# **Introduction to Busniess Central**

(Customer Relationship Management)

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# CRM – Customer Relationship Management

#### • PROs

- It enables us to keep track of all prospective customer (suspects and prospects)
- Improve sales and marketing service
- The company can promote the work it has done for its customers to approach prospects
- CONs
  - CRM software may not integrate well with other email and accounting systems
  - Another disadvantage to a newly implemented CRM software is the learning curve.

# CRM – Customer Relationship Management

- Relationship management is a customer-oriented feature with service response based on customer input, one-to-one solutions to customers' requirements, direct online communications with customer and customer service centers that help customers solve their issues.
- Salesforce automation
  - Sales promotion analysis
    - Advertising
    - Personal selling
    - Direct marketing
    - Public relations
  - Automate tracking of a client's account history
  - Use of technology (ERP->MS Dynamics NAV)
- **Opportunity Management** (see an extra picture related to so-called Business Rainbow)

# Market leaders (home study)

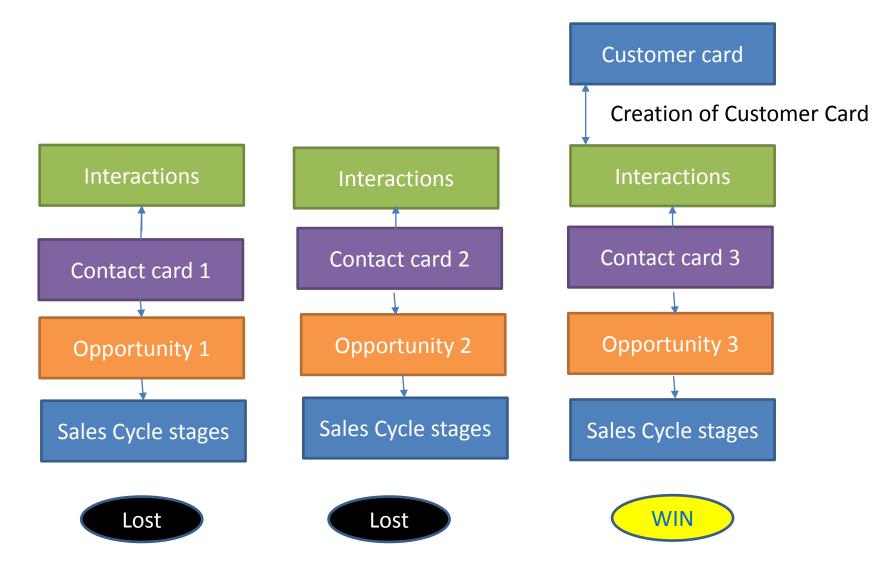
Although the table is somewhat old-fashioned, I can confirm that the importance of CRM is growing at an extreme pace

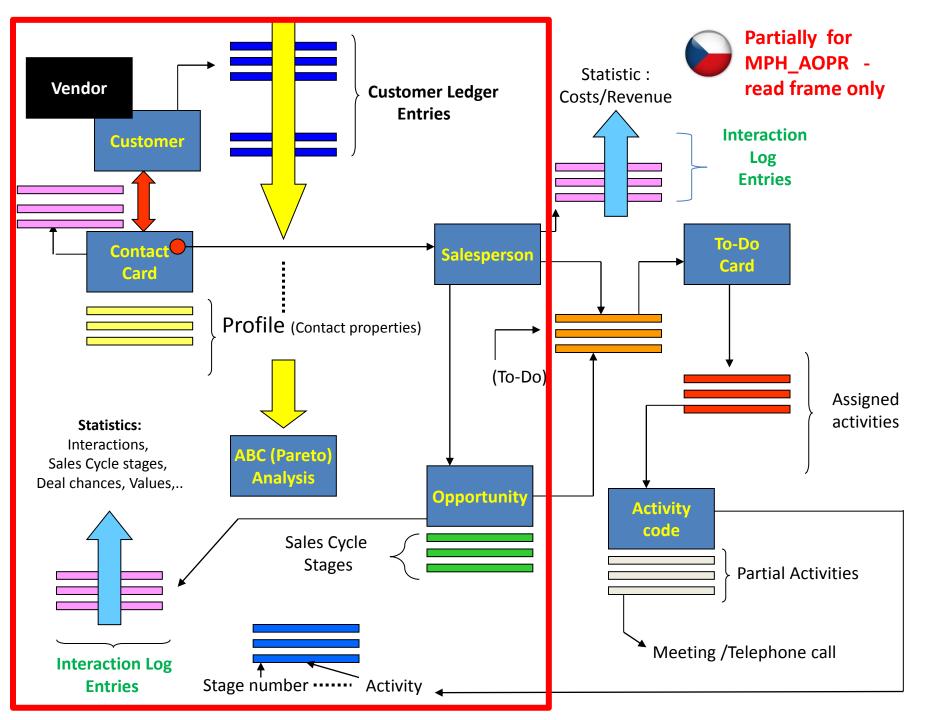
Vendor 🔶	2013 Revenue <sup>‡</sup>	2013 Share + (%)	2012 Revenue ÷	2012 Share \$ (%)	
Salesforce.com CRM	3,292	16.1	2,525.6	14.0	
SAP AG	2,622	12.8	2,327.1	12.9	
Oracle	2,097	10.2	2,015.2	11.1	
Microsoft Dynamics CRM	1,392	6.8	1,135.3	6.3	
Others	11,076	54.1	10,086.8	55.7	
Total	20,476	100	18,090	100	

figures in millions of US dollars

Source: 
<sup>▲</sup> "Gartner Says Worldwide Customer Relationship Management Market Grew 23 Percent in 2007" 
<sup>™</sup> (Press release). Gartner, Inc. 12 September 2008. Retrieved 2008-08-15.

