

## Unit 1

1. In business/ When doing business you have to deal personally/ in person with different kinds of people.
2. He tried to make a good impression on his superior.
3. What differences do you expect in their behaviour, manners and eating habits?
4. If she comes from Rome, she is Italian, I suppose.
5. Don't raise tricky questions over the main course, will you?
6. He was rather confused by the fact that everyone with a university degree can be addressed "doctor".
7. In Italy, it is not polite to insist on paying for a meal in a restaurant.
8. Remember that your gestures and expression can speak more clearly than words.
9. He greeted his partner with whom he gets on very well.
10. They don't consider it difficult, do they?

1. Ask him about his previous job and whether it was a temporary job.
2. He is responsible for day-to-day accounting and he likes deadlines.
3. All trouble-shooting is without exception urgent, isn't it?
4. Do you suffer from indigestion?
5. She was impatient, tapped her foot and talked in a loud voice.
6. You are going to cooperate with Susan very closely on the new letter filing system.
7. You should find out whether we have common interests and if we can join them.
8. The English don't feel comfortable if someone stands too close to them.
9. I only meet him twice a year but I've established a good relationship with him.
10. He looked straight in her eyes to frighten her.