Introduction to MS Dynamics NAV

(Account Schedule)

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Department of corporate economy

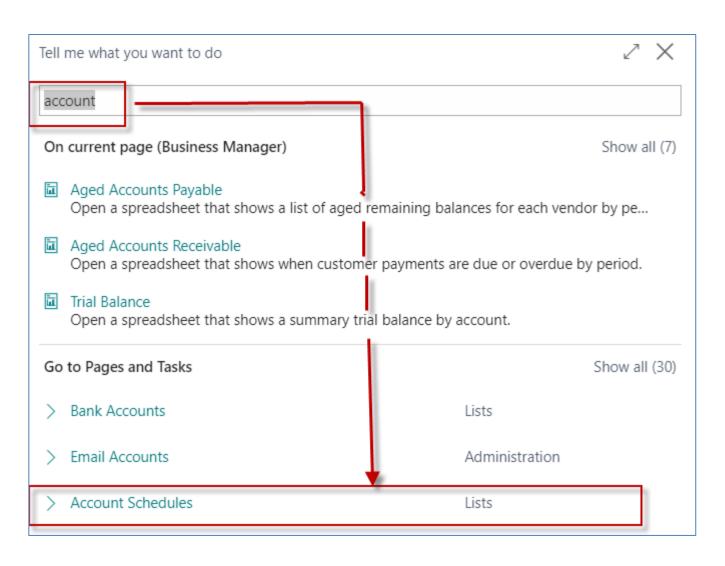
Account Schedules

Benefits

- User defined templates used to get reports
- Programming services necessary to create required specific reports are not used – lower costs and faster access to important data
- You can use Account schedules to analyse figures in G/L accounts or to compare G/L entries with G/L budget entries
- By employing user-defined rows and columns, you can decide exactly which figures you wish to compare and how !!
- This means that you can create as many customized financial statements as you want without using the Report Designer.

Account Schedules-already created

(access from searching window BC)



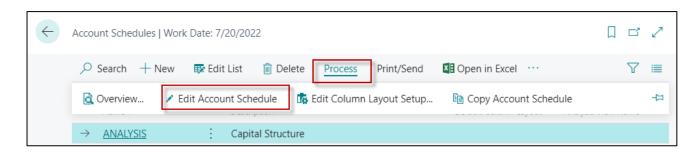
Account Schedules-already created

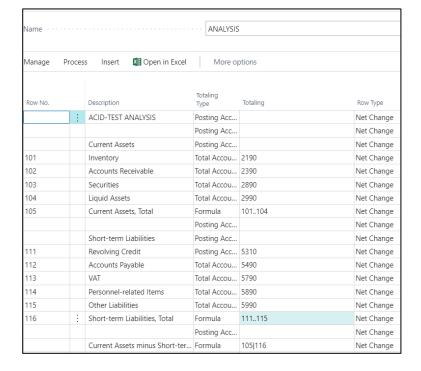
(access from searching window BC)

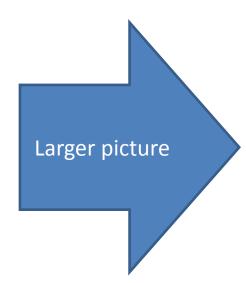
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	⊞ Edit List	Flocess Fillity Sella	Open in Excel	More options ==	
Name ↑	Description		Default Column Layout	Analysis View Name	
→ <u>ANALYSIS</u>	: Capital Structure				
CAMPAIGN	Campaign Analysis		BUDGANALYS	CAMPAIGN	
CA-PROF	Cost Acct. Summar	y Record DB per CC/CO			
CASHFLOW	Calculation Of Cash	n Flow	CASHFLOW		
CA-STAFF	Cost Acct. Personne	el Costs			
CA-TRANS	Cost Acct. Transfer				
DEFAULT	Standard Schedule				
DEGREE	Calculation of Cash	Flow Ratio	DEGREE		
I_CACYCLE	Data for Cash Cycle	e Chart	PERIODS		
I_CASHFLOW	Data for Cash Flow	Chart	PERIODS		
I_INCEXP	Data for Income &	Expense Chart	PERIODS		
I_MINTRIAL	Data for Reduced T	rial Balance Info Part	PERIODS		
M-BALANCE	Balance Sheet		M-BALANCE M-NETCHANG		
M-CASHFLOW	Cash Flow Statemen	nt			
M-INCOME	Income Statement		M-NETCHANG		
M-RETAIND	Retained Earnings		M-NETCHANG		