### Customer (Vendor)-Contact Cards





Edit - My Settings	2	$\times$
Role	Sales and Relationship Manager	
Company	CRONUS International Ltd.	
Work Date	7/20/2022	
Region & Language		
Region	English (United States)	
Language	English (United States)	
Time Zone	(UTC+01:00) Amsterdam, Berlin, Bern, Ro	
Notifications	Change when I receive notifications.	
Your last sign in was on 09/17/21 01:1	5 PM.	
	OK Cane	cel

Dynamics 365 Business Central		
CRONUS International Ltd. Sales V Posted Documents	$\sim$ Administration Sales/Purchase $\sim$ Analysis $\sim$ Setup & Extensions $\sim$ $\equiv$	
Contacts Opportunities Sales Quotes Sales Orders Customer	s Items Active Segments Logged Segments Campaigns Cases - Dynamitomer Service More $\!$	

#### **Contact cards**

- Contact card- company->Customer (Vendor)
- Contact card- person -> Customer (Vendor)
- Contact Character profiles, technologies,..
- Interactions (driven mostly by wizard) telephones , meetings, presentations
- Business Opportunities (estimated close date and value, probability,..)
- Sales Cycles activities (stages)
- Customer Card creation from Contact card using templates
- Quotes assigned to Contact cards
- Interaction log entries



# List of contact

CRONUS International Ltd.       Sales >       Posted Documents >       Administration Sales/Purchase >       Analysis >       Setup & Extensions >											
Contacts: All $\smallsetminus$	🔎 Search 🕂 New 🛍 Delete	Process > Contac	t 🗸 📲 Open in Excel 🛛 More opti	ons							
No.	Name 1	Phone No.	Email	Salesperson Code	Territory Code						
CT200081	Greg Chapman		greg.chapman@contoso.com	BD	SW						
CT200021	Hans Visser		hans.visser@contoso.com	BD	NWAL						
CT100212	Karen Archer		karen.archer@contoso.com	MD	SWAL						
CT100223	Magnus Hedlund		magnus.hedlund@contoso.com	PS	FOREIGN						
CT200006	Mark McArthur		mark.mcarthur@contoso.com	JR	SWAL						
CT100211	Peter Conelly		peter.conelly@contoso.com	DC	S						
CT100006	A. Gibson''s Law Firm		a.gibsons.law.firm@contoso.com	AH	EANG						
CT200057	Alan Brewer		alan.brewer@contoso.com	AH	EANG						
CT200116	David Oliver Lawrence		david.oliver.lawrence@contoso.com	AH	EANG						
CT200118	Lori Kane		lori.kane@contoso.com	AH	EANG						
CT100011	Add-ON Marketing		add-on.marketing@contoso.com	DC	FOREIGN						

#### Contact card – company – (Header of the contact card)

Contact Card   Work Date: 7/20/2022			(2) +	Î	
CT100011 · Add-ON	Marketing	С	ompany Contact Ca	ard	
Process Report Page Mo	re options				
General					Show mo
No	CT100011		Туре	Company	
Name · · · · · · · · · · · · · · · · · · ·	Add-ON Marketing		Company Name	Add-ON Marketing	~
Communication					Show mo
Address			Contact		
Address	435 Kingston Street		Phone No.		
Address 2			Mobile Phone No.		
Country/Region Code	US	$\sim$	Email · · · · · · · · · · · · · · · · · · ·	add-on.marketing@contoso.com	
Post Code	US-NY 11010		Home Page		
City	New York		Language Code	ENU	~
Show Map					
Foreign Trade					Show mo
Currency Code	USD	$\sim$			
Profile Questionnaire >					
Eric Clapton	Luciano Pavaro	otti	<b></b> Pa	ul McCartney	

#### **Contact** persons type cards

#### Customer card->Contact card (relationship)

Customer Card   Work Date:					$\checkmark$	Saved ⊑ , *
10000 · The C	anno	n Group PLC				
New Document Approv	e Requ	uest Approval Prices & Discounts Navigate Cus	tomer Actions Related Reports	Fewer options		0
🛓 Customer 🗸 🕙 Hi	story $\sim$	Prices and Discounts 🗸 🛛 🛔 Sales 🗸 🗋 Docume		-ti		
Dimensions		10000	Credit Limit (LCY)	(	.00 Customer Picture ~	
🔣 Bank Accounts		The Cannon Group PLC	Blocked		·	
🔠 Direct Debit Mandates		169.338.37	Total Sales	18,167	93	
🕞 Ship-to Addresses		168,364.41	Costs (LCY)	12,737		
I Contact					Real P	
₹ Cross References				Show	nore	
Comments			Contact			
Approvals		192 Market Square		. Andy Teal	Sell-to Customer Sales Hist	ory
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↓						
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				1	0000 · The Cannor	1 Group PLC
A	_		•		× Showing the first 50 prices and di	scounts. To view all prices and discounts, choose Ret
Another	op	otion for access	ing 🗾		In Demonstration Demon	
contacto	fr	om the custom	or card		lew Document Approve Reque	st Approval Prices & Discounts Navigate
contacts		un the custom			🖬 Statement 🔤 Ban	k Accounts 🛛 📾 Ship-to Addresses 🕞
					🖬 Scheduled Statements 🛛 😫 Dire	ect Debit Mandates 📕 Contact 🕌

#### Contact cards

Contacts ,0	Search + New Manage Proces	s Contact 🚺 Open in Excel	More options		
No.	Name 1	Phone No.	Email	Salesperson Code	Territory Code
<u>CT000007</u>	The Cannon Group PLC		the.cannon.group.plc@contoso.com	PS	MID
CT100140	David Hodgson		david.hodgson@contoso.com	PS	MID
CT100156	John Emory		john.emory@contoso.com	PS	MID
CT200136	Mindy Martin		mindy.martin@contoso.com	PS	FOREIGN
CT000008	Mr. Andy Teal		mr.andy.teal@contoso.com	PS	MID
CT100210	Stephanie Bourne		stephanie.bourne@contoso.com	PS	MID
erson ca	ard				
С	ompany card		See next slide		
	ompany caru		See next slide		

### **Questionnaire Setup I**

	Tell me what you wa		10												
	quest														
	Go to Pages and Ta	asks							Shov	v all (14)					
	> Questionnaire	Setup	1	Administration											
> Requests to Approve							Lists								
	> Approval Requ	iest Ent	ries				Lists								
											-				
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				📋 Delete	e 💉 Ed	dit Questio	onnaire S	Setup Priority		Contact T			iness Re	Y	
	Search + New		dit List Descrip	📋 Delete			onnaire S			Contact T Compar	ype	Busi	iness Re	Y	
	Search + New		dit List Descrip Gener	Delete	y informa		onnaire S	Priority			ype	Busi	iness Re de	Y	
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### **Questionnaire Setup II**

