

# Introduction to MS Dynamics

## NAV VI. [\(Blanket Orders\)](#)

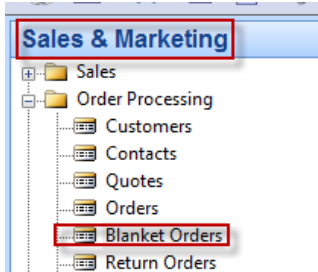
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Faculty of economics and business administration  
Department of corporate economy

# Blanket Orders

- Reasons
  - One Order frames several partial Order over long period
  - Customer can get better prices and call of any time deliveries based on instant needs
  - Vendor knows what have to be purchased/produced in the beforehand specified periods – Blanket Order represents a part of forecasting rules
  - BO->type of long term contract
  - Similar to forecast matrix, but with existing customer

# Blanket Orders



1001 The Cannon Group PLC - Blanket Sales Order

General Invoicing Shipping Foreign Trade

No. . . . . 1001 [edit] Order Date . . . . .

Sell-to Customer No. . . 10000 [up] Document Date . . . . . 26.01.12

Sell-to Contact No. . . . CT000001 [up] Salesperson Code . . . . PS [up]

Sell-to Customer Name . . The Cannon Group PLC Campaign No. . . . . [up]

Sell-to Address . . . . . 192 Market Square Responsibility Center . . BIRMINGHAM [up]

Sell-to Address 2 . . . . . Assigned User ID . . . . [up]

Sell-to Post Code/City . . B27 4KT [up] Birmingham [up] Status . . . . . Open

Sell-to Contact . . . . . Mr. Andy Teal

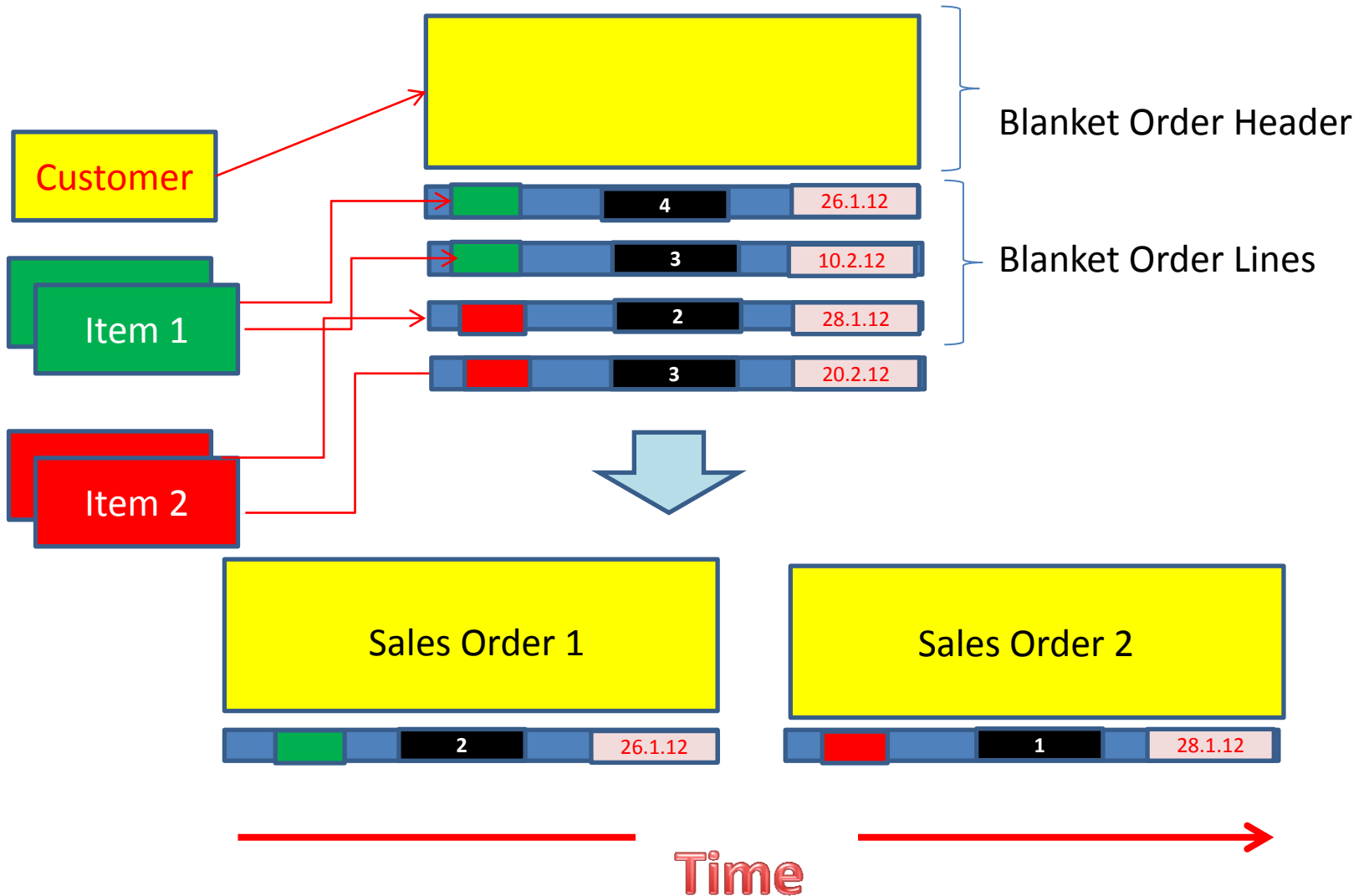
T... No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco... %	Qty. to Ship	Quantity Shipped	Quantity Invoiced	Shipment Date
I... 1896-S	ATHENS Desk	RED	3	PCS	649,40	1 948,20		3			26.01.12
I... 1896-S	ATHENS Desk	RED	4	PCS	649,40	2 597,60		4			10.02.12
I... 1960-S	ROME Guest Chair, green	BLUE	4	PCS	125,10	500,40		4			28.01.12
I... 1960-S	ROME Guest Chair, green	BLUE	2	PCS	125,10	250,20		2			20.02.12