Account Schedules (AS)-already created

To see layout of the AS







Account Schedules (AS) - already created

	Name · · · ·			ANALYSIS	;							
	Manage F	Manage Process Insert Den in Excel Actions Reports Fewer options										
	Q Overvie	W					-					
	Row No.		Description	Type	Totaling	Row Type	Атпоипі Туре					
>		:	ACID-TEST ANALYSIS	Posting Acc		Net Change	Net Amount					
				Posting Acc		Net Change	Net Amount					
			Current Assets	Posting Acc		Net Change	Net Amount					
	101		Inventory	Total Accou	2190	Net Change	Net Amount					
	102		Accounts Receivable	Total Accou	2390	Net Change	Net Amount					
	103		Securities	Total Accou	2890	Net Change	Net Amount					
	104		Liquid Assets	Total Accou	2990	Net Change	Net Amount					
	105		Current Assets, Total	Formula	101104	Net Change	Net Amount					
				Posting Acc		Net Change	Net Amount					
			Short-term Liabilities	Posting Acc		Net Change	Net Amount					
	111		Revolving Credit	Posting Acc	5310	Net Change	Net Amount					
	112		Accounts Payable	Total Accou	5490	Net Change	Net Amount					
	113		VAT	Total Accou	5790	Net Change	Net Amount					
	114		Personnel-related Items	Total Accou	5890	Net Change	Net Amount					
	115		Other Liabilities	Total Accou	5990	Net Change	Net Amount					
	116		Short-term Liabilities, Total	Formula	111115	Net Change	Net Amount					
		:		Posting Acc		Net Change	Net Amount					
			Current Assets minus Short-ter	Formula	105 116	Net Change	Net Amount					

Account Schedules (AS) - overview

Current Assets minus Short-term Liabilities

Acc. Schedule Overview Search	Proc	ess Column Period 🖫 Open in Excel More options			Y	
General						
Account Schedule Name · · · · · · · · · · · · · · · · · · ·		ANALYSIS	View by · · · · · · · · · · · · · · · · · ·	Year	~	
Column Layout Name · · · · · · · · · · · · · · · · · · ·		DEFAULT	Date Filter	01/01/2212/31/22		
Dimension Filters					Show more	
Department Filter			G/L Budget Filter · · · · · · · · · · · · · · · · · · ·			
Project Filter			o/ E badget i inter			
Project Filter						
Row No.		Description	Net Change Debit	Net Change Credit	Balance at Date Debit	Balance at Date Credit
\rightarrow	:	ACID-TEST ANALYSIS	_	_	_	_
			_	_	_	-
	:	Current Assets		_		_
101		Inventory		-	1,171,334.40	_
102		Accounts Receivable		161,803.09	947,978.26	
103		Securities		_	11,860.69	_
104		Liquid Assets	4,237.40		257,458.55	
105		Current Assets, Total	_	157,565.69	2,388,631.90	_
			_	_		_
		Short-term Liabilities				
111		Revolving Credit		33,480.36		1,383,297.64
112		Accounts Payable	44,726.18	-	-	543,008.25
113	:	VAT	14,965.83	=	=	157,694.25
114		Personnel-related Items	_	_	_	138,520.65
115		Other Liabilities	_	_	_	34,572.80
116		Chart town Linkillian Total	26.211.65			2.257.002.50

131,354.04

131,538.31

AS-different way of data display

- Use button Account Schedule Name = Revenue
- Use Column Layout Name = BudgAnalys

