

TAC ASSESSMENT REPORT

Meeting # 3 (to be held in the 7th semester)

To be completed by PhD candidate

Date: Click or tap here to enter text.

PhD candidate's name: Click or tap here to enter text.

Semester number: Click or tap here to enter text.

PhD Programme: Click or tap here to enter text.

Supervisor: Click or tap here to enter text.

Project Title: Click or tap here to enter text.

To be completed by the Chairperson of the TAC meeting

Section 1. Assessment of the progress and plans

The following criteria should be assessed:

1.1. Status of the project

Click or tap here to enter text.

1.2. Progress made

Click or tap here to enter text.

1.3. Goals for the period until completion of study/the coming year (in case more time is needed for completion of study)

Click or tap here to enter text.

1.4. Internship (if not assessed during previous TAC meeting)

Click or tap here to enter text.

1.5. Publication strategy

Click or tap here to enter text.

1.6. Tentative date for defence (year, month)

Click or tap here to enter text.

1.7. Career plans

Click or tap here to enter text.

Section 2. Assessment of the student-supervisor relationship

During the discussion between the PhD candidate and the TAC without the supervisor, and subsequently during the discussion among the entire TAC without the PhD candidate, the following topics should be addressed while maintaining discretion:

- 2.1. Meeting frequency** (sufficient x insufficient)
- 2.2. Communication** (clear, timely, concise x delayed, incomplete)
- 2.3. Professional development support** (encouragement for training in soft, transferable, and hard skills)
- 2.4. Independence and guidance** (balanced x unbalanced)
- 2.5. Suggestions for improvement of the student/supervisor relationship**

Please confirm whether these topics were discussed: Choose an item.

Please indicate whether any issues required reporting in the confidential part:

Choose an item.

Note: Do not enter any written comments in Section 2. This section is meant for discussion and to provide potential suggestions for both the PhD candidate and the supervisor. Should any issues arise that require reporting (for example, if the problem is more complex or the PhD candidate requests that it is reported), please use the confidential part of the report on the following page.

Section 3. (optional) Other issues, comments:

Click or tap here to enter text.

Signatures

	Name	Signature
PhD Candidate		
TAC Chairperson		
TAC Member (supervisor)		
TAC Member		not needed

Note: Add lines if the committee has more than 3 members.

Signatures needed from: PhD candidate, Chairperson, Supervisor.

To be completed separately from the TAC Assessment Report by the TAC Chairperson only if there are issues to report from Section 2. The confidential part of the report is submitted by the TAC Chairperson to phdcoordinator@ceitec.muni.cz and will then be forwarded to the Chair of the Doctoral Board of the relevant PhD programme.

The confidential part of the TAC Assessment Report

Report any issues raised during the discussion regarding the student-supervisor relationship. Include any suggestions or recommendations for solutions or improvements that were proposed.

Click or tap here to enter text.