Order Line Functions Make Order Print... Help

# Blanket Order-print (preview)

<p>The Cannon Group PLC Mr. Andy Teal 192 Market Square Birmingham, B27 4KT Great Britain</p>		<p><b>Blanket Sales Order</b> Page 1</p>					
<p>Bill-to Customer No. 10000</p>		<p>CRONUS, Birmingham RC. Aaron Nicholls Main Street, 14 B27 4KT Birmingham</p>					
<p>VAT Registration No. 789456278 Salesperson Peter Sadow</p>		<p>Phone No. +44-161 818192 Fax No. +44-161 818100 VAT Reg. No. GB777777777 Giro No. 888-9999 Bank World Wide Bank Account No. 99-99-888</p>					
<p>26. January 2012</p>		<p>Blanket Sales Order No. 1001 Shipment Date Prices Including VAT No</p>					
<b>No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit of Meas</b>	<b>Unit Price</b>	<b>VAT Identif</b>	<b>Amount</b>	<b>Shipment Date</b>
1896-S	ATHENS Desk	3	Piece	649,40	VAT25	1 948,20	26.01.12
1896-S	ATHENS Desk	4	Piece	649,40	VAT25	2 597,60	10.02.12
1960-S	ROME Guest Chair, green	4	Piece	125,10	VAT25	500,40	28.01.12
1960-S	ROME Guest Chair, green	2	Piece	125,10	VAT25	250,20	20.02.12
<b>Total GBP Excl. VAT</b>						<b>5 296,40</b>	
25% VAT						<b>1 324,10</b>	
<b>Total GBP Incl. VAT</b>						<b>6 620,50</b>	
<b>VAT Amount Specification</b>							
<b>VAT Identifier</b>	<b>VAT %</b>	<b>Line Amount</b>	<b>Inv. Disc. Base Amount</b>	<b>Invoice Discount Amount</b>	<b>VAT Base</b>	<b>VAT Amount</b>	
VAT25	25	5 296,40	5 296,40	0,00	5 296,40	1 324,10	
<b>Total</b>		<b>5 296,40</b>	<b>5 296,40</b>	<b>0,00</b>	<b>5 296,40</b>	<b>1 324,10</b>	
<b>Payment Terms</b>		1 Month/2% 8 days					
<b>Shipment Method</b>		Ex Warehouse					

