Simple scenario of the first and second ERP Microsoft Dynamics NAV session I.

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Reason	:	Basic terminology and principles (new concept)
For	:	AOPR _students
Used database	:	MS Dynamics NAV 2018w1 (British database)

1. What we need every day when running the business?
2. What is data?
3. Data + Structure = Information
4. What is the data field?
5. What is a record?
6. What is the table?
7. How can we see data?
8. What is the form (window)?
9. What types of forms does ERP use?
10. What is ERP?
11. What is the working area?
12. What is the menu?
13. How to see only one record?
14. How to see a list of records?
15. What is the relation between fields (F4)?
16. What is customer balance?
17. What is the calculated field?
18. What is the customer credit limit?
19. Name are four main tables (Customer, Vendor, Item and G/L Account)
20. Where can you find help to see a list of used function keys combinations to control ERP?
21. Name essential economic documents used to control business!
22. Quote, order, invoice, credit note, shipment list, delivery list, good receive note
23. Explain the structure of these documents! (header and lines)
24. Find Customer or Vendor
25. Find Item card
26. Find Chart of account
27. Find help related to Customer (Vendor, Item) card
28. Find help to one chosen field (**F1**)
29. What is an entry (created transaction)?
30. To which objects belong entries?
31. How to display entries (**Ctrl-F7**)?
32. Name essential professions of ERP users
33. How to post a document (order, invoice, credit memo,..) (F9)