

# Introduction to MS Dynamics

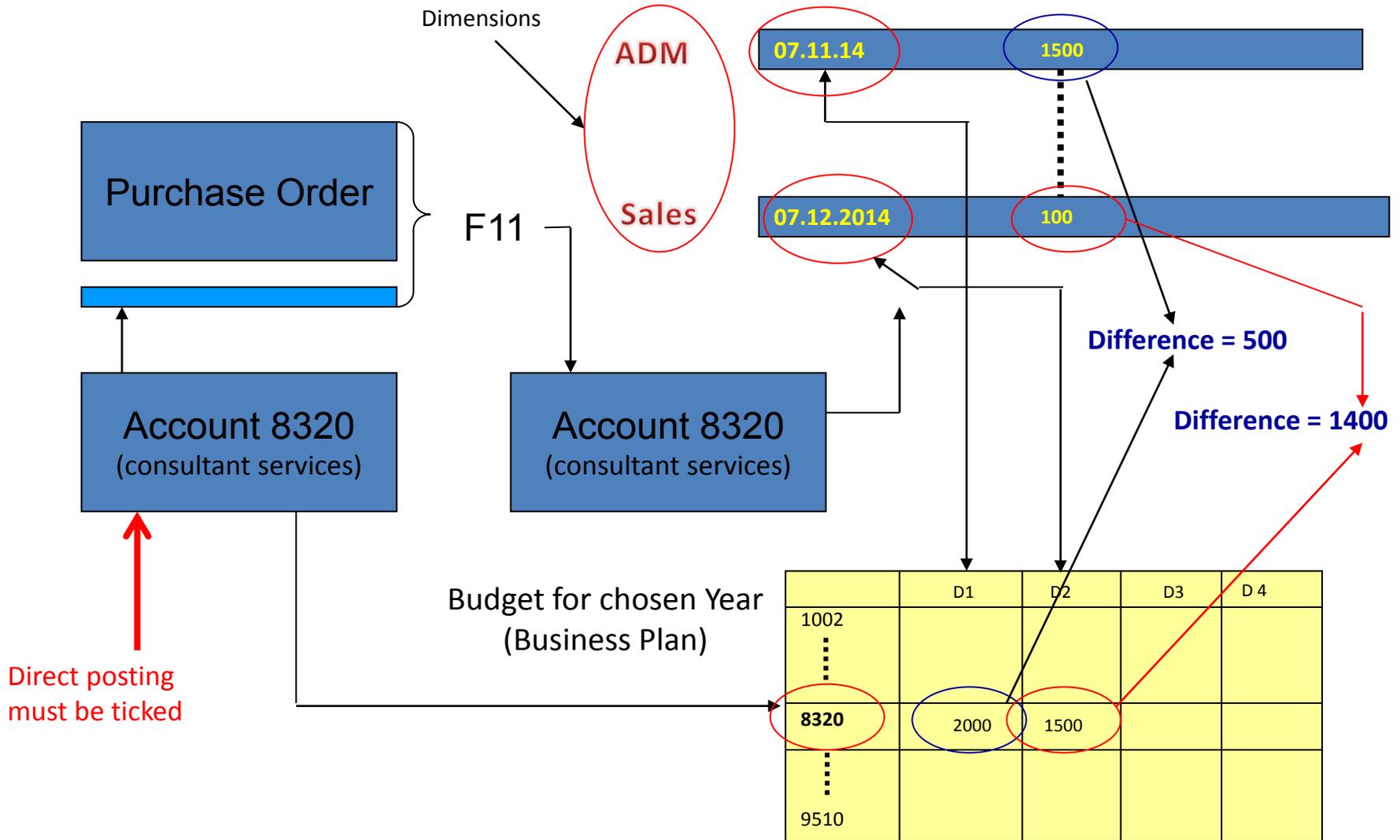
## NAV XXII. (Budgets)

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# Basic principles

General Ledger Item Entries (Debit amounts)