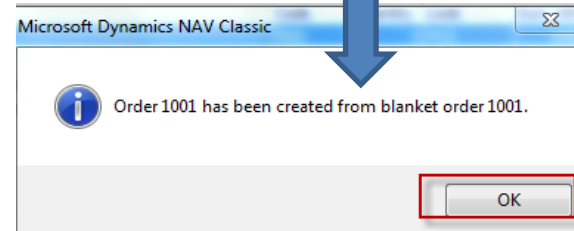
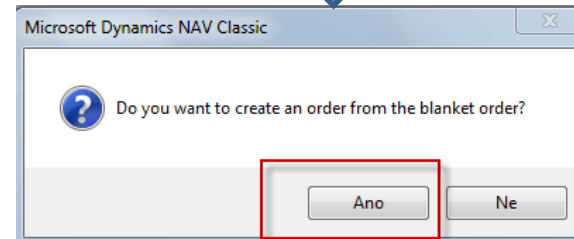
# Partial Sales Order Creation



# Partial Sales Order Creation

T... No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco... %	Qty. to Ship	Quantity Shipped	Quantity Invoiced	Shipment Date
I... 1896-S	ATHENS Desk	RED	3	PCS	649,40	1 948,20		3			26.01.12
I... 1896-S	ATHENS Desk	RED	4	PCS	649,40	2 597,60		4			10.02.12
I... 1960-S	ROME Guest Chair, green	BLUE	4	PCS	125,10	500,40		4			28.01.12
I... 1960-S	ROME Guest Chair, green	BLUE	2	PCS	125,10	250,20		2			20.02.12

Order Line Functions Make Order Print... Help



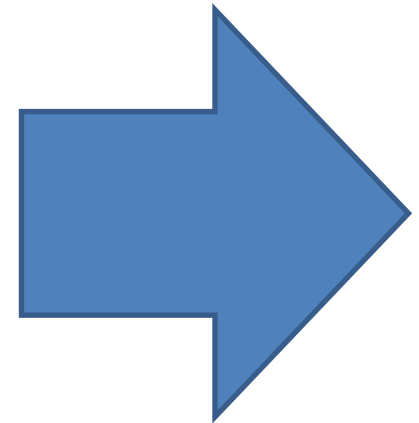
# Partial Sales Order Creation

Blanket order is not modified  
far the time being !!

No.	Sell-to Cu...	Sell-to Customer Name
▶ 1001	10000	The Cannon Group PLC
2001	10000	The Cannon Group PLC
2006	10000	The Cannon Group PLC
2011	10000	The Cannon Group PLC
101016	10000	The Cannon Group PLC

Filtered Sales Order List (F7->Customer=10000)

Sales Order 1001



# Created Sales Order

It has to be modified based on instant Customer requirements by **overwriting fields Quantity** –see next slide

General Invoicing Shipping Foreign Trade E-Commerce Prepayment

No. . . . . 1001 [edit] Posting Date . . . . . 26.01.12  
Sell-to Customer No. . . . . 10000 [up] Order Date . . . . . 26.01.12  
Sell-to Contact No. . . . . CT000001 [up] Document Date . . . . . 26.01.12  
Sell-to Customer Name . . . . . The Cannon Group PLC Requested Delivery Date . . . . .  
Sell-to Address . . . . . 192 Market Square Promised Delivery Date . . . . .  
Sell-to Address 2 . . . . . Quote No. . . . .  
Sell-to Post Code/City . . . . . B27 4KT [up] Birmingham [up] External Document No. . . . .  
Sell-to Contact . . . . . Mr. Andy Teal Salesperson Code . . . . . PS [up]  
No. of Archived Versions. . . . . 0 Campaign No. . . . . [up]  
Opportunity No. . . . . [up]  
Responsibility Center . . . . . BIRMINGHAM [up]  
Assigned User ID . . . . . [up]  
Status . . . . . Open


Customer Information

- Sell-to Customer [edit]
- Ship-to Addresses (2)
- Contacts (5)
- Sales History
- Bill-to Customer
- Avail. Credit 0

Type	No.	Cross-Reference No.	Description	Location Code	Quantity	Reserved Quantity	Unit of Measu...	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco...	Qty. to Ship	Quantity Shipped
Item	1896-S		ATHENS Desk	RED	3		PCS	649,40	1 948,20		3	
Item	1896-S		ATHENS Desk	RED	4		PCS	649,40	2 597,60		4	
Item	1960-S		ROME Guest Chair, green	BLUE	4		PCS	125,10	500,40		4	
Item	1960-S		ROME Guest Chair, green	BLUE	2		PCS	125,10	250,20		2	