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Type	Description	Mul Ans	Priority	Auto Con Clas
Answer	Hunting		Low	
Answer	Other outdoor		Low	
Answer	Theater		Low	
Answer	Literature		Low	
Answer	Design		Low	
Question	Marital Status			
Answer	Married		Low	
Answer	Children		Low	
Question	Educational level			
Answer	Master/ Ph.d		Normal	
Answer	Bachelor		Normal	
Answer	Skilled		Normal	
Question	Personality			
Answer	Extrovert		Normal	
Answer	Analytical		Normal	
Question	Drinks			
Answer	Wine		Normal	
Answer	Beer		Normal	
Answer	Lemonade		Normal	
Answer	Water		Normal	
Answer	Gin		Normal	

You enter this in by yourself

### Contact Card (CC) – type=Company

$\leftarrow$	Contact Ca	ard   Wor	k Date: 7/20/2022				Ø	+	Î				
	CT00	0007	7 · The Car	nnon G	Group PLC								
	Process	Report	Page Mo	ore options									
	General	1								Show more			
	No. • • • •			CT000007		 Туре			Company				
	Name · ·			The Canno	n Group PLC	 Company	Name		The Cannon Group PLC				
	Commu	inicatio	on							Show more			
	Address					 Contact							
	Address ·			192 Market	Square	Phone No							
	Address 2					Mobile Pr	ione No.						
	Country/R	Region Co	de · · · · · · · · · · · · · · · · · · ·	GB		Email · · ·			the.cannon.group.plc@contoso.com				
	Post Code			B27 4KT		Home Pag	ge • • • • • • • •						
	City · · · ·			Birminghar	n	Language	Code · · · · ·		ENG				
	Show Ma	P											
		Profil	e Questionnair	re N	lanage								
	Foreign		e questionnum		landge					P	rofile		
	Currency		Question					Answer				Questions Answered (%)	Last Date Updat
		$\rightarrow$	Discount (%) Las	ist Year			÷	Low discoun	t usage				1/31/2022
			Customer Purch					> 5 times a y	/ear				1/31/2022
			Customer Purch		ncy, Current Year			> 5 times a y					1/31/2022
			Turnover (LCY), I					low (below 1					1/31/2022
			Turnover (LCY), (		r			High (over 4,					1/31/2022
			Discount (%) Cu					Medium disc					1/31/2022
			Profit (LCY) Curr	rent Year				Top 25 % of	Customers				1/31/2022

#### How to edit and edit profile from one CC ->Related->Contact->Profiles

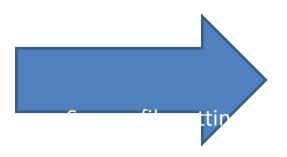
#### **Contact Card- Person**

Contact Card   Work Date: 7/20/2022				+ 🛍		√ Saved	Ľ
CT100140 · David Hodgsc	n						
Process Report Page More options							
Address				Contact			
Address	192 Market Square			Phone No.			
Address 2				Mobile Phone No.			
Country/Region Code	GB		~	Email	david.hodgson@contoso.com		
Post Code	B27 4KT			Home Page			
City	Birmingham			Language Code	ENG		~
Show Map							
Foreign Trade						5	Show mo
Currency Code			~				
Profile Questionnaire Manage							ß
Question		Ans	swer	Drofilo	Questions Answered (%)	Last Date Updated	
→ Educational level		: Ski	illed	<b>Profile</b>		1/31/2022	
Hobbies		Fo	otball			1/31/2022	
Sex		Ma	ale			1/31/2022	

#### Contact Card- Company-new person

(created from Company card)

$\leftarrow$	Contact Card   Work Date: 7/20/2022	(	Ø	+ 🛍		√ Saved	Ľ,
	CT000257						
	Process Report Page More options						¢
	General					Sho	w more
	No	CT000257		Туре	Person		~
	Name ····· *	John Miller		Company Name	The Cannon Group PLC	$\sim$	
	Communication Address			Contact		Sho	w more
	Address	192 Market Square		Phone No.			
	Address 2			Mobile Phone No.			
	Country/Region Code	GB	$\sim$	Email	the.cannon.group.plc@contoso.com		
	Post Code	B27 4KT		Home Page			
	City	Birmingham		Language Code	ENG		$\sim$
	Show Map						



#### Two ways how to access profile of the Contact Card

$\leftarrow$	Contact Card   Wo	rk Date: 2/17/202		Ŀ	+	ĺ					
	CT200021 · Hans Visser										
	Home Contact Report Actions V Related V Fewer options										
	< Comments	Statistics	Lostomer	🤶 Profiles	Vendor	Employee	團 Bank Account	🖹 S	ales Quote	es	
	General			1							

Contact Card   Work Date: 2/17/2027					
CT200021 · Hans Visser	ſ				
Home Contact Report Actions $\vee$	Related $\lor$ Fewer opt	ions			
🗟 Comments 🛛 🛛 Statistics 🔹 Custo	Contact	>	🗒 Company	>	Bank Account 🛛 🖹
General	Related Information	>	Person	>	
	🗹 Tasks	>	Noture Picture		
No	History	>	III Alternative Address	>	
Name	Hans Visser		Other	>	Profiles
<del>.</del>	D	_			

