

REVIEW TEST UNIT 14

A

1. specialized training courses developed by experienced trainers
2. to have close ties to line managers
3. to take charge of the issue of absenteeism
4. to get trainees interested in a case study
5. genuine and universally egalitarian approach
6. to seize opportunity and raise a question
7. to customize in-company training courses
8. to issue commands to gathered novices

B

1. chain of command
2. a consultancy

C

1. aftermath
2. tutor
3. payroll

D

1. be acted out
2. to enrol
3. to update
4. are scheduled

E

1. succession
2. acknowledged
3. convincingly
4. additional

III A

1. -
2. for
3. about
4. to
5. about, in
6. to

B

1. In spite of his financial situation not being very good, John invested all his money.
2. I went to bed early to (be able) to get up at 5 a.m..
3. I would have visited you if you had been at home.

C

1. to learn (how) to cope with
2. they are trained to be prepared for
3. should be able to imagine using
4. help them (to) achieve
5. have been recently practicing being responsible for
6. recommending taking
7. inviting staff to observe
8. make workers enrol for/ on/ in

9. demand to volunteer to take part in

D - correct answers

1. since, because, as
2. despite being innocent
3. you met on Wednesday, who met you on Tuesday

IV

This company provides advice on training, as well as offers hands-on experience from introductory to expert level, which is supposed to allow the trainees to apply achieved/ gained knowledge to their professional lives. This fact is used by renown companies, which realize that it is in their interest to take over full responsibility for improving key skills of their employees, as then they will feel a personal sense of achievement and their job satisfaction will rise.