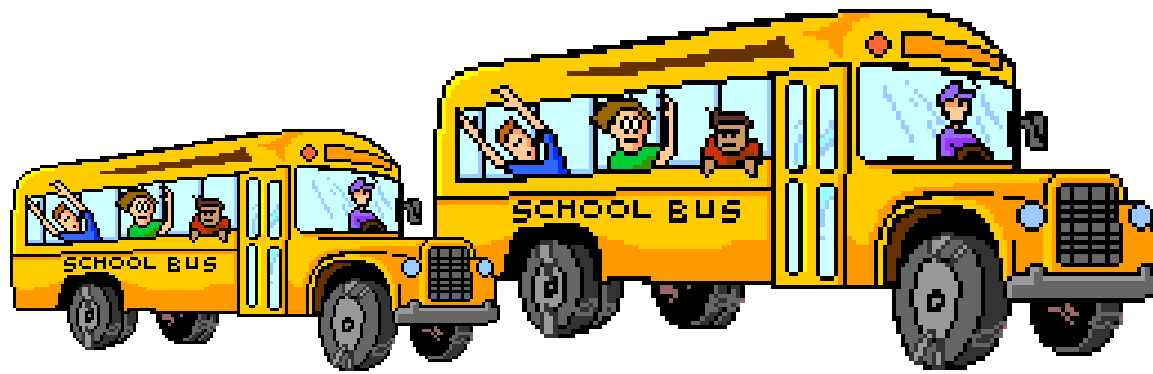


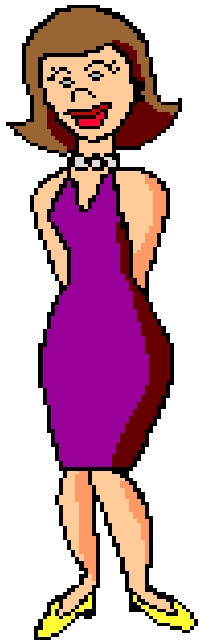
SP_IRS Introduction to Research in Special and Inclusive Education

APA – Referencing
By: Mr. S. Kumar

Welcome



Presentation Outline



- APA referencing style
- In-text referencing
- Verbs used for referencing
- Assignment 1
- Assignment 2
- Conclusion of session



**AN ABRIDGED GUIDE TO
REFERENCING
with examples in the APA Author-
Date Referencing style**

Presented by Mr. S. Kumar

Lecturer Education

Fiji National University

WHY should I acknowledge my sources?

- At University a large percentage of your written work is based on the ideas of other writers. Therefore, it is important to let the reader of your writing know where you found your ideas. Whenever you have taken something from another author (that is, you have taken an author's theory, opinion, idea, example, conclusion, or findings), you must say *where* the original can be found. In other words, you must *acknowledge* and *cite* your sources. This is important whether or not you use the author's own words and, importantly, to avoid **plagiarism**

Plagiarism occurs when you use other people's ideas, words or data as if they were your own. Deliberate plagiarism is a serious act of academic misconduct. The Fiji National University imposes strict penalties on students who are found to contravene the University Academic & Students Regulations, Part-5 Academic Regulations. Clause 40, Dishonesty during Assessment, 40.1.3 Plagiarism (page 42) is reproduced below for your reference:

- Plagiarism may exist in the following forms:
 - (A) The work submitted was done in part or whole by an individual other than the one submitting or presenting the work.
 - (B) The whole work or parts of it are copied from another source without due reference.
 - (C) A student submits, in one Course, work which has already been submitted in another course, without prior arrangement with both Course lectures.
- If your unit outlines or Academic Division specifies a particular referencing or citation style then you must use that style or you may be penalized. Importantly, whatever referencing style is chosen you must be accurate and consistent.

WHEN should I acknowledge my sources?

- You should acknowledge your sources whenever you use a source of information:
- as your inspiration
- as the source of a theory, argument or point of view
- for specific information such as statistics, examples or case studies
- for direct quotations (using the author's exact words)
- to paraphrase or summarise an author's work.

HOW do I integrate my sources into my writing?

- When you are taking something from another source, you are taking it out of its original context and putting it into a new context – your own assignment. You must make sure it fits properly into this new context. This means:
 - it must be relevant to your argument
 - it must join neatly with what comes before and after
 - it must make logical and grammatical sense

HOW do I acknowledge my sources in APA style?