#### Contact Card- Company-new person – profile I

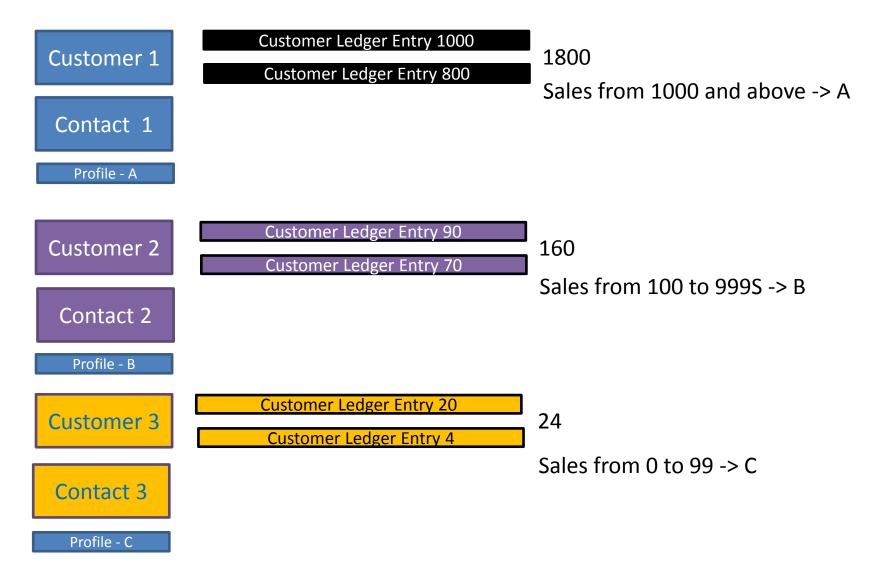
$\leftarrow$	Contact Card   Wo	rk Date: 7/20	)/2022		
	CT00025				
	Process Report	t Page	Ac	tions	Related
	💷 Contact 🗸	ቆ Related	d Informa	tion $\vee$	호 Tas
	🛄 Company	>			Ст
	🔓 Person	>			
	🦻 Profiles				Jol
	Comments				
	III Alternative Ad	dress >			

C Search	🐯 Edit List	💐 Open in Ex	cel	
file Questi	onnaire Code		PERSON	
Туре			Description	Set
Question			Sex	
Answ	Answer		Male	<b>v</b>
Answ	er		Female	
Ques	tion		Hobbies	
Answ	er		Football	
Answ	er		Golf	
Answ	er		Tennis	
Answ	er		Hunting	
Answ	er		Other outdoor	
Answ	er		Theater	
Answ	er		Literature	
Answ	er		Design	
Ques	tion		Marital Status	
Answ	er		Married	
Answ	er		Children	
Ques	tion		Educational level	
Answ	er		Master/ Ph.d	
Answ	er		Bachelor	
Answ	er		Skilled	

#### Contact Card- Company-new person – profile II

🗅 Search 🛛 😨 Edit List		
ofile Questionnaire Code	PERSON	
Туре	Description	Set
Answer	Design	
Question	Marital Status	
Answer	Married	
Answer	Children	
Question	Educational level	
Answer	Master/ Ph.d	
Answer	Bachelor	
Answer	Skilled	
Question	Personality	
Answer	Extrovert	
Answer	Analytical	
Question	Drinks	
Answer	Wine	
Answer	Beer	
Answer	Lemonade	
Answer	Water	
Answer	Gin	

#### Pareto analysis explanantion



### **Questionaire modification-creation**

Tell me what you want to do		ZX						
quest								
On current page (Contact Card)								
Profiles Open the Profile Questionnaires window.								
Go to Pages and Tasks		Show all (12)						
> Questionnaire Setup	Administration							
> Requests to Approve	Lists							

rofile Questionr	naire S	Setup / Search	+ New	ity E	dit List	🗎 Delete	Process Print	t/Send ···
Туре		Description		ul Is	Priority	Auto Con Clas	From Value	To Value
> Question ~	:	Pareto ABC		<b>√</b>	Normal	~		
Answer		А			Normal		7,001	20,000
Answer		В			Normal		201	7,000
Answer		С			Normal			200
Question		Drinks		<b>√</b>				
Answer		Whisky			Normal			
Answer		Gin			Normal			
Answer		Vodka			Normal			
Answer		Beer			Normal			

#### Pareto analysis-see extra example material

9	Search + New	- B2	Edit List	前 Delete	🧬 Edit Ques	tionnaire Setup	🚺 Open in Excel		Y	
	Code †		Descriptior	1		Priority	Contact Type	Business F Code	Relation	
	COMPANY		General c	ompany inforn	nation	Normal	Companies			
			Customer	information		Normal	Companies	CUST	CUST	
	LEADQ Lead Quali			lification Normal			Companies	PROS		
$\rightarrow$	PERSON	÷	General p	personal information Normal			People			
	PORTF		Customer	omer Portfolio Management Normal			Companies	CUST		
	POTENTIAL		Customer	er Sales Potential Normal			Companies	CUST		
	SATISF		Customer	Satisfaction In	ndex	Normal		CUST		
	T									

# We create a new profile named PARETO

	Search + New	🐯 Edit List 📋 Delete 🛛 🦑 Edit Qu	estionnaire Setup 🚺 Op	oen in Excel	$\nabla \equiv$	
	Code † 🗸 🗸	Description	Priority Co	Busir ntact Type Code	ness Relation e	
	COMPANY	General company information	Normal Co	mpanies		
	CUSTOMER	Customer information	Normal Co	mpanies CUS	Т	
	LEADQ	Lead Qualification	Normal Co	Companies PROS		
	PERSON	General personal information	Normal Pe	People		
PORTF Customer Portfolio Managen			Normal Co	mpanies CUS	Т	
	POTENTIAL	Customer Sales Potential	Normal Co	mpanies CUS	Т	
	SATISF	Customer Satisfaction Index	Normal	CUS	Т	
$\rightarrow$	PARETO	Pareto Analysis	Normal Co	mpanies CUS	π ~	
Ed	lit Questionnaire S elete	atup				
	lect More					

Profile Questionnaire Setup ye Type Description D

#### There will be either A, B or C

$\leftarrow$	PARETO   Work Date: 7/20/2022											
	Profile Questionnaire Setup	,	🐯 Edit List	📋 Delete	Process	Print/Send	Line	Open in Excel	Actions	s Related	Fewer options	
	Type		Description						Mult	iple Answers	Priority	Auto Contact Classification
	$\rightarrow$ Question									<b>v</b>	Normal	

PARETO 1   W	/ork Date: 2/17/20	027			Not sa	I 🗆 🖉					
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			Mul		Auto Con	Line		>	📑 Ques	tion Details	
Туре	Descrip	tion		Priority	Clas	😂 Upda	ate Classificatio	'n	🙅 Answ	ver Where-U	sed e
$\rightarrow$ Question	n			Normal		🖶 Print	t				s Sta
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#### Next, you need to specify the Details of the question that will then be automatically evaluated

