1. IMPORTANT DATES

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call announcement</td>
<td>30/4/2020 at 9:00</td>
</tr>
<tr>
<td>Deadline for project submission in ISTA system</td>
<td>16:30, 15/6/2020</td>
</tr>
<tr>
<td>Consultation with Technology Transfer Office about the project results (Mgr. Hana Půstová)</td>
<td>to 5/6/2020</td>
</tr>
<tr>
<td>Consultation with Legal Office about the consortium agreement (Mgr. Radim Kunc)</td>
<td>to 5/6/2020</td>
</tr>
<tr>
<td>Results of the evaluation</td>
<td>15/9/2020</td>
</tr>
<tr>
<td>Beginning of the project</td>
<td>1/7 – 1/12/2020</td>
</tr>
<tr>
<td>Project duration</td>
<td>max 24 months</td>
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<tr>
<td>End of the project</td>
<td>to 30/11/2022</td>
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2. DOCUMENTATION AND WORKSHOPS

The call documentation is published on the TACR website. The main contact persons are at your faculties and also Monika Dušková at the Rector’s Office. Call documentation and other documents for the call are available on the document server and Sharepoint Projekty VaV.

3. CALL INFORMATION

The aim of the Éta programme is to strengthen the social and human dimension in applied research, experimental development and innovation activities and to apply the outputs of these activities in the form of new or substantially improved existing products, processes, processes or services. The aim of this call is to support projects that use knowledge, experience or data from the ongoing societal situation caused by the COVID-19 pandemic and whose results will significantly help increase the resilience of society and successfully deal not only with this crisis but also similar crises in the future. Project proposals with applicable outputs in various social, educational, economic, legislative, technological, cultural, ethical, psychological, media and other areas related to the social consequences of the current global COVID-19 pandemic are expected. Specific expected topics are mentioned in chapter 3.1. call documentation (page 3)!

- call budget is 100M CZK
- funding for project up to 4M CZK
- funding rate is up to 80%
- the applicant (main or other) can be research organization or company
- in this call the companies are also the non-profit organizations, associations, contributory organizations, organizational units of the state, territorial self-governing units
- funding rate for research organisation is 100%, funding rate for companies is according to page 7 of the call documentation
- co-financing is possible from public or non-public financial sources

3.1. APPLICANTS ELIGIBILITY

- eligibility of each applicant is proved by the declaration of honour via own data box (will be provided by the Rector's Office) + possible special permissions for activity
- companies have to publish the financial statements for the years 2016, 2017 and 2018 (it can be checked on www.justice.cz and search for the company by name or identification number, in the Collection of Documents are all published documents in the Commercial Register)
- if the company cannot prove its financial history (young company) or has suffered a loss in those years, it is appropriate to provide a financial plan to demonstrate its ability to co-finance the project (more info Monika Dušková)

3.2. PROJECT PROPOSAL

- the project proposal has to be written in Czech or Slovak language
- it is obligatory to choose:
  - 1 field of programme Êta (human and society/environment/economy/social system) and 1 challenge of the 21st century
  - 1 main and max 2 secondary objectives of the National Priorities of Oriented Research, Experimental Development and Innovation (2 secondary objectives are optional)
  - 1 main CEP code, 1 minor and 1 other minor
  - 1 main FORD code, 1 minor and 1 other minor
  - relevant application sector and knowledge domain or choose “not relevant”
- no application guarantors are required in this competition
- when writing a project proposal in ISTA, use the symbols "?" or use Annex No. 1 of this document, because each comments now contains detailed information about what is expected in the field, including examples
- submission of the project proposal is via ISTA Information System (the project is submitted by the project owner, i.e. the person who created the proposal) and then the “Confirmation of submission of electronic project proposal to ISTA” is generated and it has to be sent via provider's data box (by Dean’s office)
- In ISTA, it is incorrectly filled 2. Project applicants -> Masaryk University -> Members of the bodies of the applicant, including the statutory body. It is not possible to edit it (TAČR is aware of it and has been solving it for a long time), so please fill in the Comments to automatically completed details the sentence: Jediným statutárním orgánem Masarykovy univerzity je rektor.
3.3. MANDATORY ATTACHMENTS
- in this call, no mandatory attachments are required (even in case of planned results patent and methodology)
- other possible attachments are e.g. documents for individual results (market analysis, letters of interest, technical documentation, etc.) or addition of individual fields in 3. Project presentation (if the scope of the fields is insufficient)