→ <u>REVER</u>	<u>NUE</u>	Revenues		BUDGANALYS
Row No.		Description	Totaling Type	Totaling
	:	REVENUE	Posting Acc	
			Posting Acc	
		Sales of Retail	Posting Acc	
11		Sales, Retail - Dom.	Posting Acc	6110
12		Sales, Retail - EU	Posting Acc	6120
13		Sales, Retail - Export	Posting Acc	6130
14		Job Sales Adjmt, Retail	Posting Acc	6190
15		Sales of Retail, Total	Total Accou	6195
			Posting Acc	
		Revenue Area 1030, Total	Posting Acc	61106195
		Revenue Area 4085, Total	Posting Acc	61106195
		Revenue, no Area code, Total	Posting Acc	61106195
		Revenue, Total	Posting Acc	61106195



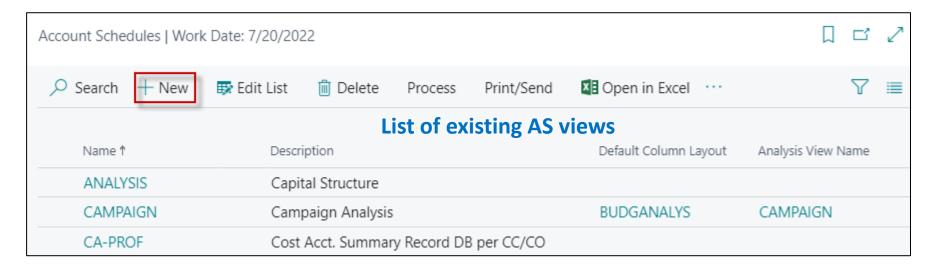
REVENUE

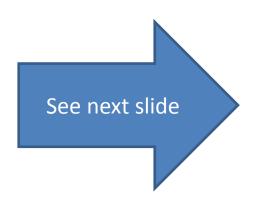
AS-different way of data display

			_		
Row No.	Description	Net Change		Budget	Variance%
		_		=	_
	Sales of Retail	_		_	_
11	Sales, Retail - Dom.	-9,814.80		-9,410.00	4.30
12	Sales, Retail - EU	-43,209.73		-41,920.00	3.08
13	Sales, Retail - Export	-16,710.22		-16,040.00	4.18
14	Job Sales Adjmt, Retail	_		-	-100.00
15	Sales of Retail, Total	-69,734.75		-67,370.00	3.51
	:	_		-	_
	Revenue Area 1030, Total	-43,696.23		-42,270.00	3.37
	Revenue Area 4085, Total	-18,313.12		-17,590.00	4.11
	Revenue, no Area code, Total	-7,725.40		-7,510.00	2.87
	Revenue, Total	-69,734.75		-67,370.00	3.51
		₹	_		

Actual Amounts (reality) Budget Amounts (expected)