Edit - Profile Question Details - PARETO $\cdot$ Pareto ABC $\checkmark \times$									
Answer Points Page More options									
General									
Description · · · · · · Pareto ABC Multiple Answers · · · · · ·									
Classification									
Auto Contact Classific	Starting Date Formula · · · -5Y								
Customer Class, Field · · · Sales (LCY)	Ending Date Formula · · · · CM								
Vendor Class, Field	Classification Method \cdots Defined Value 🗸								
Contact Class. Field	Sorting Method								
Min. % Questions Ans	No. of Decimals								

We will analyze the sales amounts that are part of Customer Ledger Entries five years backwards (-5Y) and end the analysis in the current month (CM)

Profil	e Questionnaire Setup	✓ Search	$+\mathrm{New}$	🞲 Edit List	📋 Delete	🛧 Move Up	\rm Move Down	Line	Update Classification	🖶 Print	Actions $\checkmark$	Fewer options		
	Туре		Descriptio	'n				ultiple Iswers	Priority		Contact ification		From Value	To Value
$\rightarrow$	Question	:	PARETO	01										
	Answer		А						Normal				1,000	
	Answer		В						Normal				100	999
	Answer		С						Normal					99

P/	PARETO   Work Date: 7/20/2022													
P	Profile Questionnaire Setup	🔎 Search	+ New	醇 Edit List	📋 Delete	Process	Print/Send	Line	🚺 Open in Excel	Actions				
Г	Functions      ✓													
4	Update Classification			Pareto AB	с									
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e	🚯 Test Report		÷	В										
E	iest nepot			С										

## Values of limits are entered manualy !!!!!

rofile Questionnaire Setup	🔎 Search + New 🐺 Edit List 🍵 Delete	↑ Move Up ↓ Move Down Line 4	🕄 Update Classifi	cation 🖶 Print 🕴 Actions 🗸 Fewer	options		¢ 7
Туре	Description	Multiple Answers	Priority	Auto Contact Classification	From Value	To Value	No. of Contacts
→ <u>Question</u>	PARETO 1						_
Answer	А		Normal		1,000		18
Answer	В		Normal		100	999	6
Answer	С		Normal			99	51

$\leftarrow$	Profile Contacts   Work Da	ate: 7/20/2022		۲ Z
	✓ Search + New	🐯 Edit List 📋 Delete 🛛 🚺 Open in Excel		\ ≡
	Contact No. †	Contact Company Name	Contact Name	
	→ <u>CT000007</u>	The Cannon Group PLC	The Cannon Group PLC	
	CT000009	Selangorian Ltd.	Selangorian Ltd.	
	CT000011	John Haddock Insurance Co.	John Haddock Insurance Co.	
	CT000013	Deerfield Graphics Company	Deerfield Graphics Company	
	CT000019	Progressive Home Furnishings	Progressive Home Furnishings	
	CT000021	New Concepts Furniture	New Concepts Furniture	
	CT000031	Antarcticopy	Antarcticopy	
	CT000045	Heimilisprydi	Heimilisprydi	
	CT000053	BYT-KOMPLET s.r.o.	BYT-KOMPLET s.r.o.	
	CT000059	Designstudio Gmunden	Designstudio Gmunden	
	CT000078	Klubben	Klubben	
	CT000082	Beef House	Beef House	
	CT000084	Autohaus Mielberg KG	Autohaus Mielberg KG	
	CT000085	Hotel Dferderee	Hotel Dferderee	

	😨 Edit List 📋 Delete 🛛 🕼 Open in Excel	7 ≣
Contact No. †	Contact Company Name	Contact Name
→ <u>CT000007</u>	The Cannon Group PLC	The Cannon Group PLC
CT000009	Selangorian Ltd.	Selangorian Ltd.
CT000011	John Haddock Insurance Co.	John Haddock Insurance Co.
CT000059	Designstudio Gmunden	Designstudio Gmunden
CT000078	Klubben	Klubben
CT000082	Beef House	Beef House
CT000085	Hotel Pferdesee	Hotel Pferdesee

#### **Open contact card**

<

	Card   Work Date: 7/20/2022 D0007 · The Cannon Group PLC		Ø +	8		
CTO	100007 The Californ Group FEC					
Process	Report 📳 Open in Excel Actions Related Reports Fewer options					
Genera	al					Show more
No. · · ·	СТ000007	Туре	Company			
Name	The Cannon Group PLC	Company Name	The Cannon Group PLC			
Comm	unication					Show more
Address		Contact				
Address	192 Market Square	Phone No.				
Address	2	Mobile Phone No.				
Country/	Region Code · · · · · · · · GB	Email · · · · · · · · · · · · · · · · · · ·	the.cannon.group.plc@contoso.com			
Post Cod	e B27 4KT	Home Page				
City · · ·	Birmingham	Language Code	ENG			
Show Ma	ap					
Foreigr	n Trade >					
Drofil	e Questionnaire Manage					63
Profile	e Questionnaire Manage					8
	Question	Answer		Questions Answered (%)	Last Date Updated	
$\rightarrow$	Discount (%) Last Year	Low discount usage			1/31/2022	
	Pareto ABC	A			9/23/2021	
	Customer Purchase Frequency, Last Year	> 5 times a year			1/31/2022	
	Customer Purchase Frequency, Current Year	> 5 times a year			1/31/2022	
	Turnover (LCY), Last Year	low (below 1,000)			1/31/2022	
	Turnover (LCY), Current Year	High (over 4,000)			1/31/2022	
	Discount (%) Current Year	Medium discount usag			1/31/2022	
	Profit (LCY) Current Year	Top 25 % of Customers			1/31/2022	
	Company Ownership	Stock Exchange			1/31/2022	
	No. of employees	199			1/31/2022	