Item Information

- Item Card [edit]
- Availability (10)
- Substitutions (0)
- Sales Prices (0)
- Sales Line Di... (0)





# Created Sales Order

General Invoicing Shipping Foreign Trade E-Commerce Prepayment

No. . . . . 1001

Sell-to Customer No. . . . . 10000

Sell-to Contact No. . . . . CT000001

Sell-to Customer Name . . . . . The Cannon Group PLC

Sell-to Address . . . . . 192 Market Square

Sell-to Address 2 . . . . .

Sell-to Post Code/City . . . . . B27 4KT  Birmingham

Sell-to Contact . . . . . Mr. Andy Teal

No. of Archived Versions.  0

Posting Date . . . . . 26.01.12

Order Date . . . . . 26.01.12

Document Date . . . . . 26.01.12

Requested Delivery Date

Promised Delivery Date

Quote No. . . . .

External Document No. . . . .

Salesperson Code . . . . . PS

Campaign No. . . . .

Opportunity No. . . . .

Responsibility Center . . . . . BIRMINGHAM

Assigned User ID . . . . .

Status . . . . . Open

Type	No.	Cross-Reference No.	Description	Location Code	Quantity	Reserved Quantity	Unit of Measu...	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco...	Qty. to Ship	C S
Item	1896-S		ATHENS Desk	RED	2		PCS	649,40	1 298,80		2	
Item	1896-S		ATHENS Desk	RED			PCS	649,40				
▶ Item	1960-S		ROME Guest Chair, green	BLUE	1		S	125,10	125,10		1	
Item	1960-S		ROME Guest Chair, green	BLUE			PCS	125,10				

New status

Location Code	Quantity	Reserved Quantity	Unit of Measu...	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco...	Qty. to Ship
RED	3		PCS	649,40	1 948,20		
RED	4		PCS	649,40	2 597,60		4
BLUE	4		PCS	125,10	500,40		4
BLUE	2		PCS	125,10	250,20		2

Former status

# Print of created Sales Order

## Order Confirmation

Page 1

The Cannon Group PLC  
Mr. Andy Teal  
192 Market Square  
Birmingham, B27 4KT  
Great Britain

CRONUS, Birmingham RC.  
Aaron Nicholls  
Main Street, 14  
B27 4KT Birmingham

Phone No. +44-161 818192  
Fax No. +44-161 818100  
VAT Reg. No. GB77777777  
Giro No. 888-9999  
Bank World Wide Bank  
Account No. 99-99-888

Bill-to Customer No. 10000

26. January 2012

VAT Registration No. 789456278  
Salesperson Peter Saddow

Shipment Date  
Order No. 1001  
Prices Including VAT No

No.	Description	Quantity	Unit of Me	Unit Price	Disc. Invoice VAT		Amount
					% Disc.	Identifier	
1896-S	ATHENS Desk	2	Piece	649,40	Yes	VAT25	1 298,80
1896-S	ATHENS Desk		Piece	649,40	Yes	VAT25	
1960-S	ROME Guest Chair, green	1	Piece	125,10	Yes	VAT25	125,10
1960-S	ROME Guest Chair, green		Piece	125,10	Yes	VAT25	
<b>Total GBP Excl. VAT</b>							<b>1 423,90</b>
25% VAT							355,98
<b>Total GBP Incl. VAT</b>							<b>1 779,88</b>

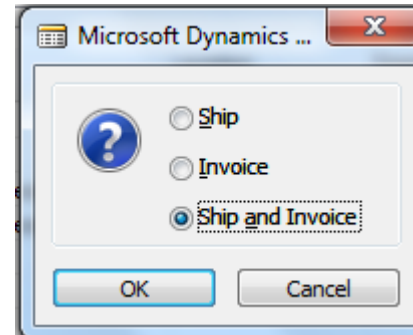
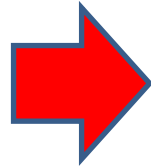
## VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Discount Amount	VAT Base	VAT Amount
VAT25	25	1 423,90	1 423,90	0,00	1 423,90	355,98
<b>Total</b>		<b>1 423,90</b>	<b>1 423,90</b>	<b>0,00</b>	<b>1 423,90</b>	<b>355,98</b>