# Purchase Order I.

106037 London Postmaster - Purchase Order

General Invoicing Shipping Foreign Trade E-Commerce Prepayment

No. . . . . 106037 Posting Date . . . . . 07.11.14  
Buy-from Vendor No. . . . . 10000 Order Date . . . . . 07.11.14  
Buy-from Contact No. . . . . CT000066 Document Date . . . . . 07.11.14  
Buy-from Vendor Name . . . . . London Postmaster Quote No. . . . .  
Buy-from Address . . . . . 10 North Lake Avenue Vendor Order No. . . . .  
Buy-from Address 2 . . . . . Vendor Shipment No. . . . .  
Buy-from Post Code/City N12 5XY London Vendor Invoice No. . . . . C2  
Buy-from Contact . . . . . Mrs. Carol Philips Order Address Code . . . . .  
No. of Archived Versions. 0 Purchaser Code . . . . . RL  
Responsibility Center . . . . . LONDON  
Assigned User ID . . . . .  
Status . . . . . Open

Vendor Information  
Buy-from Vendor  
Order Addresses (2)  
Contacts (3)  
Purchase History  
Pay-to Vendor

Type	No.	Description	Location Code	Quantity	Reserved Quantity	Unit of Measure ...	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT	Line Disc...	Q	R
G/L...	8320	Consultant Services		15		HOUR	100,00	1 500,00			

Item Information  
Item Card  
Availability (0)  
Purchase Prices (0)  
Purchase Line Di... (0)

Purchase Header ...  
Dimensio... Dimensio...  
AREA 30  
BUSINES... INDUST...  
DEPART... ADM  
PURCHASE RL

Functions Posting Print... Help

# Purchase Order II.

106036 London Postmaster - Purchase Order

General Invoicing Shipping Foreign Trade E-Commerce Prepayment

No. . . . . 106036 Posting Date . . . . . 07.12.14  
Buy-from Vendor No. . . . . 10000 Order Date . . . . . 07.12.14  
Buy-from Contact No. . . . . CT000066 Document Date . . . . . 07.12.14  
Buy-from Vendor Name . . . . . London Postmaster Quote No. . . . .  
Buy-from Address . . . . . 10 North Lake Avenue Vendor Order No. . . . .  
Buy-from Address 2 . . . . . Vendor Shipment No. . . . .  
Buy-from Post Code/City N12 5XY London Vendor Invoice No. . . . . C1  
Buy-from Contact . . . . . Mrs. Carol Philips Order Address Code. . . . .  
No. of Archived Versions. 0 Purchaser Code . . . . . RL  
Responsibility Center . . . . . LONDON  
Assigned User ID . . . . .  
Status . . . . . Open

Vendor Information  
Buy-from Vendor  
Order Addresses (2)  
Contacts (3)  
Purchase History  
Pay-to Vendor

Type	No.	Description	Location Code	Quantity	Reserved Quantity	Unit of Measure	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT	Line Disc...	Q...
G/L...	8320	Consultant Services		10		HOUR	10,00	100,00		

Item Information  
Item Card  
Availability (0)  
Purchase Prices (0)  
Purchase Line Di... (0)

Purchase Header ...  
Dimensio... Dimensio...  
AREA 30  
BUSINES... INDUST...  
DEPART... SALES  
PURCHA... RL

Functions Posting Print... Help

# General Ledger Entries

Account  
8320

Ctrl-F5

Posting Date	Document Type	Document No.	G/L Account No.	Description	Department Code	G... P... T...	G... B... P...	G... P... P...	Amount	Bal. A... T...	Bal. Account No.	Entry No.
07.11.14	Invoice	108037	8320	Order 106034		P..	N..	S..	1 000,00	G..		3425
07.11.14	Credit Memo	109007	8320	Credit Memo 1005		P..	N..	S..	-1 000,00	G..		3428
07.11.14	Invoice	108039	8320	Order 106037	ADM	P..	N..	S..	1 500,00	G..		3434
07.12.14	Invoice	108038	8320	Order 106036	SALES	P..	N..	S..	100,00	G..		3431

# Comparison between G/L and budget entries at the end of 2014

Budget Name	Date	G/L Account No.	Description	Department Code	Amount
2014	07.11.14	8320		ADM	2 000,00
2014	07.12.14	8320		SALES	1 500,00

## BUDGET

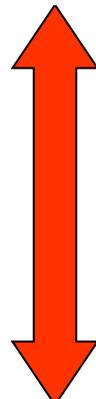
Use filter :

Table Filter...