# End of the section



# Interactions

#### New interaction- use of wizard

$\leftarrow$	Contact Card   Work Date: 7/20/2022					
	CT000257 · John Miller					
	Process Report Page Actions Rel	Create Interaction	- CT000007 The Cann	on Gro	oup PLC CT000257 John Miller	2 X
	Create Opportunity Create Opportunity	General				
		Contact · · · · · · · · · · · · · · · · · · ·	John Miller		Salesperson · · · · · PS	$\sim$
		Interaction Template C	INCOME	$\sim$	Language Code · · · · · · ·	
		Description	Incoming phone call			
		Interaction Details				Show less
		Correspondence Type		~	Cost (LCY)	20.00
		Date of Interaction	7/20/2022		Duration (Min.)	15
		Time of Interaction	1:39:00 PM		Campaign	
		Information Flow	Outbound	*	Contact is Targeted	
		Initiated By	Them	~	Campaign Response	
		Evaluation	Very Positive	*	Opportunity ·····	
		Was Successful				
					ОК	Cancel

### Interaction log entries

$\leftarrow$	Interactio	n Lo	og Entrie	s - CT000007 .	The Cannon Gro	up PLC - CT000257 . John Miller	Work Date:	7/20/2022			
	🔎 Sear	rch	Proces	s Entry	💶 Open in Exce	More options					
	Can ↑		Atte Failed ↑	Date 1	Interaction Template Code	Description	Attach	Contact No.	Contact Name	Contact Company Name	Evaluation
		÷		7/20/2022	INCOME	Incoming phone call		CT000257	John Miller	The Cannon Group PLC	
				7/20/2022	INCOME	Incoming phone call		CT000257	John Miller	The Cannon Group PLC	Very Positi

### Another CRM area : Opportunity

#### From searching window

CRONUS In	te	rnatio	onal Ltd.	Sales ∨	Posted De	ocuments $\smallsetminus$	Administ	ration S	ales/Purchase \	<ul> <li>Analysis ~</li> </ul>	Setup &	Extensions $\smallsetminus$
Opportunities:	A		,	h + New	📋 Delete	🔆 Create Sales	Quote	🛃 Post	poned Interaction	ns 👩 Update	🛓 Close	🕴 Activate Fi
No.↑		Clos	Creation Date	Description		Contact No.		sperson e	Status	Current Sales Cycle	Stage	Campaign No.
<u>OP100001</u>	÷		11/6/2021	New tables		CT200116	BD		In Progress	Initial		
OP100002			12/6/2021	New tables		CT200097	BD		Not Started			
OP100003			12/6/2021	New tables		CT200094	BD		Not Started			
OP100004			12/6/2021	New tables		CT200091	BD		Not Started			
OP100005			12/6/2021	New tables		CT100002	BD		Not Started			
OP100006			12/6/2021	New tables		CT200107	BD		Not Started			
OP100007			12/6/2021	New tables		CT200112	BD		Not Started			
OP100008			12/6/2021	New tables		CT200127	BD		Not Started			
OP100009			12/6/2021	New tables		CT200002	BD		Not Started			
OP100010	÷		12/6/2021	New tables		CT200122	BD		Not Started			
OP100011			12/6/2021	New tables		CT200001	BD		Not Started			
OP100012			12/6/2021	New tables		CT200101	BD		Not Started			
OP100013			12/6/2021	New tables		CT200105	BD		Not Started			
OP100014			12/6/2021	New tables		CT200130	BD		Not Started			
OP100015			1/5/2022	Assembling f	urniture	CT200136	PS		Won			
OP100016			1/5/2022	Assembling f	urniture	CT000009	PS		Won			

#### **Opportunity** structure

Description · · · · ·		Assemb	ling furniture		Salesperson Code	9	PS			
Contact No.		CT20013	36		Sales Cycle Code		EX-LARGE			
Contact Name · · · ·		Mindy N	lartin		Status		Won			
Sales Cycle Sta	ages Manage									62
					Estimated Close		alcd. Current Value		Chances of Success	
Active →	Action Taken	Sales Cycle Stage	Stage Description	Date of Change	Date 1/27/2022	(LCY) 9,000.00	(LCY) 9,000.00	Completed %	%	Probability %
	Next		Sign Contract	1/27/2022	1/20/2022	9,000.00	8,122.50	95	95	100 90
	Next		Proposal	1/14/2022	1/20/2022	9,000.00	5,355.00	85	70	60
	Next		Product Presentation/Workshop	1/12/2022	1/20/2022	12,000.00	3,780.00	70	45	32
	Next	2	Understanding needs meeting	1/8/2022	1/20/2022	10,000.00	1,050.00	35	30	11
		1	Initial	1/7/2022	1/20/2022	10,000.00	20.00	2	10	0
✓ Search	+ New	😨 Edit List	💼 Delete 🛛 🔀 Stati	istics 🖪	Stages 🛛 🛛	Open in Exce	4			
Code †			Description			·				
Code↑ EX-LARGE		:	Description Existing customer - Large	acc.			next sli	de		
		:					next sli	de		
EX-LARGE		:	Existing customer - Large	acc.			next sli	de		

# Sale Cycle Stages

Stage 1		Description	Completed %	Chances of Success %	Activity Code	Quote Required	Allow Skip	Date Formula
1	÷	Initial	2	10	INIT			
2		Understanding needs meeting	35	25	NEEDS			
3		Product Presentation/Workshop	70	60	P-WORK			
4		Proposal	85	80	PROPOSAL			
5		Sign Contract	95	100	SIGN			

# **Opportunity creation**

Opportunity Card   Work Date: 7/20/2022	Ø	+ 🖻					√ Saved	C,
OP000001 · Business Central Implementation								
Process Opportunity Actions Related Fewer options								(
Create Sales Quote Activate First Stage Create Interaction how Sales Quote								-
Description · · · · · · Business Central Implementation		Salesperson Code		BD				$\sim$
Contact No		Sales Cycle Code		EX-SMAL	L			$\sim$
Contact Name · · · · · Chris McGurk		Status		Not Start	ed			
Sales Cycle Stages Manage								62
Active Action Taken Sales Cycle Stage Description	Date of Change	Estimated Close Date	Estimated Value (LCY)	Calcd. Current Value (LCY)	Completed %	Chances of Success %	Probal	bility %

Would you like to activate first stage for this opportunity?
--

Sales Cycle St	tages Manage									E
Active	Action Taken	Sales Cycle Stage	Stage Description	Date of Change	Estimated Close Date	Estimated Value (LCY)	Calcd. Current Value (LCY)	Completed %	Chances of Success %	Probability %
$\rightarrow$	:	1	Initial	7/20/2022	7/20/2022	0.00	0.00	2	20	11



