

Simple scenario of the first and second ERP Microsoft Dynamics NAV session I.

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Reason : Basic terminology and principles (new concept)
For : RIOP,PIS1,EPS1,AOMA,AOPR students
Used database : MS Dynamics NAV 2016W1 (British one),valid also for NAV 2016 CZE

1. What we need every day when running business?
2. What is data?
3. Data + Structure = Information
4. What is data field?
5. What is record?
6. What is table?
7. How we can see data?
8. What is form (window)?
9. What types of forms ERP uses?
10. What is ERP?
11. What is working area?
12. What is menu?
13. How to see only one record?
14. How to see list of records? (List)
15. What is relation between fields (F4)?
16. What is customer balance?
17. What is calculated field?
18. Name are four main tables (Customer, Vendor, Item and G/L Account)?
19. Where you can find help to see list of used function keys combinations to control ERP?
20. Name basic economic documents used to control business!
21. Quote, order, invoice, credit note, shipment list, delivery list, good receive note
22. Explain structure of these documents! (header and lines)
23. Find Customer or Vendor
24. Find Item card
25. Find Chart of account
26. Find help related to Customer (Vendor, Item) card
27. Find help to one chosen field (F1)
28. What is entry (created transaction)?
29. To which objects are entries connected?
30. How to display entries (Ctrl-F7)?
31. Name basic professions of ERP users!
32. How to enter date 020317
33. How to enter period 1D,1M...
34. Editing a field F2