

Participant Paper Publication: Selection Criteria

Participants should meet several criteria in order to be invited to contribute their reflection paper to the book published by the Staff and Educational Development Association (SEDA). These criteria have been put together by the book editors, Dr. Gabriela Pleschová and Dr. Agnes Simon and as follows:

- 1) **Timely submission of draft and final versions.** Participants should meet the general deadlines or the ones they previously arranged with their coach for the submission of their teaching innovation reflection paper.
Assessed by: participant's coach and submission information in the MUNI system.

- 2) **Quality of paper.** The quality of the final version should be such that it can be reasonably expected to be revised by the book deadline(s).
 - Paper should have a sufficiently strong theoretical theme or strong potential to remedy it.
 - The paper should conform to the guidelines set for the teaching innovation reflection paper, and thus, should not require significant rewriting and/or re-analysis.Assessed by: the participant's coach and the independent reader who was not involved with the development of the reflection paper based on rubrics used for providing feedback for the participant.

- 3) **Working ethic.** This is assessed on the basis of earlier experience and refers to the participant's willingness to act upon their coach's advice. This is essential to assure that changes requested by editors will not be ignored.
Assessed by: participant's coach.

- 4) **Participant commitment to publish in the book including meeting publication deadlines.** Participants should confirm their willingness to contribute to the book and commit themselves to publication deadlines by signing a contract. Signed and scanned contracts should be uploaded to the "Book Contract" vault in the MUNI system.
Assessed by: participant's signing and timely submission of the contract.

Each participant will be notified by the program coordinator whether or not his/her paper has been selected for publication no later than four weeks after the submission of the final version of their reflection paper (this is April 22, 2018 for those working with the original submission deadlines).

Important note: Decisions about a paper's selection for or exclusion from publication in the book is final. Appeals will not be considered. Note also that the editors and the publication company have the right to decide against the publication of an already selected paper/chapter in the unlikely case when the author does not adhere to deadlines or when the quality of the chapter submitted does not meet publication standards.