Create a new simple VAT report



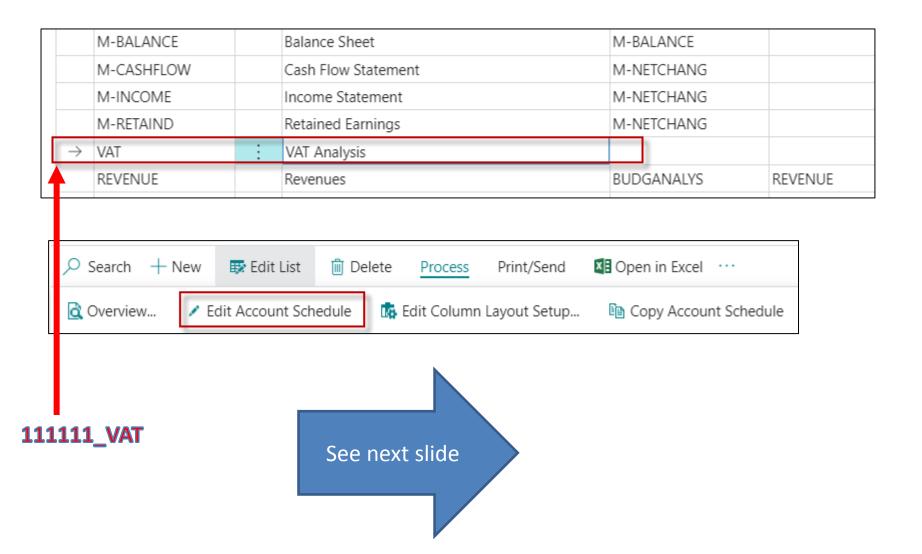


Important message

- Since we all work in one database, everyone has to create their own account schedule
- Use your UČO (personal identification number) and the name of the scheme :

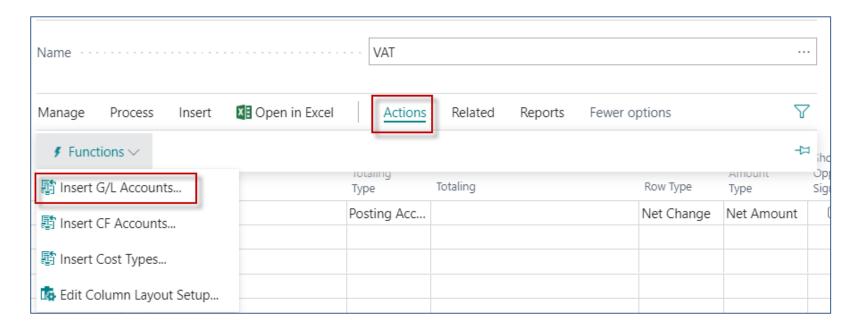
111111_VAT

Create a simple VAT report



Create a simple VAT report

Enter Accounts by use of Function from **Chart of accounts** and Rewrite account. In the row columns enter your own variables (e.g. IN10 and IN25 for VAT10% and VAT 25% and so on). Add line formula to calculate total for purchase and sales VAT accounts.



Explanation:. IN10 = Input VAT 10% and so on

Create a simple VAT report

Enter Accounts by use of Function from **Chart of accounts** and rewrite account. In the row columns enter your own variables (e.g. IN10 and IN25 for VAT10% and VAT 25% and so on). Add line formula to calculate total for Purchase and Sales VAT accounts.

Man	age Process	Insert	Open in Excel	Actions Relate	ed Reports F	ewer options
	Row No.		Description		Totaling Type	Totaling
	IN10	:	Purchase VAT 10 %		Posting Accounts	5631
	IN25		Purchase VAT 25 %		Posting Accounts	5630
	TOT_IN		Total Purchase VAT		Formula	IN10+IN25
	OUT10		Sales VAT 10 %		Posting Accounts	5611
	OUT25		Sales VAT 25 %		Posting Accounts	5610
	TOT_OUT		Total Sales VAT		Formula	OUT10+OUT25

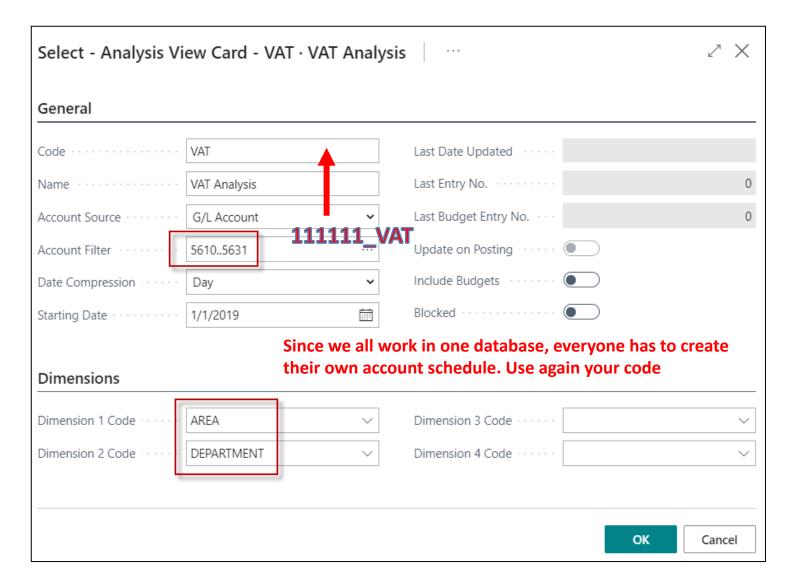
Create a simple VAT report – Analysis view