3.4. PROJECT RESULTS
- main project results:
  • A – audiovisual work;
  • B – book;
  • C – chapter in book;
  • D – paper in proceedings;
  • E - holding an exhibition;
  • J – peer-reviewed scientific article;
  • M – holding a conference;
  • W - holding a workshop;
  • P – patent;
  • Z – pilot plant, verified technology;
  • G – technically realized results - prototype, utility sample;
  • R – software;
  • H - results reflected in the approved strategic and conceptual documents of the state or public authorities or results reflected in directives and non-legislative regulations, binding within the competence of the respective body;
  • F – industrial and utility design;
  • N – certified methodologies (lec, metA, metC, map, pam);
  • S – specialised public database;
  • Vsouhrn - summary research report;
  • O – miscellaneous/other results (in case that results not matched any defined result in Methodology).

- it is recommended to consult the results and issues of intellectual property distribution in projects with Technology Transfer Office by June 5th (please contact Hana Půstová)

4. SPECIFIC CALL INFORMATION

4.1. ELIGIBLE COSTS
- eligible costs: personnel costs, subcontracting, other direct and indirect costs:
• personnel costs,
• subcontracting – max 20 % of the total eligible project costs,
• other direct costs - intellectual property costs, material costs, services, small tangible and intangible assets, equipment repair and maintenance costs, travel expenses,
• indirect costs full cost or flat rate (max 25%) personal and other direct costs -> we recommend to use flat rate for MU

4.2. PROJECT EVALUATION

- in contrast to the 3rd VS Éta, the third opponent for SHUV is not involved, SHUV will be evaluated by two opponents - instructions for evaluation of SHUV are given to them by Annex No. 1 Handbook for evaluators
- there are no binary (YES/NO) or bonification (advantageous) criteria, only evaluation criteria:

  • Novelty and quality of the proposed research solution (0-2-4-6 points);
  • Proposed activities, methods and procedures aimed at achieving the goal of the project; SHUV connection (0-5-10-15 points);
  • Research team and adequate involvement of expertise in the field of social sciences, humanities and arts (0-5-10-15 points)
  • Incentive effect of support (0-1-2-3 points)
  • Organizational, technical and financial support of the project; project risk analysis (0-3-6-9 points)
  • Relevance of the intended outputs / results of the project (0-2-4-6 points)
  • Application potential, applicability and socially just benefits of the project (0-5-10-15 points)
  • Compliance of the project proposal with the focus of the public tender (0-7-14-20 points)

4.3. INTERNAL PROCESSES AT MUNI

- the Dean’s office has to be contacted as soon as possible about your intention to submit a project proposal
- the project proposal has to be filled in ISEP - investor TAČR - program Éta
- the project proposal has to be uploaded to the ISEP, before the deadline of the project submission and the signed cover sheet (“pruvodka” in Czech) of the project delivered to Rectorate
- please ask your Dean’s office for internal faculty deadlines of project submission

4.4. RESEARCH ETHICS COMMITTEE (REC)

- if the nature of your research requires an Research Ethics Committee assessment (information here), fill in the “Ethics” tab in ISEP and provide the necessary documents according to the instructions
- if you are unsure whether the nature of your research requires the approval of the REC, contact Mgr. Blanka Jančeková, Ph.D.
- do so as soon as possible when starting the preparation of the project proposal
5. OTHER DOCUMENTS

1. Project proposal in WORD according to ISTA 3. Project Introduction -> Project proposal) CAUTION – it is not the whole project proposal, only its important part

2. Distribution of rights and approaches regarding results (general statement that can be used; we recommend consulting with the Legal Office, Radim Kunc, and TTO, Hana Půstová)

3. Model consortium contract (it is not necessary to have it signed before submitting the proposal, but it is recommended to discuss the relations in the consortium and agreed on the conditions, the draft contract can be submitted as an optional attachment to ISTA)

4. MUNI ownership interests (filled in automatically by ISTA)

6. CONTACTS

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<tr>
<th>faculty</th>
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