

Action plan for skills development

Use the customisable table below to document a definite plan for the action to develop the relevant skills to the required level

Current Skills	Score	How will the student improve these skills?	When will the training/ skills development occur?
Research & Professional Skills			
Literature Review Skills			
Appropriate Research Methods <ul style="list-style-type: none"> • Qualitative • Quantitative • Mixed Methods • Practice-Led/Based • etc 			
Academic writing skills			
Publishing Skills			
Writing skills, reading skills, verbal skills			
Project planning, managing time, setting agendas and completing tasks			
Critical thinking, problem solving, analytical skills			
Library skills, bibliography, referencing, EndNote, etc.			
Presentation and communication skills			
Using IT research software applications for data analysis, referencing, formatting, etc.			
English as an Additional Language (where needed)			
Other Professional skills? (e.g specific equipment)			
Career Development			
Job searching skills			
Networking & Self Marketing			

* Scale: 1 = need to develop, 2 = some familiarity, 3 feeling confident, 4 = well developed