

Class 4 Oct. 27

Job interviews, more practice

<https://learnenglish.britishcouncil.org/business-english/business-magazine/job-interviews>

Listening, building relationships,

<https://learnenglish.britishcouncil.org/business-english/podcasts-for-professionals/relationship-building>

Giving instructions over email

<https://learnenglish.britishcouncil.org/skills/writing/upper-intermediate-b2/giving-instructions-by-email>

Language focus 2

<https://learnenglish.britishcouncil.org/grammar/intermediate-to-upper-intermediate/in-spite-of-despite-although-even-though-and-though>

<https://learnenglish.britishcouncil.org/grammar/intermediate-to-upper-intermediate/just-yet-still-and-already>

Homework

Read the tips on how to prepare an effective presentation

<https://hbr.org/2013/06/how-to-give-a-killer-presentation>