- The set of examples in this Abridged Guide follows the APA author-date style and are based on the following publication: American Psychological Association. (2010). *Publication manual of the American Psychological Association (6th ed.)*. Washington, DC: Author. Should the item you need to reference not be covered in this Abridged Guide, please refer to our more comprehensive publication *A Guide to referencing, with examples in the APA and Harvard styles* which is available in print as well as electronically at: google scholar just type APA Format of referencing

In-text referencing

You need to provide an in-text reference if you:

- a. use a long direct quotation
- b. use a short direct quotation
- c. use an indirect quotation by either paraphrasing or summarising.

In-text references typically contain the following information, in this order:

- the surname (family name) of the author/s
- the year of publication of the text
- the page number/s of the text (usually for direct quotations, particular ideas and concepts).

APA Citation Style

Publication Manual of the American Psychological Association, 6th edition (first printing), 2010

Author(s)

Date

Title of Book

**Title of
Article**

**Title of
Periodical**

Volume

Pages

**Place of
Publication**

Publisher

**Other
Information**

Books

- Okuda, M., & Okuda, D. (1993). *Star trek chronology: The history of the future*. New York, NY: Pocket Books.
- [Book with [no author](#); see notes]
Star trek: Four generations of stars, stories, and strange new worlds. (1995). Radnor, PA: News America Publications.

- **One author**
- ***Information prominent*** (the author's name is within parentheses):
- The conclusion reached in a recent study (Cochrane, 2007) was that... **OR**
- ***Author prominent*** (the author's name is outside the parentheses):
- Cochrane (2007) concluded that...

Book Article or Chapter

- **James, N. E. (1988). Two sides of paradise: The Eden myth according to Kirk and Spock. In D. Palumbo (Ed.), *Spectrum of the fantastic* (pp. 219-223). Westport, CT: Greenwood.**

Cochrane, A. (2007). *Understanding urban policy: A critical approach*. Malden, MA: Blackwell Publishing

Two authors

In- text

- Context and communication were considered (Littlejohn & Foss, 2005)...

OR

- Littlejohn and Foss (2005) maintained...

Reference

Littlejohn, S. W., & Foss, K. A. (2005). *Theories of human communication* (8th ed.). Southbank, Australia: Thomas Wadsworth.

Journal Article: [paginated by issue](#),
online and hardcopy

- **Devine, P. G., & Sherman, S. J. (1992).**
**Intuitive versus rational judgment and
the role of stereotyping in the human
condition: Kirk or Spock?**
***Psychological Inquiry*, 3(2), 153-159.**
doi:10.1207 /s15327965pli0302_13

Three to five authors

- For the first in-text reference, list all the authors' family names. Use et al. for subsequent entries.
- Writing in biomedical sciences requires close attention to an acceptable style (Duffy, Deakin, Wieniawa-Narkiewicz, & Wilson, 2001) and it is...
- ***Subsequent in-text reference/s:*** (Duffy et al., 2001)

Duffy, A., Deakin, V., Wieniawa-Narkiewicz, E., & Wilson, K. (2001). *Guide to writing in biomedical sciences*. Australia: University of Canberra.

Editor

- In-text reference
- In discussing best practice, Zairi (1999) identified...

Reference

Zairi, M. (Ed.). (1999). *Best practice: Process innovation management*. Oxford, England: Butterworth-Heinemann.

No author or editor

- Cite the title in the position of 'author'.
- - The title may be shortened to the main title (omitting the sub-title) or the first few words of the title
- ***In-text reference***
- Macroeconomics considers prices and quantities (*Macroeconomics, prices and quantities*, 1983, pp. 43-57), so it is important to...

Reference list.

Macroeconomics, prices and quantities: Essays in memory of Arthur M. Okun. (1983). Oxford, England: Blackwell.

Chapter in edited book

- A discussion about Australia's place in today's world (Richards, 1997) included reference to

Reference list

Richards, K. C. (1997). Views on globalization. In H. L. Vivaldi (Ed.), *Australia in a global world*. North Ryde, Australia: Century

Corporate author - when the author is also the publisher

- A recent study (Australian Institute of Health and Welfare [AIHW], 2009)...
- ***Subsequent in-text reference/s:*** The AIHW (2009) found that...

Australian Institute of Health and Welfare.
(2009). *Indigenous housing needs 2009: A multi-measure needs model* (AIHW cat. no. HOU 214). Canberra, Australia: Author.

Citing a source within a source

- When citing a source you haven't read yourself, but which is referred to in a source you have read.
- Lilly (as cited in Maxwell, 1999, p. 25) stated that "...".

Maxwell, F. (1999). *Phonology*. San Francisco, CA: Brooks Cole.

JOURNAL & NEWSPAPER ARTICLES

- **Journal article with one author - separated paging**
- Each issue begins on page one.
- In an earlier article, it was proposed (Jackson, 2007)...