Name 1		Description	Default Column Layout	Analysis View Name
ANALYSIS		Capital Structure		
CAMPAIGN	MPAIGN Campaign Analysis		BUDGANALYS	CAMPAIGN
CA-PROF		Cost Acct. Summary Record DB per CC/CO		
CASHFLOW		Calculation Of Cash Flow	CASHFLOW	
CA-STAFF		Cost Acct. Personnel Costs		
CA-TRANS		Cost Acct. Transfer		
DEFAULT		Standard Schedule		
DEGREE		Calculation of Cash Flow Ratio	DEGREE	
I_CACYCLE		Data for Cash Cycle Chart	PERIODS	
I_CASHFLOW		Data for Cash Flow Chart	PERIODS	
I_INCEXP		Data for Income & Expense Chart	PERIODS	
I_MINTRIAL		Data for Reduced Trial Balance Info Part	PERIODS	
M-BALANCE		Balance Sheet	M-BALANCE	
M-CASHFLOW		Cash Flow Statement	M-NETCHANG	
M-INCOME		Income Statement	M-NETCHANG	
M-RETAIND		Retained Earnings	M-NETCHANG	
REVENUE		Revenues	BUDGANALYS	REVENUE
VAT _		VAT Analysis		

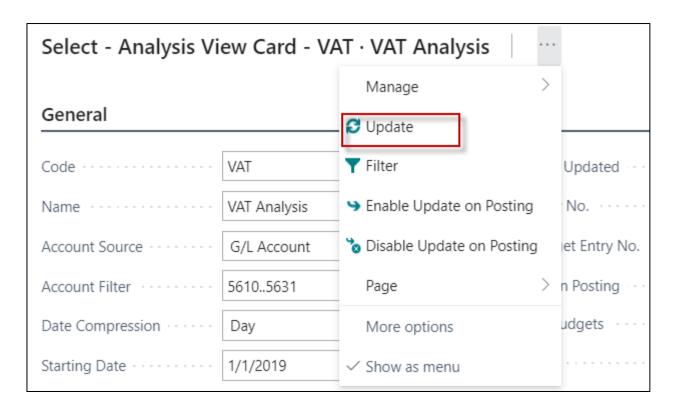
Create a simple VAT report – Analysis view

Name †		Description				Default Colum	n Layout	Analysis View Name	
ANALYSIS		Capital Structure							
CAMPAIGN		Campaign Analysis				BUDGANALY	S	CAMPAIGN	
CA-PROF		Cost Acct. Summary Reco	rd DB	per CC/CO					
CASHFLOW		Calculation Of Cash Flow							
CA-STAFF		Cost Acct. Personnel Cost		Code ↑			Name		
CA-TRANS		Cost Acct. Transfer	\rightarrow	CAMPAIG	N		Campaio	gn Analysis (Retail)	
DEFAULT		Standard Schedule						•	
DEGREE		Calculation of Cash Flow		CASHFLO	W		Analysis	of cash receipts	
I_CACYCLE		Data for Cash Cycle Charl		CUSTOME	R		Custome	er Group Analysis	
I_CASHFLOW		Data for Cash Flow Chart		DEPTEXP			Departm	nental Expenses	
I_INCEXP		Data for Income & Expen		REVENUE			Sales Re	venue	
I_MINTRIAL		Data for Reduced Trial Ba		KEVEIVOL			Jaics No	veride	
M-BALANCE		Balance Sheet	+	New					Select from full lis
M-CASHFLOW		Cash Flow Statement				M-NETCHAN	G		
M-INCOME		Income Statement				M-NETCHAN	G		
M-RETAIND		Retained Earnings				M-NETCHAN	G		
REVENUE		Revenues				BUDGANALY	S	REVENUE	
VAT	:	VAT Analysis							

