

The Final exam rules for the students of the subject Czech for Foreigners

1. The duration of the test is **90 minutes** (the time spent by explaining the instructions and answering possible questions is not calculated in the amount).
2. **TEACHERS RESERVE THE RIGHT TO DETERMINE THE SEATING ARRANGEMENT AT THE EXAM.**
3. It is strictly **PROHIBITED TO LEAVE THE ROOM** during writing the test.
4. You will hear the **listening task 2 times**, no exceptions are possible.
5. There will be **just your pen, eraser or corrector on your desks**. No pencils will be allowed. **NO SCRAP PAPER** or other except the test sheets will be allowed.
6. All questions will be answered before starting writing the test, **DURING THE PROCESS OF WRITING NO OTHER QUESTIONS WILL BE POSSIBLE**. All tasks come with definite English instructions, some are accompanied with examples.
7. **NO CELL PHONES OR OTHER APPLIANCES WILL BE ALLOWED DURING THE TEST**. All such appliances must be switched off and placed in bags, definitely not in pockets. Any manipulation with cell phones (even with the aim to check the time) will be classified as serious violation of the rules. All bags and coats will be placed away from the desks (at the windows, in the area in front of the board).
8. Copying of the tests or their parts is strictly forbidden.
9. **YOU ARE NOT ALLOWED TO CONSULT ANY ISSUES WITH YOUR CLASSMATES OR TO CONTACT THEM DURING THE TEST.**
10. **IN CASE OF BREAKING ANY OF THE GIVEN RULES THE STUDENTS WILL BE DISQUALIFIED AND THE TEST WILL BE TAKEN AWAY FROM THEM IMMEDIATELY.**

These repressive precautions have been adopted due to repeated attempts of cheating and unfair conduct by some students. **In case of violating the study regulations, the test will be classified by the grade F (failed) and it will be noted in the IS. The responsible associated Dean will be informed about the violation immediately as well as the Department of International Studies.** Please pay attention to the fact that using prohibited tools may result in conditional exclusion from university.