Payment Terms 1 Month/2% 8 days  
Shipment Method Ex Warehouse

# Sales Order - posting

**F11**



# Blanket Order after SO was posted

General		Invoicing	Shipping	Foreign Trade
No. . . . .	1001	Order Date . . . . .		
Sell-to Customer No. . .	10000	Document Date . . . . .	26.01.12	
Sell-to Contact No. . . .	CT000001	Salesperson Code . . . .	PS	
Sell-to Customer Name . .	The Cannon Group PLC	Campaign No. . . . .		
Sell-to Address . . . . .	192 Market Square	Responsibility Center . .	BIRMINGHAM	
Sell-to Address 2 . . . .		Assigned User ID . . . . .		
Sell-to Post Code/City . .	B27 4KT Birmingham	Status . . . . .	Open	
Sell-to Contact . . . . .	Mr. Andy Teal			

T... No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco... %	Qty. to Ship	Quantity Shipped	Quantity Invoiced	Shipment Date
I... 1896-S	ATHENS Desk	RED	3	PCS	649,40	1 948,20		1	2	2	26.01.12
I... 1896-S	ATHENS Desk	RED	4	PCS	649,40	2 597,60					10.02.12
I... 1960-S	ROME Guest Chair, green	BLUE	4	PCS	125,10	500,40		3	1	1	28.01.12
I... 1960-S	ROME Guest Chair, green	BLUE	2	PCS	125,10	250,20					20.02.12

# Item Ledger Entries

**Warehouse**

- Orders & Contacts
- Planning & Execution
- Goods Handling Order by Order
- Goods Handling Multiple Order
- Inventory
- History
  - Posted Documents
  - Registered Documents
  - Registers**
    - Registers
    - Item Registers**
    - BOM Registers
- Reports
- Item Tracing
- Setup

No.	Creation Date	User ID	Source Code	Journal Batch Name	From Entry No.	To Entry No.	From Phys. Inventory Entry No.	To Phys. Inventory Entry No.	From Value Entry No.	To Value Entry No.	From Capacity Entry No.	To Capacity Entry No.
77	11.12.10		SALES		313	314	0	0	446	447	0	0

**Item Ledger**

- Phys. Inventory Ledger
- Value Entries
- Capacity Ledger

Register Help

Posting Date	Entry Type	Document Type	Document No.	Item No.	Description	Location Code	Quantity	Invoiced Quantity	Remaining Quantity	Sales Amount (Actual)	Cost Amount (Actual)	Cost Amount (Non-Invtbl.)	Open
26.01.12	Sale	Sales Shipment	102033	1896-S		RED	-2	-2	0	1 298,80	-962,54	0,00	
26.01.12	Sale	Sales Shipment	102033	1960-S		BLUE	-1	-1	0	125,10	-92,62	0,00	

# Blanket Order next delivery

General Invoicing Shipping Foreign Trade

No. . . . . 1001

Order Date . . . . .

Sell-to Customer No. . . . . 10000

Document Date . . . . . 26.01.12

Sell-to Contact No. . . . . CT000001

Salesperson Code . . . . . PS

Sell-to Customer Name . . . . . The Cannon Group PLC

Campaign No. . . . .

Sell-to Address . . . . . 192 Market Square

Responsibility Center . . . . . BIRMINGHAM

Sell-to Address 2 . . . . .

Assigned User ID . . . . .

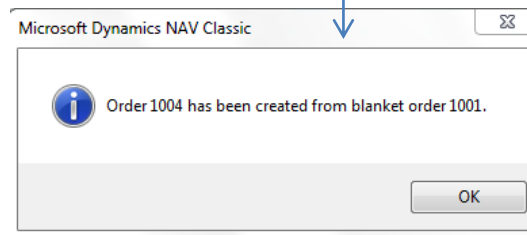
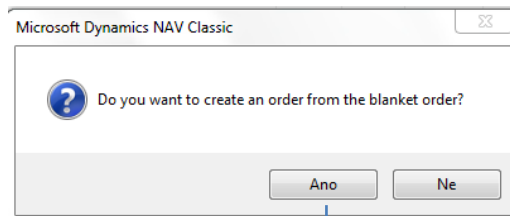
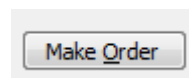
Sell-to Post Code/City . . . . . B27 4KT Birmingham

