

Academic Communication Skills
in English (DACSE)

Autumn Term 2021

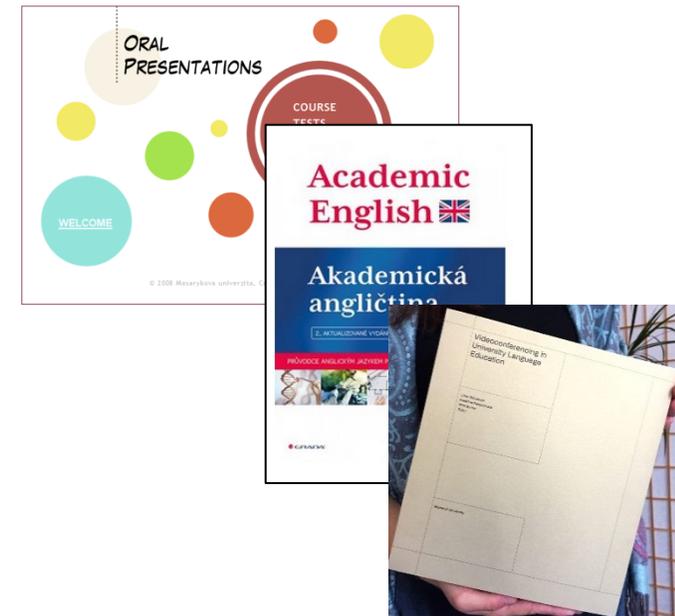
DACSE 2021

- **course instructor**
- **course administration**
- **course introduction**

- LIBOR ŠTĚPÁNEK (libor.stepanek@cjv.muni.cz)
- Masaryk University Language Centre (CJV MU) Komenského nám 2

Education:

- MA in English
(MA in History & PhD in Political Science)
- Specialization and Research:
 - Academic Skills in English
 - Academic Public Speaking
 - Academic Writing



course objectives

After completing this course you will be able to:

- communicate effectively within the international academic community setting;
- be a successful participant of an international conference/meeting;
- recognize various organizational patterns found in academic speaking;
- adjust communication to different tasks;
- write short formal academic texts.

course organisation

- **4 block sessions**

- Monday 18 October (9:30 -)
 - Tuesday 18 October
 - Monday 8 November
 - Tuesday 9 November
-
- theoretical input combined with diverse practical activities based on individual needs

materials

- IS study materials
- synchronous classes
- IS (or other) discussion forum
 - collaborative activities

requirements

- **Active** participation in:
 - presentations / talks / teaching sessions giving
 - synchronous discussions
 - online asynchronous discussions
 - writing assignments

introduction

introduction

- peer2peer → class



priorities

1. small talk – starting a conversation
2. small talk – finishing a conversation
3. small talk – cultural differences
4. small talk – turn taking
5. after-presentation discussion
6. conference presentation giving
7. panel discussion – presentations
8. panel discussion – chairing
9. panel discussion – turn taking
10. conference slot chairing
11. toast giving
12. lecturing
13. interactive seminar giving
14. academic talk
15. peer-to-peer communication
16. authoritative communication
17. “one of the crowd” communication
18. individual-audience communication
19. adjusting language to your audience
20. instructions giving
21. abstract writing
22. biography writing
23. academic writing style
24. informal emails/letters
25. formal emails/letters
26. interview
27. feedback giving
28. feedback accepting
29. in-front-of-the-camera communication
30. other preference