

## The guideline 2021

### **KSCB014 Intensive conversation for 1<sup>st</sup> year students**

1. Each student comes 2 times a week. **25 minutes each session.**
2. The teacher chooses a topic for the week (may be in cooperation with the student; may be based on the textbook used in the main classes)

#### **The first session of the week:**

3. The teacher prepares 8 open questions on the chosen topic and sends them to the student at least 3 days before the session. During the session student answers questions one by one, while teacher asks additional questions based on the student's reply. Each question should be discussed approx. 5 min. The teacher chooses which questions they will discuss during the session.
4. The importance is put on the practice of the spoken language and ability to respond to the stimulus, therefore **the students do not prepare written form of the answers to the questions in advance!** The students talk directly to the teacher, without looking into their written materials.

#### **The second session of the week:**

5. After the first session, the teacher prepares a list of words (or phrases, or grammatical issues) suitable for the topic the student does not use or has problems with it (8 items). Simultaneously, the teacher prepares 8 open questions to the week's topic again (the topic can be enlarged or slightly altered; the questions may be repeated if not used in the 1<sup>st</sup> session or the student's answers during the 1<sup>st</sup> session were not satisfactory). The point is, **the student must use the suggested new words and phrases in her 2<sup>nd</sup> sessions answers, so that her vocabulary gets improved.**
6. The teacher sends the student an email with the suggested new words and phrases and new 8 questions after the 1<sup>st</sup> session of the week.
7. Otherwise, the 2<sup>nd</sup> session is similar to the 1<sup>st</sup> session. The teacher accentuates the new words and phrases in the discussion.
8. Each week the teacher and the student discuss new topic.
9. **100% attendance in the class. The time of the session may be changed based on mutual agreement between the teacher and the student. However, there**

**must be 2 sessions every week.**

10. If the student needs to shift the class, she reminds the teacher early enough. The shifts are not too often.
11. Sick leaves need official certification in IS; unexcused absence is regarded as fail!!!
12. Don't be late on the courses!
13. Any problems must be reported to Mgr. Terézia Hegerová immediately.

If you have any question, please feel free asking the Intensive Conversations coordinator:

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