Status . . . . . Open

Sell-to Contact . . . . . Mr. Andy Teal

T... No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco... %	Qty. to Ship	Quantity Shipped	Quantity Invoiced	Shipment Date	
I... 1896-S	ATHENS Desk	RED	3	PCS	649,40	1 948,20				2	2	26.01.12
▶ I... 1896-S	ATHENS Desk	RED	4	PCS	649,40	2 597,60		3			10.02.12	
I... 1960-S	ROME Guest Chair, green	BLUE	4	PCS	125,10	500,40				1	1	28.01.12
I... 1960-S	ROME Guest Chair, green	BLUE	2	PCS	125,10	250,20		1			20.02.12	

Button Make Order ->



# Sales Order covering 2nd and 4th BO lines

Type	No.	Cross-Reference No.	Description	Location Code	Quantity	Reserved Quantity	Unit of Measu...	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco...	Qty. to Ship	Quantity Shipped
▶ Item	1896-S		ATHENS Desk	RED			PCS	649,40				
Item	1896-S		ATHENS Desk	RED	3		PCS	649,40	1 948,20			3
Item	1960-S		ROME Guest Chair, green	BLUE			PCS	125,10				
Item	1960-S		ROME Guest Chair, green	BLUE	1		PCS	125,10	125,10			1

Blanket order lines after second created SO is posted by F11

T... No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco... %	Qty. to Ship	Quantity Shipped	Quantity Invoiced	Shipment Date
I... 1896-S	ATHENS Desk	RED	3	PCS	649,40	1 948,20			2	2	26.01.12
I... 1896-S	ATHENS Desk	RED	4	PCS	649,40	2 597,60		1	3	3	10.02.12
I... 1960-S	ROME Guest Chair, green	BLUE	4	PCS	125,10	500,40			1	1	28.01.12
▶ I... 1960-S	ROME Guest Chair, green	BLUE	2	PCS	125,10	250,20		1	1	1	20.02.12

# Last (next) possible steps

Blanket Order lines after next modifications by reason of urgent customer needs

T... No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco... %	Qty. to Ship	Quantity Shipped	Quantity Invoiced	Shipment Date
I... 1896-S	ATHENS Desk	RED	3	PCS	649,40	1 948,20		1	2	2	26.01.12
I... 1896-S	ATHENS Desk	RED	4	PCS	649,40	2 597,60		1	3	3	10.02.12
I... 1960-S	ROME Guest Chair, green	BLUE	4	PCS	125,10	500,40		3	1	1	28.01.12
I... 1960-S	ROME Guest Chair, green	BLUE	2	PCS	125,10	250,20		1	1	1	20.02.12

Our modifications

Make Order

Sales Order lines after Make order

Type	No.	Cross-Reference No.	Description	Location Code	Quantity	Reserved Quantity	Unit of Measure...	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco...	Qty. to Ship	Quantity Shipped
Item	1896-S		ATHENS Desk	RED	1		PCS	649,40	649,40		1	
Item	1896-S		ATHENS Desk	RED	1		PCS	649,40	649,40		1	
Item	1960-S		ROME Guest Chair, green	BLUE	3		PCS	125,10	375,30		3	
Item	1960-S		ROME Guest Chair, green	BLUE	1		PCS	125,10	125,10		1	



# Blanket Order lines after last SO is posted

T... No.	Description	Location Code	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Amount Excl. VAT	Line Disco... %	Qty. to Ship	Quantity Shipped	Quantity Invoiced	Shipment Date	
I... 1896-S	ATHENS Desk	RED	3	PCS	649,40	1 948,20				3	3	26.01.12
I... 1896-S	ATHENS Desk	RED	4	PCS	649,40	2 597,60				4	4	10.02.12
I... 1960-S	ROME Guest Chair, green	BLUE	4	PCS	125,10	500,40				4	4	28.01.12
I... 1960-S	ROME Guest Chair, green	BLUE	2	PCS	125,10	250,20				2	2	20.02.12

End of the section VI.