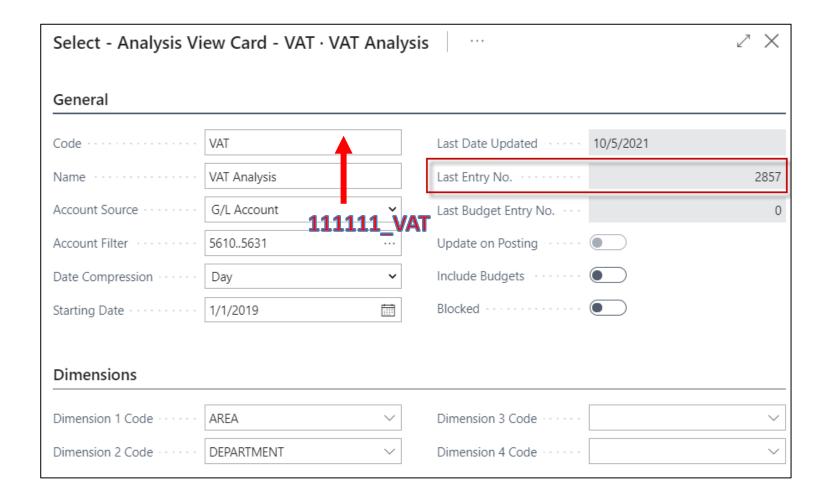
Create a simple VAT report – Analysis view



Update Analysis view



Update Analysis view after update action



AS for VAT Analysis after View creation

Name ↑		Description	Default Column Layout	Analysis View Name
ANALYSIS		Capital Structure		
CAMPAIGN	V	Campaign Analysis	BUDGANALYS	CAMPAIGN
CA-PROF		Cost Acct. Summary Record DB per CC/CO		
CASHFLOV	V	Calculation Of Cash Flow	CASHFLOW	
CA-STAFF		Cost Acct. Personnel Costs		
CA-TRANS		Cost Acct. Transfer		
DEFAULT		Standard Schedule		
DEGREE		Calculation of Cash Flow Ratio	DEGREE	
I_CACYCLE		Data for Cash Cycle Chart	PERIODS	
I_CASHFLC	W	Data for Cash Flow Chart	PERIODS	
I_INCEXP		Data for Income & Expense Chart	PERIODS	
I_MINTRIA	L	Data for Reduced Trial Balance Info Part	PERIODS	
M-BALAN	CE	Balance Sheet	M-BALANCE	
M-CASHFL	.OW	Cash Flow Statement	M-NETCHANG	
M-INCOM	E	Income Statement	M-NETCHANG	
M-RETAIN	D	Retained Earnings	M-NETCHANG	
REVENUE		Revenues	BUDGANALYS	REVENUE
VAT		VAT Analysis		VAT

