") respects the provisions of § 48, 49 and 50 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments to Other Acts (Act on Higher Education Institutions), as amended, and sets out the conditions below for admission to study in doctoral study programs (hereinafter "DSP").

1) Dates for the autumn semester

Date of collection of approved topics and their publication on the web: February 28 - April 28, 2024

Application for admission: March 1 - June 22, 2024

Date of entrance examination: June 24 - July 19, 2024

Enrolment and start of the study: September 16, 2024

2) Dates for the spring semester

Date of collection of approved topics and their publication on the web: October 9 - November 30, 2024

Application for admission: November 1, 2024 - January 24, 2025

Date of entrance examination: January 27- February 7, 2025

Enrolment and start of the study: February 17, 2025

3) Application for admission and prerequisites

The application for doctoral study shall be submitted in electronic form via the Information System of Masaryk University, available from the web page <http://is.muni.cz/prihlaska>. The applicant shall attach the following materials to the electronic application:

- structured curriculum vitae (with an attached list of publications),
- evidence of the highest completed level of education,
- topic of the dissertation and the name of the supervisor. The offered topics approved by the Boards for Doctoral Studies are available at the web address <https://www.pharm.muni.cz/pro-uchazece/doktorske-studium/nabidka-temat>.

[https://www-pharm-muni-cz.translate.google.com/translate/pro-uchazece/doktorske-studium/nabidkatemat? x tr sl=cs& x tr tl=en& x tr hl=cs](https://www-pharm-muni-cz.translate.google.com/translate/pro-uchazece/doktorske-studium/nabidkatemat?x_tr_sl=cs&x_tr_tl=en&x_tr_hl=cs)

It is recommended to contact potential supervisors in advance and discuss the conditions of study, employment opportunities, etc.

If the candidate comes up with his/her own dissertation topic, he/she shall discuss this topic and the possibility of its implementation with a specific supervisor of MUNI PHARM and the Chairman of the Board for Doctoral Studies. If feasible, the topic must be approved by the relevant Board for Doctoral Studies no later than 14 days before the entrance examination.

Applicants are required to pay admission procedure fee 30 € (750 CZK). Payment is done via shopping center to where the applicants will be transferred in the last step of filling in the e-application.

3) Evidence of previous education

If the applicant is a graduate of Masaryk University, he/she shall submit:

- a copy of the Master's degree diploma.

If the applicant is a graduate of another university in the Czech Republic or Slovakia, he/she shall submit:

- an officially certified copy of the Master's diploma.

If the applicant holds a university degree from another country, he/she shall submit:

- a certificate of recognition of foreign higher education issued by a public university in the Czech Republic and an officially certified copy of the decision on the recognition of foreign higher education.

If the applicant does not have the documents specified above at the time of submitting the application, he/she may supply them additionally, but no later than on the day of enrolment in the study. Previous education is verified in accordance with § 48 of Act No. 111/1998 Coll., on Higher Education Institutions, as amended. Verification must be performed by the date of enrolment in the study set by the Faculty.

4) Entrance examination to DSP

The entrance examination to the DSP implemented at MUNI PHARM consists of:

- professional examinations, the aim of which is to check the professional knowledge of the candidate,
- professional discussions, the aim of which is to check the preconditions for creative scientific work and motivation of the applicant to study in the DSP (**based on an essay on the topic of the intended dissertation project** of max. 10 pages delivered to the chairman within 7 days before the admission procedure),
- examination of the applicant's knowledge of English language, the aim of which is to assess the ability and level of communication in the English language, including the knowledge of the basic professional terminology.

The Committee for Entrance Examination, which is appointed for each DSP based on a proposal by the Board of Doctoral Studies by of the Dean of the Faculty, has at least three members.

The individual components of the entrance exam have the following weighting:

- professional exam 20%,
- expert discussion on the topic of the dissertation project 70%,
- English exam 10%.

In the event of serious reasons preventing the applicant from attending the admission procedure in person, he/she shall attach to the application a request to perform the admission procedure distantly (including a specific justification).

5) Decision on admission/non-admission and possibility of appeal

The Dean of the Faculty will decide on admission/non-admission based on the proposal of the Committee for Entrance Examination. In accordance with § 50 of Act No. 111/1998 Coll., on Higher Education Institutions, as amended, the decision will be issued within 30 days upon the verification of the conditions for admission to study. The candidate may appeal the decision within 30 days from the date of its notification. The appeal shall be submitted to the Dean of the Faculty of Pharmacy via Study Office for doctoral studies.

Admission procedure terms for the Doctoral Study Programmes at the Faculty of Pharmacy, Masaryk University for the academic year 2024/2025 were approved by the Academic Senate of the Faculty of Pharmacy, Masaryk University on November, 2023, in accordance with § 27, art. 1 e) of Act No. 111/1998 Coll., on Higher Education Institutions, as amended.

In Brno, November, 2023

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Dean of the Faculty of Pharmacy