Section of presentation	Signpost language
Introducing the topic	The subject/topic of my talk is ... I'm going to talk about ... My topic today is… My talk is concerned with ...
Overview (outline of presentation)	I'm going to divide this talk into four parts. There are a number of points I'd like to make. Basically/ Briefly, I have three things to say. I'd like to begin/start by ... Let's begin/start by ... First of all, I'll... … and then I'll go on to … Then/ Next ... Finally/ Lastly ...
Finishing a section	That's all I have to say about... We've looked at... So much for...
Starting a new section	Moving on now to … Turning to... Let's turn now to … The next issue/topic/area I'd like to focus on … I'd like to expand/elaborate on … Now we'll move on to... I'd like now to discuss... Let's look now at...
Analysing a point and giving recommendations	Where does that lead us? Let's consider this in more detail... What does this mean for...? Translated into real terms... Why is this important? The significance of this is...
Giving examples	For example,... A good example of this is... As an illustration,... To give you an example,... To illustrate this point...
Summarising and concluding	To sum up ... To summarise... Right, let's sum up, shall we? Let's summarise briefly what we've looked at...

	If I can just sum up the main points... Finally, let me remind you of some of the issues we've covered... To conclude... In conclusion ... In short ... So, to remind you of what I've covered in this talk, … Unfortunately, I seem to have run out of time, so I'll conclude very briefly by saying that ….. I'd like now to recap...
Paraphrasing and clarifying	Simply put... In other words....... So what I'm saying is.... To put it more simply.... To put it another way....
Invitation to discuss / ask questions	I'm happy to answer any queries/ questions. Does anyone have any questions or comments? Please feel free to ask questions. If you would like me to elaborate on any point, please ask. Would you like to ask any questions? Any questions?

Source: BBC Learning Language

https://www.bbc.co.uk/worldservice/learningenglish/business/talkingbusiness/unit3presentations/expert.shtml