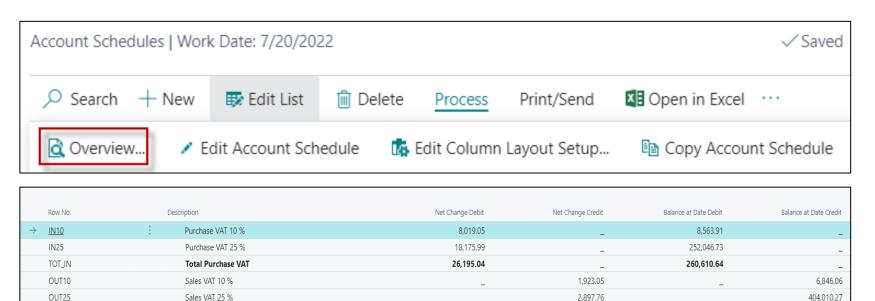
VAT Analysis Column layout setup

Name †		Description	Default Column Layout	Analysis View Name
ANALYSIS		Capital Structure		
CAMPAIGN	MPAIGN Campaign Analysis		BUDGANALYS	CAMPAIGN
CA-PROF		Cost Acct. Summary Record DB per CC/CO		
CASHFLOW		Calculation Of Cash Flow	CASHFLOW	
CA-STAFF		Cost Acct. Personnel Costs		
CA-TRANS		Cost Acct. Transfer		
DEFAULT		Standard Schedule		
DEGREE		Calculation of Cash Flow Ratio	DEGREE	
I_CACYCLE		Data for Cash Cycle Chart	PERIODS	
I_CASHFLOW		Data for Cash Flow Chart	PERIODS	
I_INCEXP		Data for Income & Expense Chart	PERIODS	
I_MINTRIAL		Data for Reduced Trial Balance Info Part	PERIODS	
M-BALANCE		Balance Sheet	M-BALANCE	
M-CASHFLOW		Cash Flow Statement	M-NETCHANG	
M-INCOME	:	Income Statement	M-NETCHANG V	
M-RETAIND		Retained Earnings	M-NETCHANG	
REVENUE		Revenues	BUDGANALYS	REVENUE
VAT		VAT Analysis	DEFAULT	VAT

AS for VAT Analysis overview

Total Sales VAT

TOT_OUT

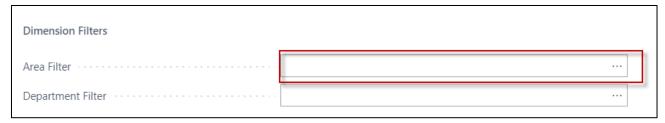


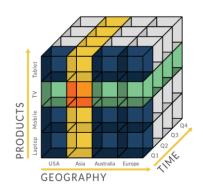
4,820.81

410,856.33

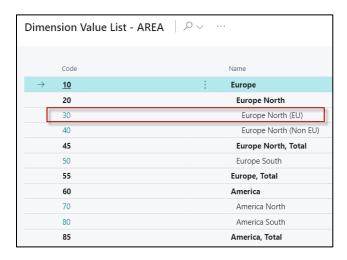
Account schedule for VAT Analysis overview

(use of Dimensions - filter)





OLAP=On-line Analytic Processing



Dimension Filters	
Area Filter 30	
Department Filter	

Account schedule for VAT Analysis overview

(use of Dimensions)

Before Area code =30

Row No.	Description	Net Change Debit	Net Change Credit	Balance at Date Debit	Balance at Date Credit
IN10	Purchase VAT 10 %	8,019.05	_	8,563.91	_
IN25	Purchase VAT 25 %	18,175.99	_	252,046.73	-
TOT_IN	Total Purchase VAT	26,195.04	-	260,610.64	-
OUT10	Sales VAT 10 %	_	1,923.05	-	6,846.06
OUT25	Sales VAT 25 %	_	2,897.76	-	404,010.27
TOT_OUT	Total Sales VAT	-	4,820.81	-	410,856.33

