# Observation sheet

(Focussed on the teacher)

date:

class:

number of pupils:

topic:

|  |  |  |
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|  | Description | Explanation (Why?) |
| Organization of the lesson |  |  |
| Presenting |  |  |
| Eliciting: teacher prompts and responses |  |  |
| Giving instructions |  |  |
| Managing errors and mistakes |  |  |
| Managing classroom communication |  |  |
| Managing pair and group work |  |  |
| Balance of teaching and learning |  |  |
| Timing and pace |  |  |
| The board |  |  |
| Supplementary materials |  |  |
| Assessment, evaluation of pupils results |  |  |
| Any other notes |  |  |