# CURRICULUM VITAE

### Personal details

Name Address Home phone Email Date of birth Birthplace Nationality Marital status – single/ married Children

### Personal profile

I am reliable, well organized, and used to working on my own initiative. I am able to prioritize my workload. I am comfortable working on my own or as part of a team.

#### Key skills

Fluent in English Clean driving licence Arranging social events Agenda planning Maintaining records Good problem-solver Confident communicator Self-motivated Able to cope under pressure

# Work experience (employment)

Temporary / occasional / season jobs ..... Part time job ....

#### Education 2005 - Present

Geology/Geography – Bc level, Faculty of Science, Masaryk University, Brno, Czech Republic

Secondary education: Grammar school / High school / Secondary Technical School / Business School, School of Music and Drama ...

School leaving exams in ....

### Interests

<u>References</u> Available on request