After Area code =30

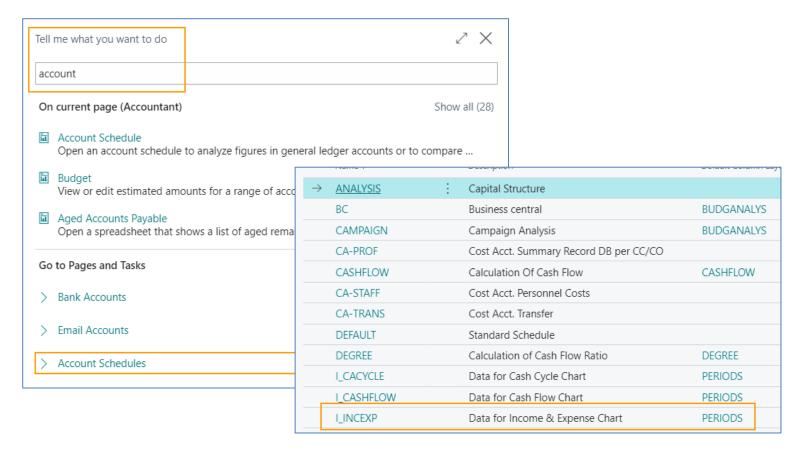
	Row No.	D	escription	Net Change Debit	Net Change Credit	Balance at Date Debit	Balance at Date Credit
	IN10		Purchase VAT 10 %	8,008.00	_	8,008.00	_
	IN25		Purchase VAT 25 %	16,831.57	_	882,882.70	_
	TOT_IN		Total Purchase VAT	24,839.57	_	890,890.70	_
	OUT10		Sales VAT 10 %	_	1,923.05	_	1,923.05
\rightarrow	OUT25	÷	Sales VAT 25 %	_	2,897.76	_	1,302,979.75
	TOT_OUT		Total Sales VAT	_	4,820.81	_	1,304,902.80

Another Account schedule

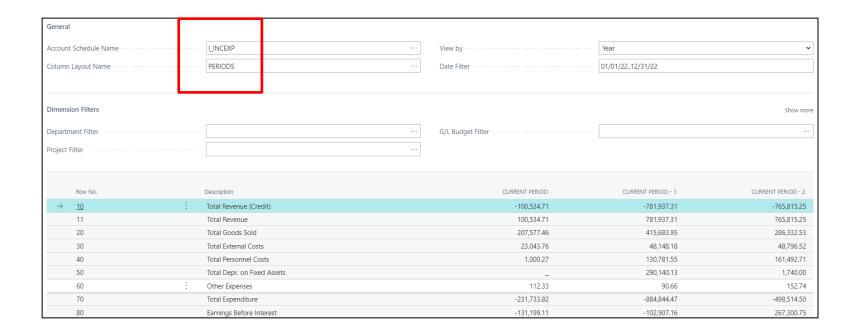
Manage	Process	Insert	Open in Excel Actions	Related Reports F	ewer options
DA	-		Danielia.	T-1-15	Tabelia
Row N	10.		Description	Totaling Type	Totaling
10		:	Total Revenue (Credit)	Total Accounts	6995
11			Total Revenue	Formula	-10
20			Total Goods Sold	Total Accounts	7995
30			Total External Costs	Total Accounts	8695
40			Total Personnel Costs	Total Accounts	8790
50			Total Depr. on Fixed Assets	Total Accounts	8890
60			Other Expenses	Posting Accounts	8910
70			Total Expenditure	Formula	-2060
80			Earnings Before Interest	Formula	11+70



Another Account Schedule type



Another Account schedule-overview



Change of column layout name

Account Schedule Name · · · · · · · ·		I_INCEXP		View by · · · · ·		Year	~	
Column Layout Name · · · · · · · · · · · · · · · · · · ·		ACT/BUD		Date Filter · · · ·		01/01/2212/31/22		
Dimension Filters							Show mor	
Department Filter				G/L Budget Filter				
Project Filter · · · · · · · · · · · · · · · · · · ·	Project Filter							
Row No.		Description		Net Change	Budget	Variance	A-B	
10		Total Revenue (Credit)		-100,534.71	-79,340.00	-21,194.71	126.71	
11		Total Revenue		100,534.71	79,340.00	21,194.71	126.71	
20		Total Goods Sold		207,577.46	127,110.00	80,467.46	163.31	
30		Total External Costs		23,043.76	1,010.00	22,033.76	2,281.56	
40		Total Personnel Costs		1,000.27	970.00	30.27	103.12	
50	:	Total Depr. on Fixed Assets		_	_	_	_	
→ <u>60</u>		Other Expenses		112.33	110.00	2.33	102.12	
70		Total Expenditure		-231,733.82	-129,200.00	-102,533.82	179.36	
80		Earnings Before Interest		-131,199.11	-49,860.00	-81,339.11	263.13	

End of the section

(Account schedules)