OK
Cancel
Apply
Help

Posting Date	Document Type	Document No.	G/L Account No.	Description	Department Code	G... P... T...	G... B... P...	G... P... S...	Amount	Bal. A... T...
07.11.14	Invoice	108037	8320	Order 106034		P..	N..	S..	1 000,00	G..
07.11.14	Credit Memo	109007	8320	Credit Memo 1005		P..	N..	S..	-1 000,00	G..
07.11.14	Invoice	108039	8320	Order 106037	ADM	P..	N..	S..	1 500,00	G..
07.12.14	Invoice	108038	8320	Order 106036	SALES	P..	N..	S..	100,00	G..

## G/L Entries



# Basic principles

**Financial Management**

- General Ledger
  - Chart of Accounts
  - Budgets
  - General Journals
  - Analysis & Reporting
  - Account Schedules

Name . . . . . COST

Row No.	Description	Total...	Totaling	R... A... S...
▶ 8320	Consultant Services	Posti...	8320	N.. N.. Y..
		Posti...		N.. N.. Y..

8320 account have to be inserted by Function and Insert Account (see also next slide)

F6

Name	Description	Default Column Layout	Analysis View Name
▶ ANALYSIS	Capital Structure		
CAMPAIGN	Campaign Analysis	BUDGANALYS	CAMPAIGN
COSTS	Cost analysis	BUDGANALYS	
DEFAULT	Standard Schedule		
REVENUE	Revenues	BUDGANALYS	REVENUE

You have to enter the data in red frame and thereafter enter by F6 and button Analysis a new Analysis View Card (see this card creation on the next slide)

# Basic principles

General Dimensions

Dimension 1 Code . . . . DEPARTMENT ↑

Dimension 2 Code . . . . ↑

Dimension 3 Code . . . . ↑

Dimension 4 Code . . . . ↑

General Dimensions

Code . . . . . COST

Name . . . . . Cost analysis

G/L Account Filter . . . . 8320 ↑

Date Compression . . . . Day ↓

Starting Date . . . . . 01.11.14

Last Date Updated . . . . 07.11.14

Last Entry No. . . . . 3436

Last Budget Entry No. . . . 1042

Update on Posting . . . .

Include Budgets . . . .

Blocked . . . . .

Analysis ▾ Update

Enter manually

Name	Description	Default Column Layout	Analysis View Name
ANALYSIS	Capital Structure		
CAMPAIGN	Campaign Analysis	BUDGANALYS	CAMPAIGN
COSTS	Cost analysis	BUDGANALYS	COST
DEFAULT	Standard Schedule		
REVENUE	Revenues	BUDGANALYS	REVENUE

# Basic principles

Name . . . . . COSTS

Row No.	Description	Totali...	Totaling	R...	A...	S...	New Page
▶ 8320	Consultant Services	Post <input type="button" value="↓"/>	8320	N...	N...	Yes	<input type="button" value="↑"/>

"/> "/>

After starting accounting schedule and overview you will get for applied (chosen) filters :

General		Dimension Filters	Options
Account Schedule Name .	<input type="button" value="COST"/> <input type="button" value="↑"/>	Date Filter . . . . .	<input type="button" value="01.11.14..31.12.14"/>
Column Layout Name . .	<input type="button" value="BUDGANALYS"/> <input type="button" value="↑"/>	Budget Filter . . . . .	<input type="button" value="2014"/> <input type="button" value="↑"/>

Row No.	Description	Net Change	Budget	Variance%
▶ 8320	Consultant Services	1 600,00	3 500,00	-54,29

# Filtering by Dimension Department

General		Dimension Filters		Options	
Department Filter . . . .	ADM	Dimension 3 Filter . . . .			
Dimension 2 Filter . . . .		Dimension 4 Filter . . . .			

Row No.	Description	Net Change	Budget	Variance%
▶ 8320	Consultant Services	1 500,00	2 000,00	-25,00%

General		Dimension Filters		Options	
Department Filter . . . .	SALES	Dimension 3 Filter . . . .			
Dimension 2 Filter . . . .		Dimension 4 Filter . . . .			

Row No.	Description	Net Change	Budget	Variance%
▶ 8320	Consultant Services	100,00	1 500,00	-93,33%

End of the section XXII.

