

NAMES

1. Being on first-name terms (or on Christian name terms) is common
 - a) with someone we know well (friends, fellow students, children, colleagues)
 - b) with everybody
 - c) with a shop assistant

2. Ms Green means that
 - a) she is married
 - b) she is unmarried
 - c) she is a woman

3. Dr. Johnson can be used in place of Mr when
 - a) he is holding a Ph.D. or a medical degree
 - b) he is holding a RNDr degree
 - c) he is a fake doctor

4. When addressing the person or when referring to someone you know formally
 - a) Mr Tony
 - b) Dr Anderson
 - c) Dr Tony Anderson

5. On the outside of an envelope and/or at the top of a letter it is customary to use
 - a) Prof. J. Erickson
 - b) Prof. Erickson
 - c) Prof. John Erickson

6. Beginning the letter we write
 - a) Dear Prof. Erickson
 - b) Dear Professor
 - c) Dear Professor John

7. When introducing people (two answers are correct)
 - a) This is Eric Johnson
 - b) This is Dr Eric Johnson
 - c) This is Johnson

8. Surname only is used when
 - a) referring to well-known people (Einstein, Gorbachev)
 - b) friends
 - c) close colleagues

9. Professor (written Prof.) is used for
 - a) the most senior academic in a university department in GB
 - b) is equivalent to lecturer in GB
 - c) is not equivalent to lecturer in USA/Canada

Compare your answers with the text from “Study Speaking” (Tony Lynch, Kenneth Anderson, CUP 1992)