# **Opportunity creation**

Update Opportunity - CT100011 Add-O	N Marketing CT100190 Chris McGurk	2 ×
Action Type	Next	~
Sales Cycle Stage		2
Sales Cycle Stage Description	Presentation	
Date of Change	7/20/2022	
Estimated sales value (LCY)		100,000.00
Chances of Success (%)		50
Estimated Closing Date	7/20/2022	
Cancel Existing Open Tasks		
	ок	Cancel

Sale	es Cycle S	Stages Manage									E
A	ctive	Action Taken	Sales Cycle Stage	Stage Description	✓ Date of Change	Estimated Close Date	Estimated Value (LCY)	Calcd. Current Value (LCY)	Completed %	Chances of Success %	Probability %
	<b>V</b>	Next	2	Presentation	7/20/2022	7/20/2022	100,000.00	50,000.00	50	50	50
$\rightarrow$		:	1	Initial	7/20/2022	7/20/2022	0.00	0.00	2	20	11

#### Next stage is dependent on a new document creation

# **Opportunity creation- new stage**

Process	Opportu	inity		A	:ti	0	ns	
🗲 Fun	ctions $\sim$							
😂 Upda	te							
🛓 Close								
🔆 Creat	e Sales Que	ote						
🖶 Print								
똳 Creat	e Interactio	n						

Sales Quote   Work Date: 7	7/20/2022					(	2) +	Î			
						(					
1001 · Add-O	N Marl	keting									
Process Quote Req	uest Approva	I Print/Send Releas	se Navigate	More	optic	ons					
General										Show	v more
Customer Name		Add-ON Marketing				Due Date		7/20/2022			
External Document No. 🕚						Requested Delivery	Date · · · · · ·				Ē
Contact · · · · · · · · · · · ·		Chris McGurk				Status		Open			
Lines Manage	More option:	5									62
Туре	Descriptio	n	Location Code	Qua	ntity	Qty. to Assemble to Order	Unit of Measure Code	Unit Price Excl VA		Line Amount Excl. VAT	
ightarrow G/L Account	: Service C	ontract Sale		1,0	000	0	HOUR	80.00		80,000.00	
4											
Subtotal Excl. VAT (USD)				80,000.00		Total Excl. VAT (USD	))			80,00	00.00
Inv. Discount Amount Excl. VAT (U 0.0						0 Total VAT (USD)					00.00
Invoice Discount %				0		Total Incl. VAT (USD	)		88,00	00.00	
Invoice Details >										USD 7/20/2	022

# **Opportunity creation – after Sales Quotation**

Update Opportunity - CT100011 Add-O	N Marketing CT100190 Chris McGurk	∠ ×
Action Type	Next	~
Sales Cycle Stage		3
Sales Cycle Stage Description	Proposal	
Date of Change	7/20/2022	Ē
Estimated sales value (LCY)		51,905.92
Chances of Success (%)		90
Estimated Closing Date	7/20/2022	Ţ.
Cancel Existing Open Tasks		
	ОК	Cancel

# **Opportunity creation – after Sales Quotation**

Sales Cycle	e Stages	5 Manage									ß
Active		Action Taken	Sales Cycle Stage	Stage Description	Date of	Estimated C Change Date	ose <u>Estimated Value</u> (LCY)	Calcd. Current Value (LCY)	Completed %	Chances of Success %	Probability %
		Next	3	Proposal	7/20/2	022 7/20/2022	51,905.92	44,120.03	80	90	85
		Next	2	Presentation	7/20/2	022 7/20/2022	100,000.00	50,000.00	50	50	50
$\rightarrow$ $\Box$	÷		1	Initial	7/20/2	022 7/20/2022	0.00	0.00	2	20	11

#### Next update

Sales	Cycle St	tages N	lanage										62
Ac	tive	Action Tal	<u>en</u>	✓ Si	ales Cycle Stage	Stage Description	Date of Change	Estimated Close Date	Estimated Value (LCY)	Calcd. Current Value (LCY)	Completed %	Chances of Success %	Probability %
	4	Next			4	Sign Contract	7/20/2022	7/20/2022	70,000.00	61,250.00	95	80	88
		Next			3	Proposal	7/20/2022	7/20/2022	51,905.92	44,120.03	80	90	85
	1	Next			2	Presentation	7/20/2022	7/20/2022	100,000.00	50,000.00	50	50	50
÷					1	Initial	7/20/2022	7/20/2022	0.00	0.00	2	20	11

Opportunity Card   Work Dat	te: 7/20/202	22
OP000001 · Bu	usines	S
Process Opportunity	Action	S
∮ Functions ∨		
😂 Update		
🛓 Close		
🔆 Create Sales Quote		
🖶 Print Details		
2 Create Interaction		

# **Opportunity creation – closing**

Close Opportunity	- CT100011 Add-ON Mark	eting CT100190 Chris McGurk	2 ×
General			
Opportunity Status	Won 🗸	Sales (LCY)	51,905.92
Close Opportunity Code	CONSULT_W ~	Cancel Old Tasks	
Closing Date	7/31/2022		
			OK Cancel

(j)	The Customer record has been created.	
		ОК

# **Opportunity successfuly processed**

- Opportunity Carc	Work Date: 7/20/202	2			+ 🛍					√Saved □
OP0000	01 · Business	s Central Im	nplementation							
Process Oppo	ortunity Actions	Related Fewer	options							
No		OP00000	01		Sales Document	: No. · · · · · · · · · · · ·	1001			
Description		Business	Central Implementation		Campaign No.					
Contact No.		CT10019	90		Priority · · · · ·		Norma	al		
Contact Name		Chris Mo	Gurk		Sales Cycle Code	e	EX-SN	IALL		
Phone No.					Status		Won			
Mobile Phone No	)				Closed · · · · ·					
Email · · · · · ·		chris.mo	gurk@contoso.com		Creation Date			2022		
Contact Compan	y Name	Add-ON	Marketing		Date Closed · · ·			2022		
	e		-		Segment No.					
	Туре				beginenene					
Sales Document	Type	Quote								
	1									
Sales Cycle S	itages Manage									
Active	Action Taken	Sales Cycle Stage	Stage Description	Date of Change	Estimated Close Date	Estimated Value (LCY)	Calcd. Current Value (LCY)	Completed %	Chances of Success %	Probability %
	Won	0		7/31/2022	7/31/2022	100,000.00	51,905.92	100	100	100
	Next	4	Sign Contract	7/31/2022	7/31/2022	100,000.00	97,500.00	95	100	98
	Next	4	Sign Contract	7/20/2022	7/20/2022	51,905.92	45,417.68	95	80	88
	Next	4	Sign Contract	7/20/2022	7/20/2022	70,000.00	61,250.00	95	80	88
	Next	3	Proposal	7/20/2022	7/20/2022	51,905.92	44,120.03	80	90	85
	Next	2	Presentation	7/20/2022	7/20/2022	100,000.00	50,000.00	50	50	50
$\rightarrow$	1	1	Initial	7/20/2022	7/20/2022	0.00	0.00	2	20	11

