English 1, semester 1, Autumn 2004

Assignment 2/6 – deadline: Thursday, 4 November 2004 (to be collected in seminars)

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| I. Vocabulary (16 pts.) |
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| Translate into English. |
| l. chyba tisku – |
| 2. splnit očekávání – |
| 3. v pořadí podle důležitosti – |
| 4. důvod předložení zprávy – |
| 5. vznést dotaz – |
| 6. bude nám potěšením dodat Vám () – |
| 7. právně závazné podmínky – |
| 8. napsat si koncept zprávy – |
| Π. Prepositions (8 pts.) |
| Fill the gaps with suitable prepositions or adverbials, if necessary. |
| 1. Who will benefit the plan? |
| 2. Which important points have you left? |
| 3. Did they sign the contract the new order? |
| 4. The size of groups is limited eight people. |
| 5. We bought the machine mail order. |
| 6. What does his decision depend? |
| 7. Next week I'll be away a conference. |
| 3. The emphasis is a friendly approach to clients. |
| III. Grammar (24 pts.) |
| 4. Complete the second sentence in each pair so that it has the same meaning as the first one. (20 pts.) |
| 1. The film was so good that everyone wanted to see it. |
| It |
| 2. Our company did not invest enough money in research and development. We lost a lot of customers. |
| But if |
| 3. Perhaps he offended her when he demanded that she resign from her position. He might |
| 4. "Why are you laughing?" asked the teacher. |
| The teacher asked |
| 5. Reaching the targets was not easy. |
| |
| The targets |
| 6. We are pleased that we are going to meet again in November. We are looking |
| |
| IV. Translation (12 pts.) |
| Translate the following sentences into English. 1. Ředitel pobočky povzbudil personál, aby se zúčastnili školení. |
| 2. Doporučuje se psát krátké věty, aby sdělení bylo jasné a nemátlo čtenáře. |
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| 3. Už byly všechny dotazy uspokojivě zodpovězeny? |
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Total: 60 points