Jackson, A. (2007). New approaches to drug therapy. *Psychology Today and Tomorrow*, 27(1) 54-59

Article in online journal with six or seven authors

- Give the first author's family name followed by 'et al.' for all in-text references.
- A simple ALMA is described in a recent study (Restouin et al., 2009).

Restouin, A., Aresta, S., Prébet, T., Borg, J., Badache, A., & Collette, Y. (2009). A simplified, 96-well–adapted, ATP luminescence–based motility assay. *BioTechniques*, 47, 871–875. Retrieved from [http://www.biotechniques.com/Biotechniques Journal/](http://www.biotechniques.com/BiotechniquesJournal/)

- *Note:* Use a DOI (digital object identifier) if one is assigned instead of the “Retrieved from’ statement and URL.

Journal article retrieved from a database - with a DOI (digital object identifier)

- A study examining priming (Johns & Mewhort, 2009) discovered ...

Johns, E., & Mewhort, D. (2009). Test sequence priming in recognition memory. *Journal of Experimental Psychology: Learning, Memory and Cognition*, 35, 1162-1174.
doi: 10.1037/a0016372

Journal article retrieved from a database - without a DOI

- Give the URL of the **journal's** home page instead of the database name.
- The effects of climate change on agriculture are studied by Ramalho, Da Silva and Dias (2009)...

Ramalho, M., Da Silva, G., & Dias, L. (2009). Genetic plant improvement and climate changes. *Crop Breeding and Applied Biotechnology*, 9(2), 189-195. Retrieved from <http://www.sbmp.org.br/cbab>

Newspaper article – with an author

- The notion of a Bill of Rights may be inappropriate in the Australian context (Waterford, 2007).

Waterford, J. (2007, May 30). Bill of Rights gets it wrong. *The Canberra Times*, p. 11

Newspaper article – without an author

- The redesign of the internet (“Internet pioneer”, 2007)...

Internet pioneer to oversee network redesign.

(2007, May 28). *The Canberra Times*, p. 15.

Newspaper article retrieved from a database

Give the URL of the newspaper's home page.

- In an attempt to save the tiger, Darby (2002) provided...
- Darby, A. (2002, August 20). Rarest tiger skin a rugged survivor. *Sydney Morning Herald*. Retrieved from <http://www.smh.com.au>

ONLINE LECTURE/TUTORIAL NOTES & E-RESERVE ITEMS

- **Lecture / tutorial notes - online**
- In examining the genre of fiction (St. Vincent Welch, 2009)...
- St. Vincent Welch, S. (2009). *Unit 8147 Writing short narratives, lecture 1, week 1: What is fiction?* [Lecture PowerPoint slides]. Retrieved from <http://learnonline.canberra.edu.au>

Item from E-Reserve

- In a review of the *Freedom of Information Act 1988*, Rose (1996, p. 4) determined that...

Rose, A. (1996, September). Freedom of information under review. *Canberra Bulletin of Public Administration*, 80, 4-8. Retrieved from University of Canberra E-Reserve.

OTHER SOURCES

- **DVD / Videorecording**
- Jane Austen's world came alive in *Sense and sensibility* (Lee, 1995).
- Lee, A. (Director). (1995). *Sense and sensibility* [DVD]. Australia: Columbia TriStar Home Video.

Figure, Table, Graph, Map or Chart

- The internal processes were well described (Kaplan & Norton, 2004), which led to...
- Kaplan, R. S., & Norton, D.P. (2004). Internal processes deliver value over different time horizons. [Graph]. In *Strategy maps: Converting intangible assets into tangible outcomes* (p. 48). Boston, MA: Harvard Business School.

Image - online

- The effective use of light in Monet's 'Haystacks' (Monet, 1890)...
- Monet, C. (1890). *Haystacks, midday* [Painting]. National Gallery of Australia, Canberra. Retrieved from <http://artsearch.nga.gov.au/Detail-LRG.cfm?IRN=29073&View=LRG>

Web document - dated & author or sponsor given

- An RBA paper (Simon, Smith, & West, 2009) found that participation in a loyalty program and access to an interest-free period...

Simon, J., Smith, K., & West, T. (2009). *Price incentives and consumer payment behaviour* (RBA Research discussion paper). Retrieved from the Reserve Bank of Australia website:
<http://www.rba.gov.au/PublicationsAndResearch/RDP/RDP2009-04.html>

References

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- *Note: APA requires that the Reference List be double spaced and that entries have a hanging indent.*

All the best