Personal profile modificatoins

# Personal profile creation (from Contact card OR Search window)

$\leftarrow$	Contact Card   Work Date: 7/	/20/2022				
	CT100223 · Ma	agnus Hedlund				
	Process Report Page	Actions Related	Reports Fewer options			
	🔠 Contact 🗸 💕 Rela	ted Information 🗸 🔹 Tasks	🗸 🗋 Documents 🗸 🕚 History			
	🛄 Company	CT100222				
	🕹 Person 🔿	Job Responsibilities				
	👰 Profiles					
	Comments		Tell me what you want to do			ZX
	III Alternative Address	>				~ ~
			questio			
			On current page (Contact Card)			
			Profiles Open the Profile Questionnaires	s window.		
			Go to Pages and Tasks			
			> Questionnaire Setup		Administration	
			> Configuration Questionnaire		Lists	

9	Search + New	<b>B</b> 2	Edit List	📋 Delete 🛛 🦂	Edit Questic	onnaire Setup	🚺 Open in Excel	··· 7
	Code †		Description	1		Priority	Contact Type	Business Relatio Code
$\rightarrow$	COMPANY	1	General co	ompany informatio	n	Normal	Companies	
	CUSTOMER		Customer	information		Normal	Companies	CUST
	LEADQ		Lead Qual	ification		Normal	Companies	PROS
	PERSON		General pe	ersonal informatio	n	Normal	People	
	PORTF		Customer	Portfolio Manager	nent	Normal	Companies	CUST
	POTENTIAL		Customer	Sales Potential		Normal	Companies	CUST
	SATISF		Customer	Satisfaction Index		Normal		CUST

### You have to EDIT Questionnaire ->

SON   Work Date: 7/20									√ Saved ⊑*
file Questionnaire Setu	up / O Search	+ New	Edit List 📄 Delete Process Print/Send Line 📳	Open in Excel More options					
Туре			Description	Multiple Answers	Priority	Auto Contact Classification	From Value	To Value	No. of Conta
Question			Sex						
Answer			Male		Low				
Answer			Female		Low				
Question		1	Hobbies						
Answer			Football		Low				
Answer			Golf		Low				
Answer			Tennis		Low				
Answer			Hunting		Low				
Answer			Other outdoor		Low				
Answer			Theater		Low				
Answer			Literature		Low				
Answer			Design		Low				
Question			Marital Status						
Answer			Married		Low				
Answer			Children		Low				
Question			Educational level						
Answer			Master/ Ph.d	0	Normal				
Answer			Bachelor		Normal				
Answer			Skilled		Normal				
Question			Personality						
Answer			Extrovert		Normal				
Answer			Analytical		Normal				
$\rightarrow$ Question		+	Drinks		Normal				
Answer			Water		Normal				
Answer			Whisky		Normal				
Answer			Beer		Normal				
Answer			Wine		Normal				

$\leftarrow$	Contact Card   Work Date: 7/20/2022			<ul> <li>+</li> </ul>	Î	
	CT200006 · Mark McArth	hur		Ŭ		
	Process Report Page Actions	Related Reports Fewer options				
	General					
	No	06	Name ·····	Mark McArthur	Company Name	
			Туре	Person V		
	Communication					
	Address		Contact			
	Address 65-73 B	Proadway West	Phone No.			
	Address 2		Mobile Phone No.			
	Country/Region Code · · · · · · GB	~	Email · · · · · · · · · · · · · · · · · · ·	mark.mcarthur@contoso.com		
	Post Code BR1 2ES	5	Home Page			
	City Bromley	y	Language Code	ENG		
	Show Map					
	Foreign Trade >					
	Profile Questionnaire Manage					
	Question		Answer	Click	Questions Answered (%)	Last Date Updated
	→ <u>Personality</u>		<u>Extrovert</u>			1/31/2022
	Hobbies		Tennis			1/31/2022
	Sex		Male			1/31/2022

Questionnaire Code	PERSON	
Туре	Description	Set
Question	Sex	
Answer	Male	
Answer	Female	0
Question	Hobbies	
Answer	Football	
Answer	Golf	

_									
	Foreign	Trade >							
	Profile	Questionnaire	Manage						
		Question				Answer		Questions Answered (%)	Last Date Updated
		Drinks				Wine			9/23/2021
		Drinks				Beer			9/23/2021
		Drinks				Whisky			9/23/2021
	$\rightarrow$	<u>Personality</u>			:	Extrovert			1/31/2022
		Hobbies				Tennis			1/31/2022
		Sex				Male			1/31/2022

			_
	Answer	Bachelor	
	Answer	Skilled	
	Question	Personality	
	Answer	Extrovert	
	Answer	Analytical	
	Question	Drinks	
	Answer	Water	
	Answer	Whisky	
	Answer	Beer	
$\rightarrow$	Answer	 Wine	

# Personal profile creation – back to setup

Question	Marital Status			
Answer	Married		Low	11
Answer	Children		Low	10
Question	Educational level			
Answer	Master/ Ph.d	0	Normal	
Answer	Bachelor		Normal	
Answer	Skilled		Normal	1
Question	Personality	2		
Answer	Extrovert	0	Normal	
Answer	Analytical		Normal	
Question	Drinks			
Answer	Water		Normal	
Answer	Whisky		Normal	
Answer	Beer		Normal	
Answer	Wine		Normal	

